Training and Evaluation Outline Report

Status: Approved 16 Jun 2021 Effective Date: 16 Jun 2021

Task Number: 08-PLT-1105

Task Title: Conduct Medical Logistics Support Platoon Headquarters Operations

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Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary	Source Information
	AR 385-10	The Army Safety Program	Yes	No	
	AR 700-138	Army Logistics Readiness and Sustainability	Yes	No	
ATP 3-11.32		MULTI-SERVICE TACTICS, TECHNIQUES, AND PROCEDURES FOR CHEMICAL, BIOLOGICAL, RADIOLOGICAL, AND NUCLEAR PASSIVE DEFENSE	Yes	No	
	ATP 3-34.5	Environmental Considerations	Yes	No	
	ATP 4-02.1	Army Medical Logistics	Yes	Yes	
	ATP 4-02.3	ARMY HEALTH SYSTEM SUPPORT TO MANEUVER FORCES http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/atp4_02x3.pdf	Yes	No	
	ATP 5-19	RISK MANAGEMENT, with change 1 dated 8 Sep 2014	Yes	No	
	FM 4-02	ARMY HEALTH SYSTEM	Yes	No	
FM 6-27		The Commander's Handbook on the Law of Land Warfare	Yes	No	
	JP 4-02	Health Service Support	Yes	No	

Conditions: The platoon receives an operation order (OPORD) from higher headquarters (HQ) to conduct medical logistics (MEDLOG) support platoon HQ operations activities during field operations in support of the higher HQ directives and mission operations in the directed area of operations (AO). The commander issues planning and execution guidance as required and as situations change. The element has primary access to main supply routes, approved external sustainment support, and is accessible to all supported and supporting customers/units in the AO. Continuous voice, data, full motion video communications capabilities (if required and authorized in accordance with (IAW) OPORD), tactical radios, data networks, command and control information systems, and other medical network capabilities are established and operational. The required Army, joint, and host nation applicable regulations, approved internal and external standard operating procedures (SOPs), technical manuals (TMs), Army training publications (ATPs), and field manuals (FMs) are on-hand as reference material. The element has been provided guidance on rules of engagement for this mission and are continuously receiving updates as situations and mission requirements change. Two or more operational variables of political, military, economic, social, information, infrastructure, physical environment, time (PMESII-PT) should be replicated in varying degrees. Mission, enemy, terrain and weather, troops and support available-time available and civil considerations (METT-TC) identified constraints must be considered. The element is not likely to be attacked with hostile enemy fire or chemical agents. This task will be performed under day and night in either/or a combination of appropriate operational environments to standard as outlined in the training evaluation matrix of this task. All authorized equipment is on hand and operational. All personnel are available to provide support during all day and night operations. Specified time constraints are identified

NOTE: The condition statement for this task is written assuming the highest training conditions reflected on the task proficiency matrix required for the evaluated unit to receive a trained (T/T-) rating. Not all sub-steps of this task are applicable to every situation. Therefore, the evaluating HQ commander will determine prior to evaluation which steps are designated "N/A" in advance of conducting the evaluation.

NOTE: Training begins with the execution of pre-combat checks and inspections. Training ends when designated training objectives for the particular training events or exercises are performed IAW training & evaluation outline (T&EO) and to Army standard. Unit leadership should conduct an after

action report (AAR) to determine future training requirements for the unit and provide feedback to the proponent.

Task Evaluation Criteria Matrix Operational Environment (OE) Definitions:

Static: a static training environment has aspects of operational variables needed to stimulate mission variables that are fixed throughout the unit's execution of the task.

Dynamic: a dynamic training environment has operational variables and threat tactics, techniques, and procedures (TTP) for assigned countertasks that change in response to the execution of friendly force tasks.

Complex: a complex training environment requires a minimum of four-terrain, time, military (threat), and social (population) or more operational variables; brigade and higher units require all eight operational variables to be replicated in varying degrees based on the task being trained.

Single threat: a single threat in a training environment is a conventional force, irregular force, criminal element, or terrorist force.

