

Training and Evaluation Outline Report

Status: Approved

30 Jan 2025

Effective Date: 30 Jan 2025

Task Number: 14-BN-0006

Task Title: Provide Finance Support in the Area of Operations (FIBN)

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - This training product has been reviewed by the training developers in coordination with the Fort Jackson, SC 29207 foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary	Source Information
	AR 11-2	Managers' Internal Control Program	Yes	No	
	ATP 1-06.3	Banking Operations, "http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/atp1_06x3.pdf	Yes	No	
	DOD 7000.14-R VOL 10	Department of Defense Financial Management Regulation Volume 10: Contract Payment Policy	Yes	No	
	DOD 7000.14-R VOL 11A	Department of Defense Financial Management Regulation, Volume 11A, Reimbursable Operations, Policy and Procedures	Yes	No	
	DOD 7000.14-R VOL 14	Department of Defense Financial Management Regulation, Volume 14, Administrative Control of Funds and Antideficiency Act Violations	Yes	No	
	DOD 7000.14-R VOL 4	Department of Defense Financial Management Regulation, Volume 4, Accounting Policy and Procedures	Yes	No	
	DOD 7000.14-R VOL 6A	FINANCIAL MANAGEMENT REGULATION, VOL 6A, REPORTING POLICY AND PROCEDURES (SEE HTTP://WWW.DTIC.MIL/WHS/DIRECTIVES/CORRES/HTML/700014R.HTM)	Yes	No	
	DOD 7000.14-R VOL 7A	Financial Management Regulation, Volume 7A: Military Pay Policy - Active Duty and Reserve Pay	Yes	No	
	DOD 7000.14-R VOL 9	Department of Defense Financial Management Regulation, Volume 9, Travel Policy and Procedures	Yes	No	
	DODFMR 7000.14-R, VOL 5	Department of Defense Financial Management Regulation, Volume 5, Disbursing Policy and Procedures	Yes	No	
	FM 1-06	Financial Management Operations http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm1_06.pdf	Yes	Yes	
	FM 6-02	SIGNAL SUPPORT TO OPERATIONS	Yes	No	
	OMB CIRCULAR NO. A-123	Internal Control Systems	Yes	No	

Conditions: The Corps/Expeditionary Sustainment Command (ESC) is deployed and is conducting unified land operations in support of large scale combat operations (LSCO) across multiple domains. Units require financial resources to accomplish the mission in accordance with (IAW) Commander's priorities. The Corps Finance Battalion (C-FIBN) is conducting disbursing, Internal Control (IC), Commercial Vendor Services (CVS), and S-6 support operations while providing command and control of assigned/attached Corps Finance Companies (C-FICO) that provide support to the Corps on an area support basis. The C-FIBN has established alternative methods of communication in the event that access to finance information systems (FIS) are denied, degraded, and/or disrupted. Connectivity to the Non-Classified Internet Protocol Router Network/Secret Internet Protocol Router Network (NIPRNET/SIPRNET) is established. The Corps/ESC is conducting operations in a dynamic and complex operational environment (OE) against a peer threat. All standard operating procedures (SOP), references, and necessary support agreements with coalition forces are available. Conventional attacks by hostile aircraft and operations by ground elements are possible. Threat capabilities include information gathering, hostile force sympathizers, and

terrorist activities in a Chemical, Biological, Radiological, Nuclear, and High Yield Explosive (CBRNE) environment.
Some iterations of this task should be performed in MOPP 4.

Standards: Provide finance support IAW FM applicable regulations, SOPs, and command directives. Complete disbursements with 100% accuracy IAW DOD 7000.14R, Volume 5. Conduct IC reviews, staff assistance visits, cash verifications, and/or any other special reviews, as directed. Process and disseminate FIS data within established timelines and with 100% accuracy.

To obtain a "T" rating, based on C-FIBNs authorized strength, 75% of the C-FIBN leaders and 80% of Soldiers are present at training. The C-FIBN attains 80% on performance measures, 100% on critical performance measures, and 85% on leader performance measures.

