

Training and Evaluation Outline Report

Status: Approved

19 Oct 2022

Effective Date: 20 Mar 2024

Task Number: 14-CTR-8044

Task Title: Provide Theater Central Funding Support (FISC)

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - This training product has been reviewed by the training developers in coordination with the Fort Jackson, South Carolina 29207 foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary	Source Information
	(DO NOT USE SUPERSEDED) DOD 7000.14-R	Department of Defense Financial Management (vol 1-16)	Yes	Yes	
	ATP 1-06.3	Banking Operations, "http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/atp1_06x3.pdf	Yes	No	
	FM 1-06	Financial Management Operations http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm1_06.pdf	Yes	No	

Conditions: The Theater Sustainment Command (TSC) has deployed in support of units engaged in large scale combat operations (LSCO) across multi-domain operations. The FISC is the primary source for currency in the operational theater and is needed to provide theater central funding support . It establishes and sustains the flow of currencies to Finance and Comptroller (FC) units. Connectivity to the Non-Classified Internet Protocol Router Network / SECRET Internet Protocol Router Network (NIPRNET/SIPRNET) is established. The unit is conducting operations in a dynamic and complex operational environment (OE) against a peer threat. All standard operating procedures (SOPs) and necessary support agreements with coalition forces are established. The Financial Management Tactical Platform (FMTP), Deployable Disbursing System (DDS), and other Finance Information Systems (FIS) and software are employed in support of operations, if available. The disbursing section has established alternative methods of communication in the event that access to FIS is denied, degraded, and disrupted. Conventional attacks by hostile aircraft and operations by ground elements are possible . Threat capabilities include space and cyber space operations that degrade sustainment information system capabilities as well as employment of conventional, special operations, guerrilla, and insurgent forces to interdict friendly air, land, and maritime operations in a Chemical, Biological, Radiological, Nuclear and high yield Explosive (CBRNE) environment. Some iterations of this task should be performed in MOPP 4.

Standards: Obtain and distribute required funds to Finance Battalions (FIBNs), Finance Companies (FICOs) and to allied or coalition forces within the theater, as appropriate. Maintain full accountability of all funds in accordance with (IAW) DODFMR 7000.14-R and FM 1-06.

To obtain a T rating, based on the FISCs authorized strength, 75% of the FISC leaders and 80% of Soldiers in the Disbursing Section are present at training. The FISC attains 80% on performance measures, 100% on critical performance measures, and 85% on leader performance measures.

NOTE: Leaders are defined as FISC Director, Disbursing Officer (DO), Deputy Disbursing Officer (DDO).

Live Fire: No

Objective Task Evaluation Criteria Matrix:

Plan and Prepare			Execute						Evaluate		
Operational Environment			Training Environment (LV/C)	% Leaders present at training/authorized	% Present at training/authorized	External evaluation	Performance measures	Critical performance measures	Leader performance measures	Evaluator's observed task proficiency rating	Commander's assessment
BDE & Above											
Dynamic and Complex (All OE Variables and Hybrid Threat)		Night	At the discretion of the Commander.	>=75%	>=80%	Yes	>=80% GO	All	>=85% GO	T	T
Dynamic and Complex (All OE Variables and Single Threat)		Day		60-74%	60-79%	No	65-79% GO	>All	75-84% GO	P	P
Dynamic and Complex (<All OE Variables and Single Threat)				<=59%	<=59%		<65% GO		<=74% GO	U	U

Remarks: None

Notes: Managing risks is the responsibility of all leaders. Regardless of where the task is conducted, field or garrison, the identification of possible hazards for personnel and equipment is essential to mission accomplishment. Risk management activities are continuous and are performed simultaneously with other operational tasks. Once identified potential hazards must be eliminated or reduced to an acceptable level. Leaders must always consider the local constraints and restrictions for their current operating area.

All required non Army Publishing Directorate (APD) financial specific references and technical manuals will be provided by the local Defense Finance and Accounting Services (DFAS).

Safety Risk: Low

Task Statements

Cue: The Theater Sustainment Command (TSC) has deployed in support of units engaged in large-scale combat operations (LSCO) across multiple domains. The FISC is the primary source of currency in the operational theater. It establishes and sustains the flow of currencies to FC units.

DANGER

Leaders have an inherent responsibility to conduct Composite Risk Management to ensure the safety of all Soldiers and promote mission accomplishment.