Hybrid threat: a hybrid threat in a training environment uses diverse and dynamic combination of conventional forces, irregular forces, terrorist forces, and criminal elements unified to achieve mutually benefitting effects.

Live Training Environment: Training executed in field conditions using tactical equipment (involves real people operating real systems).

Virtual Training Environment: Training executed using computer-generated battlefields in simulators with the approximate characteristics of tactical weapon systems and vehicles. Units use virtual training to exercise motor control, decision-making, and communication skills.

Constructive Training Environment: Uses computer models and simulations to exercise command and staff functions. It involves simulated operating simulated systems.

Some iterations of this task should be performed in MOPP 4.

Standards: Platoon personnel conduct MEDLOG support platoon HQ operations for operational forces in assigned area with the use of all available equipment and personnel within the specified time constraints in the mission OPORD and IAW ATP 4-02.1, approved Army standards identified in the task evaluation criteria matrix and in the task performance steps which are included in this task, commander's guidance, applicable internal and external SOPs, other medical regulations, and specified Army regulations.

NOTE: This leader statement applies to every performance step and/or sub-step in this task or anywhere that the term element leaders is used. Element leaders may include the platoon leader, platoon sergeant (SGT), MEDLOG SGT, stock control supervisor, optical laboratory specialist, section leaders, and/or any other personnel determined as a leader by the senior element leader.

Live Fire: No

Objective Task Evaluation Criteria Matrix:

Plan	ar	d Prepare		Ex	ec	ute			Ass	ess
Operation Environme	al	Training Environment (L/V/C)	Leaders Present at Training/Required	Present at Training/Required	External Eval	Performance Measures	Critical Performance Measures	Leader Performance Measures	Evaluator's Observed Task Proficiency Rating	Commander's Assessment
Dynamic (Single	Commander or ele constructive tra facilitate the c management (U meanagement ev	Yes Yes Yes 75-84% 75-84% 75-84% Richards (UTM) and recommen evaluations (EXEVA)	>=90%	т	т					
(Single Threat)	Night		75-84%	>=00%	8		All	80-	T-	T-
			65-74%	75-79%		65- 79%		80- 89%	Р	Р
Static (Single Threat)	will be conducted under live, virtual, or orresponding event types in order to progression to support unit training training strategy (CATS). All external a live environment.	will be conducted un rresponding event to rrogression to support training strategy (Cu d in a live environme	60-64%	60-74%	No	51- 64%			P-	P-
		<=59%	<=59%		<=50%	<all< td=""><td><=79%</td><td>U</td><td>U</td></all<>	<=79%	U	U	

Remarks: REPORTING ERRORS AND RECOMMENDING IMPROVEMENTS: You can help improve this collective task. Please let us know if you find any errors or if you would like to recommend any improvements to the performance steps or other information in this collective task. The preferred method is to submit a DA Form 2028 (Recommended Changes to Publications and Blank Forms) with your recommended changes via email to usarmy.jbsa.medical-coe.mbx.collective-training@mail.mil. Your recommended changes will be reviewed, validated to ensure approved Army or joint doctrine supports your recommendation(s) and implemented as applicable.

Notes: Readiness requirement (RR) individual critical task lists are tasks that have been identified by the military occupational specialties (MOS)/areas of concentration (AOC) specific proponent at the medical center of excellence (MEDCoE) as essential for preparing Soldiers for deployment. The RR tasks are a part of the complete MOS/AOC critical performance list, but special emphasis must be put on these tasks to ensure the Soldiers are obtaining the skills crucial to missions that contribute to lethality and readiness.

RR tasks are identified in each MOS/AOC. The task title, the appropriate skill level, frequency of training and training location are also provided. The tasks can be tracked for individual or unit accountability. The RR tasks can be used as an individual or collective training assessment tool for preparing and sustaining Soldier's skills. The RR tasks can be accessed by using the central Army registry (located on the Army training network website).

Safety Risk: Low

Cue: The platoon receives an OPORD to conduct MEDLOG support platoon HQ operations during field operations in support of the higher HQ directives and mission operations in the directed AO.

