

Summary Report for Individual Task  
551-88N-4114  
Manage Terminal Operations  
Status: Approved

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**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD1** - The materials contained in this course have been reviewed by the course developers in coordination with the Fort Lee, VA foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

**Condition:** In an operational environment, given movement request, movement data, access to TIS, movement data commander's priorities, unit SOP and ATP 4-16.

**Standard:** Manage terminal operations ensuring unit timelines are met with 100% accuracy, IAW commander's priorities and ATP 4-16.

**Special Condition:** None

**Safety Risk:** Low

**MOPP 4:**

<b>Task Statements</b>
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**Cue:** None

<b>DANGER</b>
None

<b>WARNING</b>
None

<b>CAUTION</b>
None

**Remarks:** None

**Notes:** None

### Performance Steps

1. Review transportation documentation for incoming/outgoing cargo and personnel.
2. Monitor terminal throughput capacity.
3. Determine operational/support requirements for terminal clearance.
4. Establish priorities of discharge/upload.
5. Monitor status of terminal equipment and facilities.
6. Coordinate routine support for terminal operations:
  - a. Maintenance.
  - b. Billeting.
  - c. Messing.
  - d. Medical.
  - e. Communications/ADP/ITV support.
  - f. Security.
7. Coordinate additional support for surge and retrograde operations if needed.
8. Adjust the terminal traffic control plan as needed.
9. Expedite clearance of frustrated/hazardous/classified/sensitive cargo.

(Asterisks indicates a leader performance step.)

**Evaluation Guidance:** Score the Soldier GO if all performance steps are passed. Score the Soldier NO-GO if any performance steps are failed. In case of a NO-GO, brief the Soldier on the deficiency, retrain the Soldier to perform the step correctly, and reevaluate the task.

**Evaluation Preparation:** None

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Reviewed transportation documentation for incoming/outgoing cargo and personnel.			
2. Monitored terminal throughput capacity.			
3. Determined operational/support requirements for terminal clearance.			
4. Established priorities of discharge/upload.			
5. Monitored status of terminal equipment and facilities.			
6. Coordinated routine support for terminal operations.			
7. Coordinated additional support for surge and retrograde operations as needed.			
8. Adjusted the terminal traffic control plan as needed.			
9. Expedited clearance of frustrated/hazardous/classified/sensitive cargo.			

**Supporting Reference(s):**

Step Number	Reference ID	Reference Name	Required	Primary
	ATP 4-11	ARMY MOTOR TRANSPORT OPERATIONS	Yes	No
	ATP 4-13	ARMY EXPEDITIONARY INTERMODAL OPERATIONS <a href="http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/atp4_13.pdf">http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/atp4_13.pdf</a>	Yes	No
	ATP 4-16	MOVEMENT CONTROL	Yes	No

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. A training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, NBC Protection, FM 3-11.5, CBRN Decontamination.

**Prerequisite Individual Tasks :** None

**Supporting Individual Tasks :**

Task Number	Title	Proponent	Status
171-620-0130	Conduct Air Movement Operations at Company/Troop Level	171 - Armor (Individual)	Approved

**Supported Individual Tasks :** None

**Supported Collective Tasks :**

Task Number	Title	Proponent	Status
55-1-1100	Plan Terminal Operations.	55 - Transportation (Collective)	Approved
55-9-0009	Manage Terminal Operations in Support of Theater Opening	55 - Transportation (Collective)	Approved

**ICTL Data :**

ICTL Title	Personnel Type	MOS Data
Transportation Management Coordinator 88N MOS ICTL	Enlisted	MOS: 88N

MOS 88N - Transportation Management Coordinator SL 4	Enlisted	MOS: 88N, Skill Level: SL4
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