WARNING

Composite Risk Management is the Army's primary decision-making process to identify hazards, reduce risk, and prevent both accidental and tactical loss. All Soldiers have the responsibility to learn and understand the risks associated with this task.

CAUTION

Identifying hazards and controlling risks across the full spectrum of Army functions, operations, and activities is the responsibility of all Soldiers.

Performance Steps and Measures

NOTE: Assess task proficiency using the task evaluation criteria matrix.

NOTE: Asterisks (*) indicate leader steps; plus signs (+) indicate critical steps.

STEP/MEASURE

GO	NO-GO	N/A
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Plan

- +* 1. Director, FISC, directs establishment of central funding support.
- Receives Theater Commander's guidance and priorities for finance support within the theater.
 - Coordinates funding levels and finance support with FIBNs, United States Army Financial Management Command (USAFMCOM), supported Theater G8, and TSC leadership.
 - Appoints the DO and Certifying Officer(s) on the DD Form 577, Appointment/Termination Record – Authorized Signature.
 - Ensures theater and DFAS guidance is incorporated into Theater Central Funding SOP.
 - Approves internal SOP.
 - Ensures unannounced cash verifications are conducted quarterly.
 - Establishes reporting requirements.
 - Briefs TSC Commander and other affected elements on status of problem areas within finance support.
 - Approves cash holding authority (CHA).
 - Advises CHA for FIBN/FICOs within theater.

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Prepare

- +* 2. Disbursing Officer activates the contingency Disbursing Station Symbol Number (DSSN), if necessary.
- Reviews theater and director's guidance.
 - Requests DFAS approval for establishment of disbursing station operations.
 - Coordinates funding requirements with major theater United States (U.S.) and allied elements.
 - Coordinates the establishment of any LDA's in the theater, as required.
 - Coordinates with military banking facilities for U.S. and other currencies as required.
 - Coordinates supplemental agreements with the coalition commanders for the provisions of advance of funds.
 - Receives DD Form 577 from the Commander/Director.
 - Appoints all DDO, Disbursing Agents (DAs), and Cashiers.
 - Estimates number of U.S. treasury checks required for the first year of operation and whether checks will be procured through the normal requisition process or if an emergency supply will be needed.
 - Ensures all appointment/termination documents are maintained in accordance with regulatory guidance.
- +* 3. Disbursing Officer assumes accountability of the DSSN, if already established by another DO.
- Receives DD Form 577 from the Commander/Director.
 - Appoints all DDO, Disbursing Agents (DAs), and Cashiers.
 - Conducts Vault-to-Vault transfer by physically verifying all cash, negotiable instruments, LDA, and all other supporting documentation against the Predecessor's "FINAL" SF 1219, Statement of Accountability.
 - Changes all safe combinations including those assigned to other accountable individuals.
 - Notifies all serviced activities, agencies, commercial concerns and individuals of the account holder change.
- * 4. Disbursing Officer develops estimate of cash requirements.
- Reviews support agreements with allied forces.
 - Determines cash requirements (USD or local currency) for the area of operations.
 - Coordinates with the FIBN/FICO for estimated cash requirements.
 - Coordinates cash holding authority requests.
 - Establishes procedures to acquire currency (USD or local currency) on a recurring basis.
 - Briefs Director, FISC on cash requirements.
- * 5. DDO prepares for manual or automated central funding operations.
- Receives DD Form 577 from the DO.
 - Completes DD Form 2875, System Authorization Access Request (SAAR), to obtain user access for DDS, Collection Information Repository (CIR), Payment Information Repository (PIR), Over the Counter Channel Application (OTCnet), and International Treasury Services (ITS.gov).
 - Ensures all Cashiers and Certifiers are trained and appointed in accordance with regulations and local/theater policies.
 - Ensures all users complete and submit a DD Form 2875 to obtain access to DDS and other applicable systems.
 - Ensures all appointment/termination document(s) are maintained in accordance with regulatory guidance.
 - Obtains a copy of the Predecessor's "FINAL" SF 1219.

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Execute

* 6. DDO performs manual or automated central funding operations.

- a. Disseminates exchange rate to down trace DSSN(s).
- b. Ensures that funds are properly safeguarded.
- c. Conducts outside of theater transfer of funds from DSSN to DSSN by courier.
- d. Conducts intra-theater transfer of funds from DSSN to DSSN by courier.
- e. Processes counterfeit, altered, seized, mutilated, or unfit currency.
- f. Manages limited depositary checking account (LDA).
- g. Closes accounting period manually or in DDS.
- h. Performs Relief In Place (RIP)/Transfer of Authority (TOA).