DANGER

Leaders have an inherent responsibility to conduct risk management to ensure the safety of all Soldiers and promote mission accomplishment.

WARNING

Risk management is the Army's primary troop leading procedures to identify hazards, reduce risk, and prevent both accidental and tactical losses. All Soldiers have the responsibility to learn and understand the risks associated with this task.

CAUTION

Every Soldier has the inherent responsibility to identify hazards and to mitigate risks across Army mission operations, functions, and other assigned duties.

Performance Steps and Measures

NOTE: Assess task proficiency using the task evaluation criteria matrix.

NOTE: Asterisks (*) indicate leader steps; plus signs (+) indicate critical steps.

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STEP/MEASURE	GO	NO-GO	N/A
Plan			
+* 1. Element leaders conduct troop leading procedures (TLP) to plan, prepare, execute, and assess operations to conduct MEDLOG support platoon HQ operations.			
a. Drive operations process to understand, visualize, describe, direct, lead, and assess operations IAW established timelines, the higher commander's intent, orders from higher HQ, and SOPs.			
b. Communicate concept of operations to platoon personnel.			
c. Inform and influence platoon personnel.			
+* 2. Element leaders plan operations.			
a. Determine Class VIII support requirements.			
b. Provide special general supply instructions applicable to medical elements.			
c. Create plan for special medical supply procedures and optical support applicable to the current operations.			
d. Identify transportation requirements and instructions.			
e. Compute MEDLOG support, transportation requirements, and the use of medical resupply sets during early entry operations.			
f. Utilize demand history, casualty estimates, and specialty sets when basic mission requirements become more definitive.			
g. Create a list of external supporting elements and facilities.			
h. Maintain running estimates and the common operational picture.			
* 3. Element leaders anticipate critical events and adapt to changing circumstances.			
a. Task-organize the force and prioritize efforts.			
b. Modify plan as mission and/or situations change.			
c. Direct, coordinate, and synchronize required actions.			
d. Assess and control operations/activities.			
e. Coordinate with internal and external supporting elements.			
f. Conduct network operations to maintain communications.			
g. Integrate into higher HQ plan.			
h. Prepare future operations and/or plan for ongoing missions.			
 i. Inform subordinate section personnel of commander's guidance and OPORD mission requirements. 			
Prepare			
+* 4. Element leaders prepare to manage the MEDLOG support platoon HQ for operations.			
a. Verify medical supply status to determine total assets available for mission.			
b. Assess assets on hand.			
c. Modify existing medical supply plans as situations and/or missions change.			
d. Coordinate with higher HQ on execution of the MEDLOG support plan.			
e. Coordinate with the higher HQ MEDLOG element for additional support, if required.			
f. Coordinate emergency resupply through appropriate supply channels.			
g. Prepare to execute subordinate section operations.			
h. Conduct rehearsals.			
Execute			
+* 5. Element leaders direct the execution of MEDLOG support platoon HQ operations.			
a. Monitor mission priorities.			
b. Monitor MEDLOG procedures by reviewing logistics transactions.			
c. Provide medical materiel support.			
d. Assist higher HQ with development and re-evaluation of the MEDLOG support plan.			
e. Monitor quality control procedures for all medical Class VIII supplies and transactions.			
f. Submit adjustment documents for lost, damaged, or destroyed nonexpendable equipment as necessary.			
g. Implement resupply emergency request procedures.			
h. Provide optical fabrication and repair support.			
i. Position resources based on METT-TC, military contingency, estimates, and operational necessity per higher HQ operations element guidance.			
1 * C. Flowerst leaders provide technical advice and quidenes to subordinates			

+* 6. Element leaders provide technical advice and guidance to subordinates.

mission.

