

Report Date: 24 Jun 2013

**Summary Report for Individual Task
805C-42A-3062
Review Unit Morale, Welfare and Recreation (MWR) Operations
Status: Approved**

DISTRIBUTION RESTRICTION: Approved for public release; distribution is unlimited.

DESTRUCTION NOTICE: None

Condition: You are the HR NCO and your unit is preparing to deploy. The S-1 has tasked you to review the unit's MWR program and provide information to the commander on what must occur prior to, during, and after deployment. You have access to AR 215-1 (Military Morale, Welfare, and Recreation Programs and Non-appropriated Fund Instrumentalities), FM 1-0, (Human Resources Support), and standard office supplies. This task should not be trained in MOPP.

Standard: Coordinate S-1 MWR doctrinal responsibilities during garrison and Unified Land Operations that includes, as a minimum , policies, logistics, funding, and external support requirements without error.

Special Condition: None

Special Standards: None

Special Equipment:

Safety Level: Low

MOPP: Never

Task Statements

Cue: You must prepare a unit MWR concept of support plan for deployment.

DANGER

None

WARNING

None

CAUTION

None

Remarks: None

Notes: None

Performance Steps

1. Brief commanders on the MWR Program's concept and objectives.

a. Explain that the MWR program -

(1) Supports combat readiness and effectiveness.

(2) Supports recruitment and retention of quality personnel.

(3) Provides leisure time activities, which support a quality of life commensurate with generally accepted American values.

(4) Promotes and maintains the mental and physical well-being of authorized personnel.

(5) Fosters community pride, Soldier morale, and Family wellness and promotes unit esprit de corps.

(6) Eases the impact of unique aspects of military life, such as frequent relocations and deployment.

b. Coorelate each MWR program into several categories:

(1) Mission-sustaining programs.

(2) Community support programs.

(3) Revenue-generating programs.

2. Apply the principles of MWR support during peacetime and Unified Land Operations.

a. Peacetime MWR includes, but is not limited to, sports activities, recreation centers, libraries, Family programs, child and youth services, clubs, bowling centers, golf courses, outdoor recreation, arts and crafts, automotive skills centers, and entertainment.

b. During Unified Land Operations, the MWR network provides services to the Area of Responsibility (AOR) that include unit recreation, library book kits, sports programs, and rest areas at brigade level and higher.

(1) The level of MWR Programs and subsequent access to these programs will expand and increase as the theater matures and stabilizes.

(2) Unit level management of MWR programs is accomplished by the Athletics and Recreation (A&R) Officer/NCO in each battalion and brigade.

c. Advise commanders on the role of the Family Readiness Group (FRG) and how community agencies can support Soldiers and their Families.

d. Ensure unit commanders at all levels establish and/or support FRG operations.

e. Plan for AAFES operations, including AAFES concessionaires, which are METT-T dependent.

(1) Direct Operational Exchange (DOX-T) are civilian-operated retail activities. Personnel and merchandise are supplied from a parent exchange.

(2) A Tactical Field Exchange (TFE) is a military operated retail activity with merchandise being supplied from a parent exchange.

(3) AAFES Imprest Fund Activities (AIFA) are unit operated retail activities, normally used to support a deployment of short duration, or in support of small units in remote locations.

3. Determine responsibilities for providing MWR support at the unit level during mobilization, contingency, and wartime operations.

a. Assign the Battalion S-1 A&R Officer/NCO the following MWR responsibilities:

(1) Coordinate with battalion S-4 to ensure that Soldiers and Civilians deploy with at least a 30 day supply of Health and Comfort Packs (HCPs).

(2) Determine the type and quantity of HCPs carried by Soldiers.

(3) Plan for unit MWR programs prior to deployment.

(4) Requisition book kits at the sustaining base or mobilization station.

(5) Ensure units include MWR equipment (unit level recreation kits, book kits, etc.) in the unit basic load plan.

(6) Appoint unit A&R officers/NCOs to coordinate MWR programs and maintain equipment

(7) Plan for AIFA that may be established and operated by unit personnel.

(8) Schedule Soldiers and civilians for R&R periods based on allocations established by their brigade.

(9) Coordinate establishment and operation of Soldier activity centers, recreation activities, exchanges and unit lounges.

(10) Coordinate unit programs to include acquisition, use, and maintenance of MWR equipment and supplies.

(11) Coordinate the unit Family Readiness programs and policies.

(12) Ensure that unit commanders appoint Family Readiness liaison personnel as an additional duty.

(13) Ensure that unit commanders establish Family Readiness Groups.

b. Coordinate MWR programs that support the unit.

(1) Ensure commanders appoint A&R officers/NCOs at the Battalion and Company level.

(2) Plan for TFEs that are established and operated by commands using unit personnel.

(3) Plan for AIFAs that may be established and operated by unit personnel.

(4) Plan for DOX-T operations established and operated by AAFES personnel in a secure environment.

(5) Plan for MWR service level kits.

(6) Schedule Soldiers and civilians for R&R periods based on allocations provided by Division/Corps G-1.

(7) Schedule Soldiers and civilians for rest area utilization and pass programs.

(8) Coordinate establishment and operation of activity centers, recreation activities, exchanges, and unit lounges for all assigned personnel.

(9) Coordinate unit A&R programs to include acquisition, use and maintenance of equipment and supplies through G-1/S-1 and G-4/S-4 to determine what is already established and available in the unit area.

(10) Ensure that commanders appoint Family Readiness personnel at the battalion and company level as an additional duty.

4. Plan for the battlefield flow of MWR.

a. Ensure operational plans include requirements for fitness and recreation, exchange activities, and community support functions.

b. Plan for civilian MWR specialists to deploy to the AOR as early as the operational situation permits.

c. Coordinate with the ASCC G-1 and appropriate Division/Brigade G-1/S-1 for rest areas.

d. Request supply channels stock MWR items on their Consolidated Table of Allowances (CTA).

(Asterisks indicates a leader performance step.)

Evaluation Preparation: This task can be evaluated by use of the performance measures as listed. This method of evaluation is appropriate if the Soldier performs the task on the job. Allow the Soldier to practice until the Soldier feels qualified and prepared for the evaluation. Then have the Soldier perform the task, using the materials listed in the CONDITIONS statement above. Score the Soldier "PASS" or "FAIL" as determined by the performance.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Briefed commanders on the MWR Program concept and objectives.			
2. Applied the principles of MWR support during peacetime and Unified Land Operations.			
3. Determined responsibilities for providing MWR support at unit level during mobilization, contingency and wartime operations.			
4. Planned for the battlefield flow of MWR.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 215-1	Military Morale, Welfare, and Recreation Programs and Nonappropriated Funds	Yes	No
	ATTP 1-0.1	S-1 Operations	No	No
	FM 1-0	Human Resources Support	Yes	Yes

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert of ways to protect our environment during training and missions. In doing so you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects.

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, NBC Protection, FM 3-11.5, CBRN Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
12-6-0003	Provide Morale, Welfare, and Recreation (MWR) Support	12 - Adjutant General (Collective)	Approved

ICTL Data :

ICTL Title	Personnel Type	MOS Data
42A - Human Resources Specialist - SL3	Enlisted	MOS: 42A, Skill Level: SL3, Duty Pos: UQI