

Summary Report for Individual Task
805K-79R-4100
Manage the Advanced Training Program (Health Care)
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD5 - This product/publication has been reviewed by the product developers in coordination with the Fort Knox KY foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.

Condition: You have new recruiters, or recruiters returning to USAREC after a 12-month absence, recently assigned to your recruiting center and access to: USAREC Regulation 350-1, and STP 12-79R35-SM-TG. This task should not be trained in MOPP 4.

Standard: Assess new recruiter's knowledge and performance on the six most essential SL 30 Recruiter critical tasks in accordance with STP12-79R35-SM-TG; record task assessments, refresher training, comments, and post-resident test in the LMS.

Special Condition: None

Safety Risk: Low

MOPP 4: Never

Task Statements

Cue: None

DANGER

None

WARNING

None

CAUTION

None

Remarks: None

Notes: All required references can be accessed at the following link: <https://sites.google.com/a/goarmy.com/publications-library/home>

Performance Steps

1. Conduct Initial Assessment (Stage I).

- a. Evaluate new Health Care recruiters on the six most critical tasks within the first 30 days of the ATP.
- b. Assess tasks by observing Health Care recruiters during live-fire or hands-on activities.

Note: Health Care Recruiters receiving a "T" rating in a specific task will not participate in a reevaluation of that task again as part of the ATP. Health Care Center leaders, however, must continuously monitor the Health Care recruiter's performance and conduct reassessments for validation purposes.

c. The six tasks are:

- (1) Conduct prospecting.
- (2) Conduct an Army interview (Health Care).
- (3) Implement a school recruiting program (Health Care).
- (4) Lead a Future Health Care Soldier.
- (5) Develop a Health Care recruiter Network.
- (6) Develop a Plan in Support of Health Care Recruiting Operations.

2. Conduct Refresher Training (Stage II).

Note: Stage II begins on the completion date of Stage I. Health Care Recruiters who receive a "P" or "U" rating will receive refresher training by the Health Care Center Leader. Training will continue until the Health Care recruiter receives a "T" rating. The completion of refresher training must be within 90-days from the completion of Stage I.

3. Health Care Center Leaders will validate the completion of the Reception and Integration program prior and forwarded to the SMT/MT for ATP enrollment.

- a. Annotate all training, task assessments and evaluation, and comments on Training and Evaluation Outlines in the USAREC Leader Development Program.
- b. Conduct ATP initial assessments.
- c. Develop, schedule, and conduct ATP refresher training until Health Care recruiter receives a "T" rating.
- d. Validate new Health Care recruiters have mastered all ATP critical tasks.

4. Validate Post-resident Test (Stage III). Upon test completion, the Health Care Center Leader will ensure recruiter prints the ATP certificate and submits it to the SMT.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier GO if all performance measures are passed (P). Score the Soldier NO GO if any performance measure is failed (F). If the Soldier scores NO GO, show the Soldier what was done wrong and how to do it correctly.

Evaluation Preparation: This task may be evaluated by using the evaluation guide and/or administering the performance test Evaluation Guide. If the task is performed on the job, use the materials listed in the CONDITIONS statement above. This task can be evaluated by using the evaluation guide.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Conducted Initial Assessment (Stage I).			
a. Evaluated new Health Care recruiters on the six most critical tasks within the first 30 days of the ATP.			
b. Assessed tasks by observing Health Care recruiters during live-fire or hands-on activities.			
c. The six tasks were:			
(1) Conducted prospecting.			
(2) Conducted an Army interview (Health Care).			
(3) Implemented a school recruiting program (Health Care).			
(4) Led a Future Health Care Soldier.			
(5) Developed a Health Care recruiter Network.			
(6) Developed a Plan in Support of Health Care Recruiting Operations.			
2. Conducted Refresher Training (Stage II).			
Note : Stage II began on the completion date of Stage I. Health Care Recruiters who received a "P" or "U" rating received refresher training by the Health Care Center Leader. Training continued until the Health Care recruiter received a "T" rating. The completion of refresher training was within 90-days from the completion of Stage I.			
3. Health Care Center Leaders validated the completion of the Reception and Integration program prior and forwarded to the SMT/MT for ATP enrollment.			
a. Annotated all training, task assessments and evaluation, and comments on Training and Evaluation Outlines in the USAREC Leader Development Program.			
b. Conducted ATP initial assessments.			
c. Developed, scheduled, and conducted ATP refresher training until Health Care recruiter receives a "T" rating.			
d. Validated new Health Care recruiters have mastered all ATP critical tasks.			
4. Validated Post-resident Test (Stage III). Upon test completion, the Health Care Center Leader has ensured the Health Care recruiter printed the ATP certificate and submitted it to the SMT.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	ADP 6-22	Army Leadership	Yes	No
	ADRP 6-22 (Change 1, 10 Sep 2012)	Army Leadership	Yes	No
	AR 600-8-8	THE TOTAL ARMY SPONSORSHIP PROGRAM	Yes	No
	DA FORM 4856	Developmental Counseling Form	Yes	No
	PAM 350-58	ARMY LEADER DEVELOPMENT PROGRAM	Yes	No
	USAREC REG 350-1	Training and Leader Developer	Yes	Yes

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological,

and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks : None