

Summary Report for Individual Task
805D-202-6022
Conduct a Military Memorial Service
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - The materials contained in this course have been reviewed by the course developers in coordination with the Chaplain School foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

Condition: The battalion battle staff is conducting combat or preparing to conduct combat operations or is operating in a normal peacetime environment at a normal state of readiness. The commander has tasked the chaplain to provide a military memorial service for a deceased Soldier in the area of operation/ responsibility. Available to the chaplain are a chaplain's kit and a chaplain assistant to assist in the military memorial service. The chaplain assistant has been provided guidance on the rules of engagement (ROE) and/or rules of interaction (ROI). Noncombatants (such as refugees, media, Non-Governmental Organizations (NGOs) and/or contractor personnel) may be present in the operational area. This task should not be trained in MOPP 4.

Standard: Planned, rehearsed and provided a military memorial service that reflected the faith group or religious preference of the deceased, in accordance with commander's guidance, local SOP, and maintained the distinction between service and ceremony.

Special Condition: None

Safety Risk: Low

MOPP 4: Never

Task Statements

Cue: None

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: 1. Prepare support materials.
2. Coordinate for support personnel.
3. Prepare eulogy according to faith tradition.
4. Rehearse and conduct the memorial service.
METHOD OF INSTRUCTION:Conference/lecture; Handouts; Scenarios; PE

METHOD OF TESTING:CRITERION TEST: Test as one of the scenarios during Pegasus, STX II to determine whether chaplain knows whether to perform Memorial Service or Ceremony and how to do so.
REVIEW TEST:

Given a tactical or non-tactical environment, a deceased soldier in your AO/responsibility, commander's guidance, access to local SOP, TC 16-2, and RB 1-1, plan, rehearse, and provide a military memorial service, not ceremony, reflecting the denominational or religious preference of the deceased and in accordance with commander's guidance, local SOP, TC 16-2, and RB 1-1.

Performance Steps

1. Review the unit memorial service SOP.
 - a. Determine distinction between memorial service and ceremony.
 - b. Ensure service is in accordance with higher headquarters memorial service SOP.
2. Ensure memorial service reflects denominational or religious preference of the deceased.
 - a. Determine religious preference of deceased.
 - b. Discuss preferences with immediate family
3. Coordinate for religious and logistic support.
 - a. Ensure transportation assets are available, if required.
 - b. Ensure personnel assets are selected for participation, if required.
 - c. Ensure appropriate equipment is available.
4. Select a site for the memorial service.
 - a. Coordinate for site location for the memorial service and that the site is available on the day of the service.
 - b. Ensure site location is appropriate for the service.
 - c. Receive approval for location and time of service.
5. Schedule and publicizes the memorial service.
 - a. Brief commander and staff of scheduled memorial service.
 - b. Inform supervisory chaplain of scheduled memorial service.
6. Coordinate the schedule with S1, S3, CSM, Company commander, 1SG, chapel staff and others, as required.
 - a. Ensure time and location are appropriate and available.
 - b. Provide rehearsal times.
7. Prepare a bulletin.
 - a. Coordinate with S1 for information regarding the deceased Soldier.
 - b. Coordinate with chaplain assistant for bulletin format.
 - c. Review bulletin for correctness prior to finalizing copy.
8. Rehearse the memorial service.

9. Conduct the memorial service.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Soldiers should be evaluated based on their ability to perform the tasks in accordance with the performance measures listed in this manual. Soldiers who miss any performance measures should be retrained and reevaluated.

Evaluation Preparation:

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Review the unit memorial service SOP			
2. Ensure that the memorial service reflects the denominational or religious preference of the deceased, and stresses spiritual comfort to the immediate family, relatives, friends of the deceased, and members of the unit.			
3. Coordinate for religious and logistic support.			
4. Select a site for the memorial service.			
5. Schedule and publicize the memorial service.			
6. Coordinate the schedule with S1, S3, CSM, Company Commander, 1SG, chapel staff and others personnel responsible for the site chosen for the service.			
7. Prepare a worship bulletin.			
8. Rehearse the memorial service.			
9. Conduct the memorial service.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 165-1	Army Chaplain Corps Activities	Yes	No
	CD 16-02	Military Funerals and Memorials	Yes	No
	DA PAM 165-3	Chaplain Training Strategy	No	No
	FM 1-05	Religious Support	Yes	No
	FM 3-21.8	THE INFANTRY RIFLE PLATOON AND SQUAD	No	No
	JP 1-05	Religious Affairs in Joint Operations	Yes	No
	TC 3-21.5	Drill and Ceremonies	No	No
	TC 3-25.26	MAP READING AND LAND NAVIGATION (https://armypubs.us.army.mil/doctrine/DR_pubs/dr_c/pdf/tc3_25x26.pdf)	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks :

Task Number	Title	Proponent	Status
805D-201-1056	Support a Memorial Service	805D - Chaplain (Individual)	Obsolete
805D-201-6011	Perform Religious Services in a Non-Tactical Environment	805D - Chaplain (Individual)	Analysis

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
16-8-1001	Conduct Religious Services	16 - Chaplain (Collective)	Obsolete
16-5-1001	Conduct Religious Services	16 - Chaplain (Collective)	Approved

ICTL Data :

ICTL Title	Personnel Type	MOS Data
AOC 56A, Chaplain	Officer	AOC: 56A
Chaplain, Lieutenant	Officer	AOC: 56A, Rank: 1LT, Duty Pos: VAH
Battalion Chaplain (1LT & CPT)	Officer	AOC: 56A, Rank: CPT, Duty Pos: VAH