NOTE: Leaders are defined as Commander, C-FIBN and Executive Officer (XO)

Live Fire: No

Objective Task Evaluation Criteria Matrix:

Plan and Prepare		Execute					Evaluate		
Operational Environment	Training Environment (L/V/C)	% Leaders present at training/authorized	% Present at training/authorized	External evaluation	Performance measures	Critical performance measures	Leader performance measures	Evaluator's observed task proficiency rating	Commander's assessment
CO & BN									
Dynamic and Complex (4+ OE Variables and Hybrid Threat)	Night	>=75%	>=80%	Yes	>=80% GO	All	>=85% GO	T	T
Dynamic (Single Threat)	Day	60-74%	60-79%	No	65-79% GO	<All	75-84% GO	P	P
Static (Single Threat)		<=59%	<=59%		<65% GO		<=74% GO	U	U

Remarks: None

Notes: Managing risks is the responsibility of all leaders. Regardless of where the task is conducted, field or garrison, the identification of possible hazards for personnel and equipment is essential to mission accomplishment. Risk management activities are continuous and are performed simultaneously with other operational tasks. Once identified potential hazards must be eliminated or reduced to an acceptable level. Leaders must always consider the local constraints and restrictions for their current operating area.

Safety Risk: Low

Task Statements

Cue: The Corps/ESC is deployed and is conducting unified land operations in support of LSCO across multiple domains.

DANGER

Leaders have an inherent responsibility to conduct Composite Risk Management to ensure the safety of all Soldiers and promote mission accomplishment.

WARNING

Composite Risk Management is the Army's primary decision-making process to identify hazards, reduce risk, and prevent both accidental and tactical loss. All Soldiers have the responsibility to learn and understand the risks associated with this task.

CAUTION

Identifying hazards and controlling risks across the full spectrum of Army functions, operations, and activities is the responsibility of all Soldiers.

Performance Steps and Measures

NOTE: Assess task proficiency using the task evaluation criteria matrix.

NOTE: Asterisks (*) indicate leader steps; plus signs (+) indicate critical steps.

STEP/MEASURE

GO	NO-GO	N/A
----	-------	-----

Plan

- * 1. Commander, C-FIBN establishes Finance Operations as directed by the ESC Commander.
 - a. Receives deployment plans, orders, or guidance from higher headquarters.
 - b. Provides concept of operations.
 - c. Determines actions to be conducted in ESC area of responsibility (AOR).
 - d. Establishes policies and guidance for support within the ESC AOR.
 - e. Obtains finance reporting requirements from the Finance Operations Center (FIOC).
 - f. Directs commencement of finance operations at the C-FIBN and C-FICOs

--	--	--

Prepare

- * 2. Commander, C-FIBN prepares to provide finance support in the area of operations (AO).
 - a. Coordinates financial/funding levels and support with Army Financial Management Center (AFMC).
 - b. Coordinates with ESC and AFMC for approval of ESC FIS policy and plans.
 - c. Provides resources, manning, and policies or procedures in regards to the internal controls of cash management.
 - d. Directs establishment of appropriate internal controls and reports.

--	--	--

- * 3. XO transmits the C-FIBN Commander's intent, directs the operation efforts of the staff, and sustains battalion readiness.
 - a. Facilitates the Military Decision Making Process (MDMP) for the Commander and supports mission command.
 - b. Monitors the status of all subordinate finance units and provides status to the C-FIBN Commander.

--	--	--

- c. Establishes and monitors a battle rhythm between higher and subordinate headquarters.
 - d. Manages the commander's critical information requirements (CCIRs).
 - e. Coordinates and monitors maintenance status and reports.
 - f. Conducts mental wargames to validate courses of action (COAs).
 - g. Supervises the synchronization of the information collection plan and its subsequent execution.
 - h. Analyzes the status of logistics and equipment maintenance (FMTP and other FMIS systems) to determine adjustments.
 - i. Executes the C-FIBN's sustainment process by coordinating with the S-4 and C-FICO Commanders.
 - j. Prepares to assume Command immediately if the Commander becomes a casualty.
 - k. Provides guidance for Relief in Place and Transfer of Authority (RIP-TOA) considerations.