a. Monitor Class VIII supplies on-hand quantities to determine total assets available to conduct

b. Review periodic inventories to validate assets on hand.		
c. Monitor medical supply transactions (including controlled items).		
d. Perform quality control checks of available Class VIII supplies and medical materiel.		
e. Monitor corrective eyewear fabrication and repair support operations.		
f. Assist in submitting adjustment documents for lost, damaged, or destroyed non-expendable medical equipment through appropriate supply channels.		
g. Provide technical advice and/or instructions to platoon personnel.		
+* 7. MEDLOG support platoon HQ element leaders manage operations.		
a. Ensure that medical supply stocks remain in serviceable condition while in storage.		
b. Plan the receipt of Class VIII supplies.		
c. Locate stocks in a way that provides for first-in/first-out handling.		
d. Utilize storage space efficiently.		
e. Maintain segregation and disposition of stock as determined by the accountable officer/platoon leader.		
+ 8. Receive/storage section personnel conduct operations.		
a. Prepare and process receipt documents for incoming shipments.		
b. Manage Class VIII supplies and equipment storage, preservation, location.		
c. Monitor Class VIII supplies and equipment accountability.		
d. Inspect incoming Class VIII supplies for quantity, condition and expiration dates.		
e. Record receipt documents on appropriate document register or logistics information system.		
f. Store Class VIII supplies, including hazardous, controlled, or other coded materiel IAW storage plans.		
g. Store medical gases separately from flammable gases IAW applicable regulations.		
h. Maintain supporting documentation of transactions IAW supply regulations.		
i. Ensure that all storage areas and/or bins are properly secure and marked IAW applicable regulations.		
+ 9. Shipping section personnel conduct operations.		
a. Plan for release of materiel to transportation.		
b. Coordinate for required vehicles.		
c. Stage shipments for pick-up.		
d. Prepare movement documents.		
+ 10. Stock control section personnel conduct operations.		
a. Coordinate all stock control functions.		
b. Maintain accountability for all Class VIII materiel received, stored, and issued.		
c. Maintain adequate medical supply stock control levels IAW supply regulations.		
d. Ensure that all Class VIII inventory is properly inventoried, secured, and marked IAW applicable regulations.		
+ 11. Optical section personnel conduct operations.		
a. Review and analyze required optical fabrication support.		
b. Review prescription and/or replacement requests.		
c. Perform required optical lens fabrication and repair of single and multi-vision prescription lenses, military combat eye protection lenses, and inserts support.		
d. Communicate optical support with external supporting element when prescription and/or replacement requests exceed section capability.		
e. Deliver corrective eyewear to the requester.		
f. Maintain adequate optical fabrication supply inventory.		
g. Conduct optical equipment set maintenance as required.		
12. Platoon personnel conduct dual-based operations when appropriate sections operate as a mobile forward distribution team(s) as needed.		
a. Coordinate sustainment and life support with higher HQ.		
b. Request material handling equipment as needed.		
c. Identify special storage capability.		
d. Ensure personnel are properly trained and certified in loading pallets, proper making, handling, and transportation of hazardous Class VIII materials.		
e. Ensure the proper load distribution and height of pallets are checked when loading pallets.		
f. Check all Class VIII material is properly marked.		
g. Ensure all Class VIII material is handled accordingly.		
h. Monitor hazardous Class VIII transportation methods.		
Assess		
+* 13. Element leaders assess MEDLOG support platoon HQ operations.		
a. Request external evaluation.		
b. Monitor the current situation to collect relevant information.		

c. Evaluate progress toward attaining end state conditions, achieving objectives, and performing tasks.		
d. Conduct an AAR to recommend or direct action for improvement.		
e. Improve coordination and synchronization of support plan as situations change or as a result of an AAR.		
f. Maintain communications with higher HQ.		
g. Modify internal and external SOPs as necessary.		
h. Submit the required reports and updates to higher HQ.		

