

Summary Report for Individual Task
551-88U-3345
Review Dispatcher's Record of Train Movements
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD6 - This product/publication has been reviewed by the product developers in coordination with the Fort Lee, VA foreign disclosure authority. This product is releasable to students from foreign countries on a case-by-case basis.

Condition: Assigned as a Railway Specialist advising COCOM/HN Personnel on reviewing a dispatcher's record of train movements , given an Operations Order/Operations Plan, Personal Protective Equipment, completed risk assessment, dispatcher's record, communications equipment, division rail network diagram, timetables, day or night, in all weather conditions, and in an operational environment. Some iterations of this task should be performed in MOPP 4.

Standard: Review completed dispatcher's record, ensuring accurate accounting of train movement within the division, while providing a continuous running record of all trains moving in the ERC area of responsibility.

Special Condition: None

Safety Risk: Low

MOPP 4: Sometimes

Task Statements

Cue: Your team has been assigned to assess a rail company. You have been tasked to review the dispatcher's record of train movements.

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Confirm the following information is annotated in the proper blocks on dispatcher's record.
 - a. Railway organization.
 - b. Location of dispatcher.
 - c. Current date.
 - d. Commanding Officer's name.
 - e. Type of track.
 - f. Chief Dispatcher's name.
2. Confirm the condition of the weather in the area of responsibility is recorded.
3. Confirm names of stations and reporting points on the rail line are listed in the center column of dispatcher's record.
 - a. Annotate distance from point of division origin to the end of the division to the left of the center column of dispatcher's record.
 - b. Annotate siding capacity of each station to the right of the station column of dispatcher's record.

Note: Ensure trains do not contain more cars than the sidings can hold if they are to clear the main line and allow other trains to pass.
4. Confirm the number or symbol of each train running during the time frame of the record is shown on the horizontal line headed "Train Symbol" on the dispatcher's record.

Note: List trains in the blank columns beginning nearest the three center columns and extending outward in the order of their departure times.

 - a. List trains moving west or south on the left of the three center columns.
 - b. List trains moving east or north on the right of the three center columns.
5. Ensure the numbers of loaded and empty cars and the amount of tonnage in the train are annotated to the immediate right of departure time of train at station on dispatcher's record.
6. Ensure arrival and departure times at each station are recorded.
 - a. Arrival times for trains moving west or south are recorded in the upper square to the left of the station column.
 - b. Departure times for trains moving west or south are recorded in the lower square to the left of the station column.
 - c. Arrival times for trains moving east or north are recorded in the lower square to the right of the station column.
 - d. Departure times for trains moving east or north are recorded in the upper square to the right of the station column.
7. Confirm delays are recorded in the "Remarks" block.
8. Confirm the dispatcher signed name and recorded duty time in the appropriate block upon completion of the dispatcher's record.

9. Confirm completion of the dispatcher's record to Senior Train Dispatcher is reported.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier GO if all performance measures are passed. Score the Soldier NO-GO if any performance measure is failed. If any performance measure is failed, tell the Soldier what was done wrong and how to do it correctly.

Evaluation Preparation: Setup: provide the Soldier a dispatcher and dispatcher's record of movement.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Confirmed the information was annotated in the proper blocks on dispatcher's record.			
2. Confirmed the condition of the weather in the area of responsibility was recorded.			
3. Confirmed names of stations and reporting points on the rail line were listed in the center column of dispatcher's record.			
4. Confirmed the number or symbol of each train running during the time frame of the record was shown on the horizontal line headed "Train Symbol" on the dispatcher's record.			
5. Ensured the numbers of loaded and empty cars and the amount of tonnage in the train were annotated to the immediate right of departure time of train at station on the dispatcher's record.			
6. Ensured arrival and departure times at each station were recorded.			
7. Confirmed delays were recorded in the "Remarks" block.			
8. Confirmed the dispatcher signed name and recorded duty time in the appropriate block upon completion of the dispatcher's record.			
9. Confirmed completion of the dispatcher's record to Senior Train Dispatcher was reported.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	ATP 4-14	Expeditionary Railway Center Operations	Yes	No
	GCOR	GCOR General Code of Operating Rules	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

It is the responsibility of all Soldiers and DA civilians to protect the environment from damage. AR 200-1 delineates TRADOC responsibilities to integrate environmental requirements across Doctrine, Organization, Training, Material, Leadership and Education, Personnel and Facilities (DOTMLPF) and ensure all training procedures; materials and doctrine include sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations as an integral part of all Army missions. This Training Support Package meets this standard.

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Working around live tracks is always dangerous. Follow all safety procedures outlined in the GCOR. Install portable derail or flag protection IAW GCOR.

All operations will be performed to protect and preserve Army personnel and property against accidental loss. Procedures will provide for public safety incidental to Army operations and activities and safe and healthful workplaces, procedures, and equipment. Observe all safety and/or environment precautions regarding electricity, cable, and lines. Provide ventilation for exhaust fumes during equipment operation and use hearing protection when required IAW AR 385-10, the Clean Air Act (CAA) and the CAA amendments, and the OSHA Hazard Communication standard.

Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this task.

- (a) Take personal responsibility.
- (b) Practice safe operations.
- (c) Recognize unsafe acts and conditions.
- (d) Take action to prevent accidents.
- (e) Report unsafe acts and conditions.
- (f) Work as a team.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
55-6-0004	Coordinate Use of Host Nation or Contracted Rail Assets	55 - Transportation (Collective)	Approved
55-6-0003	Perform Rail Planning	55 - Transportation (Collective)	Approved
55-6-0002	Perform Railway Motive Power and Rolling Stock Capability Assessment	55 - Transportation (Collective)	Approved
55-6-0008	Provide Mode Feasibility Study	55 - Transportation (Collective)	Approved
55-6-0006	Advise on employment of theater rail capabilities	55 - Transportation (Collective)	Approved