- 4. S-3 staff synchronizes and integrate finance operations with warfighting functions across the planning horizons in current and future operations.

--	--	--

- a. Plans integrating cells IAW Commander's intent and planning guidance.
 - b. Coordinate with the ESC and FIOC to synchronize future operations and the transition from current to future operations without the loss of momentum and unit integrity.
 - c. Plans financial systems mission planning, COA development, rehearsals, operational planning, and after action reviews (AAR).
 - d. Identifies and develop training for finance battle drills (continuity of operations, cash counts, inspections, etc).
 - e. Coordinates necessary Deployment Cycle Support tasks for all phases of the deployment.
 - f. Performs the following steps of written orders (warning, operations, and fragmentary) and plans:
 - (1) Preparation.
 - (2) Coordination.
 - (3) Authentication.
 - (4) Publishing.
 - (5) Review.
 - (6) Distribution.
 - g. Plans the unit task organization.
 - h. Plans finance operations security.
 - i. Executes finance operations security.
 - j. Plan tactical troop movements.
 - k. Integrates fires into the tactical maneuver plan.
 - l. Integrates the risk management program.
 - m. Implement the risk management program.

n. Plans for RIP-TOA considerations.

Execute

5. Disbursing Section performs disbursing support operations.

--	--	--

- a. Provides cash management operations (cash, electronic funds transfers (EFT), checks, and theater level central funding activities).
- b. Receives collections on properly prepared and certified vouchers.
- c. Receives US or foreign currencies.
- d. Implements control of all currencies.
- e. Executes negotiable instrument transactions.
- f. Conducts foreign currency conversions.
- g. Determines the need for currency and replenishment requirements.
- h. Maintains a contingency Disbursing Station Symbol Number (DSSN).
- i. Conducts e-Commerce operations.
- j. Maintains inventory of E-commerce hardware (e.g., kiosks and point of sale devices).

6. CVS Section conducts CVS operations.

--	--	--

- a. Certifies contract payments.
- b. Prepares payment vouchers for disbursing section to make payments.
- c. Manages reports to reconcile contract payments.
- d. Manages payment processing.

7. IC Section conducts IC operations.

--	--	--

- a. Ensures audit readiness of finance operations within assigned AOR.
- b. Provides specific data to support Manager's Internal Control Program.
- c. Conducts IC reviews, staff assistance visits, cash verification, and/or any other special reviews, as directed.
- d. Ensures compliance with applicable laws, regulations, and policies.
- e. Performs analysis of operating policies and procedures.
- f. Coordinates responses to operation and finance audits with Finance Support Center (FISC).

8. S-6 Section conducts FIS support operations.

--	--	--

- a. Ensures proper communication requirements to support FIS.
- b. Executes information management.
- c. Performs field level maintenance when necessary.
- d. Ensures all retransmission operations for the C-FIBN are set up and operational.
- e. Monitors maintenance on communications equipment.
- f. Integrates defensive cyber tasks.
- g. Provides support to assigned or attached subordinate C-FICOs to implement finance initiatives and support.
- h. Provide Helpdesk support to the C-FIBN and C-FICOs under its command and control.

Assess

9. Commander, C-FIBN assesses operations and reports to higher Commands on operations within the AO.

- a. Advises the ESC Commander on funding support within the AOR.
- b. Briefs ESC Commander and other affected elements on status of and/or problem areas within finance operations.
- c. Coordinates with the AFMC to address systems or policy issues in the AOR.

Task Performance Summary Block										
Training Unit			ITERATION							
			1		2		3		4	
Date of Training per Iteration:										
Day or Night Training:			Day / Night		Day / Night		Day / Night		Day / Night	
			#	%	#	%	#	%	#	%
Total Leaders Authorized		% Leaders Present								
Total Soldiers Authorized		% Soldiers Present								
Total Number of Performance Measures		% Performance Measures 'GO'								
Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Live Fire, Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Total Number of Leader Performance Measures		% Leader Performance Measures 'GO'								
MOPP LEVEL										
Evaluated Rating per Iteration T, P, U										

Mission(s) supported: None

MOPP 4: Sometimes

MOPP 4 Statement: None

NVG: Never

NVG Statement: None

Prerequisite Collective Task(s): None

Supporting Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
1.	71-BN-5100	Conduct the Operations Process for Command and Control (C2)	71 - Mission Command (Collective)	Approved
2.	71-BN-5100	Conduct the Operations Process for Command and Control (C2)	71 - Mission Command (Collective)	Approved
5.	14-BN-0004	Conduct Disbursing Operations (FIBN)	14 - Finance (Collective)	Approved
6.	14-BN-0007	Conduct Commercial Vendor Pay Operations (FIBN)	14 - Finance (Collective)	Approved
7.	14-BN-0005	Conduct Internal Control Operations (FIBN)	14 - Finance (Collective)	Approved
7.	14-BN-0012	Conduct Audit Compliance Operations (FIBN)	14 - Finance (Collective)	Approved
8.	14-BN-0003	Provide Finance Information Systems Support (FIBN)	14 - Finance (Collective)	Approved
8.	11-CW-8014	Provide Signal Support to Military Operations	11 - Signal (Collective)	Approved

OPFOR Task(s): None

Supporting Individual Task(s):

Step Number	Task Number	Title	Proponent	Status
1.	805A-36A-8009	Coordinate Finance Corps (FC) Plans and Operations	805A - Finance and Comptroller	Approved
2.	805A-36A-8009	Coordinate Finance Corps (FC) Plans and Operations	805A - Finance and Comptroller	Approved
4.	805A-36A-7028	Conduct Finance Battalion S3 Operations	805A - Finance and Comptroller	Approved
4.	805A-36A-7023	Integrate FC Plans and Operations	805A - Finance and Comptroller	Approved
5.	805A-36B-1014	Perform Manual Cashier Operations	805A - Finance and Comptroller	Approved
5.	805A-36A-7014	Perform Deputy Disbursing Officer Operations	805A - Finance and Comptroller	Approved
5.	805A-36A-6016	Conduct e-Commerce Operations	805A - Finance and Comptroller	Approved
5.	805A-36B-1013	Perform Automated Cashier Functions	805A - Finance and Comptroller	Approved
6.	805A-36B-3041	Manage Automated Commercial Vendor Service Operations	805A - Finance and Comptroller	Approved
6.	805A-36B-1011	Maintain a Commercial Vendor Services Record	805A - Finance and Comptroller	Approved
6.	805A-36B-3039	Manage Manual Commercial Vendor Service Operations	805A - Finance and Comptroller	Approved
6.	805A-36B-3024	Conduct Commercial Vendor Pay (CVP) Vouchers Certification	805A - Finance and Comptroller	Approved
6.	805A-36B-3027	Verify Manual Commercial Vendor Services (CVS) Vouchers	805A - Finance and Comptroller	Approved
6.	805A-36B-1016	Prepare a Commercial Vendor Services Voucher for Payment	805A - Finance and Comptroller	Approved
7.	805A-36B-3046	Perform a Finance Bn Internal Control Review	805A - Finance and Comptroller	Approved
7.	805A-36B-4007	Manage an Internal Control Review Program	805A - Finance and Comptroller	Approved
8.	113-583-9018	Perform Helpdesk Functions and Desktop Services	113 - Signal (Individual)	Approved
8.	113-355-0001	Prepare Continuity of Operation Plan (COOP)	113 - Signal (Individual)	Approved

Supporting Drill(s): None

Supported AUTL/UJTL Task(s):

Task ID	Title
SN 4.7	Provide Financial Management

TADSS

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

Equipment (LIN)

LIN	Nomenclature	Qty
S63110	Support System Tactical: AN/TYQ-132(V)2	1
70209N	Computer, Personal Workstation	1

Materiel Items (NSN)

NSN	LIN	Title	Qty
No materiel items specified			

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. It is the responsibility of all Soldiers and Department of the Army Civilians to protect the environment

from damage.

Safety: In a training environment, leaders must perform a risk assessment in accordance with current Risk Management Doctrine. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW current CBRN doctrine.