Task Performance Summary Block									
Training Un	ITERATION								
			1		2		3		4
Date of Training per	Iteration:								
Day or Night Tra	aining:	Day /	Night	Day	/ Night	Day / Night		Day /	Night
		#	%	#	%	#	%	#	%
Total Leaders Authorized	% Leaders Present								
Total Soldiers Authorized	% Soldiers Present								
Total Number of Performance Measures	% Performance Measures 'GO'								
Total Number of Critical Performance Measures	% Critical Performance Measures 'GO'								
Live Fire, Total Number of Critical Performance Measures	% Critical Performance Measures 'GO'								
Total Number of Leader Performance Measures	% Leader Performance Measures 'GO'								
MOPP LEVEL									
Evaluated Rating per Iteration T, T-, P, P-, U									

Mission(s) supported: None

MOPP 4: Sometimes

MOPP 4 Statement: Some iterations of this task should be performed in mission-oriented protective posture (MOPP) Level 1-4 as directed by the commander and/or leaders. At MOPP4, performance degradation factors increases planning completion times. Ensure to comply with commanders guidance and unit TSOP when conducting operations in MOPP gear. Chemical protective clothing ensemble and field protective mask restrict movement and activities. Wear appropriate MOPP gear only when threat forces have used chemical, biological, radiological, and nuclear (CBRN) weapons or as command directed. MOPP gear should be worn during CBRN training exercises. During MOPP training, leaders must ensure personnel are monitored for potential heat and cold weather injuries. Command policies, Army regulation, and unit SOP must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW CBRN and Army regulations.

NVG: Never

NVG Statement: None

Prerequisite Collective Task(s): None

Supporting Collective Task(s):

Step Number	Task Number	Title	Proponent	Status	
1.	71-PLT-5100	Conduct Troop Leading Procedures	71 - Mission Command (Collective)	Approved	
3.	08-CO-1102	Perform Task-Organized Element Activities	08 - Medical (Collective)	Approved	
5.	08-CO-1100	Provide Medical Materiel Support	08 - Medical (Collective)	Approved	
8.	08-SEC-1105	Conduct Class VIII Receive and Storage Section Operations	08 - Medical (Collective)	Approved	
9.	08-SEC-1106	Conduct Class VIII Shipping Section Operations	08 - Medical (Collective)	Approved	
10.	08-SEC-1107	Conduct Class VIII Stock Control Section Operations	08 - Medical (Collective)	Approved	
11.	08-SEC-1103	Perform Optical Lens Fabrication and Repair Support	08 - Medical (Collective)	Approved	
11.	08-CO-1103	Provide Optical Fabrication and Repair Support	08 - Medical (Collective)	Approved	

OPFOR Task(s): None

Supporting Individual Task(s):

Step Number	Task Number	Title	Proponent	Status
1.	150-LDR-5321	Establish Planning Guidance	150 - Mission Command (Individual)	Approved
2.	150-LDR-5253	Manage Command, Control, and Communications Systems	150 - Mission Command (Individual)	Approved
2.	081-70K-2003	Conduct Class VIII Supply Support Operations	081 - Medical (Individual)	Approved
2.	081-70K-2013	Develop Medical Logistics Support Plan Annex	081 - Medical (Individual)	Approved
2.	150-LDR-5040	Maintain the Commander's Estimate	150 - Mission Command (Individual)	Approved
2.	081-70K-2007	Develop A Medical Logistics Concept of Support Plan	081 - Medical (Individual)	Approved
2.	150-LDR-5319	Delegate Authority	150 - Mission Command (Individual)	Approved
3.	150-LDR-5006	Establish Conditions for Subordinates to Exercise Initiative	150 - Mission Command (Individual)	Approved
3.	150-LDR-5004	Communicate the Commander's Intent	150 - Mission Command (Individual)	Approved
3.	150-LDR-5012	Conduct Troop Leading Procedures	150 - Mission Command (Individual)	Approved
3.	150-LDR-5043	Establish the Five Integrating Processes	150 - Mission Command (Individual)	Approved
3.	150-LDR-5007	Establish a Shared Understanding	150 - Mission Command (Individual)	Approved
3.	150-LDR-5016	Organize the Force	150 - Mission Command (Individual)	Approved
4.	081-68J-4111	Manage the Lifecycle Equipment Management Program for Medical Equipment	081 - Medical (Individual)	Approved
1.	150-LDR-5014	Lead the Rapid Decision-Making and Synchronization Processes	150 - Mission Command (Individual)	Approved
4.	150-LDR-5039	Lead the Rehearsal	150 - Mission Command (Individual)	Approved
4.	081-68J-4105	Assess Medical Logistics Readiness	081 - Medical (Individual)	Approved
5.	081-68J-3102	Manage the Distribution of Medical Materiel	081 - Medical (Individual)	Approved
5.	081-68J-3112	Manage a Medical Controlled Substance Program	081 - Medical (Individual)	Approved
5.	081-70K-2004	Conduct Warehouse Operations	081 - Medical (Individual)	Approved
5.	150-LDR-5100	Lead the Operations Process	150 - Mission Command (Individual)	Approved
5. 5.	081-70K-2003	Conduct Class VIII Supply Support Operations	081 - Medical (Individual)	Approved
5. 5.	081-68J-4105	Assess Medical Logistics Readiness	081 - Medical (Individual)	Approved
6.	081-68J-3115	Coordinate Medical Logistics Contingency Programs	081 - Medical (Individual)	Approved
7.	081-70K-2004	Conduct Warehouse Operations	081 - Medical (Individual)	Approved
8.	081-000-0313	Process Issue Documents	081 - Medical (Individual)	Approved
8.	081-68Q-0009	Process Bulk Drug Orders	081 - Medical (Individual)	Approved
8.	081-68Q-0063	Pack Pharmaceuticals Supplies for Deployment	081 - Medical (Individual)	Approved
8.	081-00Q-0003	Process Receipts	081 - Medical (Individual)	Approved
8.	081-68Q-0038	Process the Turn-In of Excess or Expired Controlled Pharmaceuticals	081 - Medical (Individual)	Approved
8.	081-000-0309	Facilitate Acquisition of Materiel and Services	081 - Medical (Individual)	Approved
8.	081-68Q-0034	Inventory Controlled Substances	081 - Medical (Individual)	Approved
	081-68J-1103	Prepare Delegation of Authority Documents		1.
9. 9.	081-68J-1119	Prepare Adjustment Documents for Medical Materiel Items	081 - Medical (Individual) 081 - Medical (Individual)	Approved Approved
 9.	081-68J-3111	Manage a Hazardous Materiel Program	081 - Medical (Individual)	Approved
9.	081-68J-2104	Inspect Oxygen Gas Cylinders	081 - Medical (Individual)	Approved
9. 9.	081-68J-1115	Maintain a Medical Assemblage	081 - Medical (Individual)	Approved
9. 10.	081-000-0302	Compute Stockage Levels for Medical Materiel	081 - Medical (Individual)	Approved
10.	081-000-0302	Locate Medical Materiel	081 - Medical (Individual)	
10. 10.			081 - Medical (Individual)	Approved
	081-68J-1110	Conduct a Location Survey	,	Approved
10.	081-68J-1101	Inspect Medical Materiel	081 - Medical (Individual)	Approved
10.	081-000-0313	Process Issue Documents	081 - Medical (Individual)	Approved
<u>11.</u>	081-000-0304	Locate Medical Material	081 - Medical (Individual)	Approved
11.	081-000-0305	Request Medical Material	081 - Medical (Individual)	Approved
11.	081-000-0429		081 - Medical (Individual)	Approved
11.	081-000-0419	Adjust Spectacles	081 - Medical (Individual)	Approved
11.	081-000-4423	Set Up an Optical Fabrication Unit Assemblage	081 - Medical (Individual)	Approved
11.	081-000-0416	Calculate Approximate Lens Power	081 - Medical (Individual)	Approved
13.	150-LDR-5045	Receive Feedback	150 - Mission Command (Individual)	Approved

Supporting Drill(s): None

Task ID	Title
ART 4.1.3.8	Provide Medical Materiel and Repair Parts (Class VIII)
OP 4.4.3	Provide Health Services
ART 4.3.4	Provide Medical Logistics

TADSS

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

Equipment (LIN)

LIN	Nomenclature	Qty
No equipment specified		·

Materiel Items (NSN)

NSN	LIN	Title	Qty
No materiel items specified			

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. ATP 3-34.5.

Safety: In a training environment, leaders must perform a risk assessment in accordance with current Risk Management Doctrine. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW current CBRN doctrine. ATP 5-19.