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7. Disbursing section personnel obtain funds.

- a. Coordinate courier appointment orders with the DO, as necessary.
- b. Coordinate with available bank, external DSSN, or defense finance support activity for currency.
- c. Consolidate funding requests from subordinate elements.
- d. Prepare a manual or automated check-for-cash, if necessary.
- e. Ensure that funds are properly safeguarded throughout.
- f. Keep proper accountability records and statements as required.

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8. Disbursing section personnel issue funds.

- a. Provide funds procedures to supported elements.
- b. Ensure receiving elements coordinate sufficient security for transportation of funds.
- c. Review fund requests for proper authorization and utilization.
- d. Issue funds to authorized activities and paying agents.
- e. Maintain complete records of all transactions.
- f. Brief section chief on all processing actions and fund status.

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9. Disbursing section personnel maintain records of fund distribution.

- a. Receive copies for all payments, disbursements, and fund transfers.
- b. Verify accuracy and completeness of funding documents.
- c. Implement fund tracking procedures.
- d. Reconcile all funding actions.
- e. Notify Disbursing Officer of any funding irregularities.

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* 10. Disbursing Officer establishes policies and procedures for excess cash.

- a. Coordinates with FIBNs, AAFES, Post Office, etc., on policy and procedures for retrograde of excess funds.
- b. Determines evacuation process for excess cash to a designated safe haven.

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Assess

* 11. Disbursing Officer provides advise to the Director, FISC on currency support within the theater.

- a. Briefs Director on total funds within theater.
- b. Informs Director of currency support provided to allied and coalition forces.
- c. Reports any fiscal irregularities.

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Task Performance Summary Block										
Training Unit			ITERATION							
			1		2		3		4	
Date of Training per Iteration:										
Day or Night Training:			Day / Night		Day / Night		Day / Night		Day / Night	
			#	%	#	%	#	%	#	%
Total Leaders Authorized		% Leaders Present								
Total Soldiers Authorized		% Soldiers Present								
Total Number of Performance Measures		% Performance Measures 'GO'								
Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Live Fire, Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Total Number of Leader Performance Measures		% Leader Performance Measures 'GO'								
MOPP LEVEL										
Evaluated Rating per Iteration T, P, U										

Mission(s) supported: None

MOPP 4: Sometimes

MOPP 4 Statement: See Safety Statement below.

NVG: Never

NVG Statement: None

Prerequisite Collective Task(s): None

Supporting Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
1.	71-BDE-5100	Conduct the Operations Process for Command and Control (C2)	71 - Mission Command (Collective)	Approved
6.	14-CTR-8028	Provide Funding Support to Financial Management Elements (Financial Management Support Center (FMSC))	14 - Finance (Collective)	Approved

OPFOR Task(s): None

Supporting Individual Task(s):

Step Number	Task Number	Title	Proponent	Status
2.	805A-36A-7020	Conduct Limited Depository Account Activities	805A - Finance and Comptroller	Approved
7.	805A-36B-4001	Conduct Central Funding	805A - Finance and Comptroller	Approved
8.	805A-36A-6136	Conduct Paying Agent Operations	805A - Finance and Comptroller	Approved

Supporting Drill(s): None

Supported AUTL/UJTL Task(s):

Task ID	Title
ART 4.2.2.2.1	Provide Cash Management Support

TADSS

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

Equipment (LIN)

LIN	Nomenclature	Qty
70209N	Computer, Personal Workstation	1

Materiel Items (NSN)

NSN	LIN	Title	Qty
No materiel items specified			

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. It is the responsibility of all Soldiers and Department of the Army civilians to protect the environment from damage.

Safety: In a training environment, leaders must perform a risk assessment in accordance with current Risk Management Doctrine. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW current CBRN doctrine. Safety in performing tasks and within the work/task environment is everyone's responsibility. Supervisors and leaders must ensure a safe and healthful workplace by inspecting the area for hazards and promptly taking action as required to correct hazards. Leaders increase safety by ensuring that Soldiers and Army Civilians are trained and competent to perform their work safely, efficiently, and effectively. Counsel and take action as necessary with Soldiers or Army Civilians who fail to follow safety standards, rules and regulations, including the use of personal protective clothing and equipment, and seatbelts. Leaders should hold all personnel accountable for accidents and property damage, occurring in operations under their direct supervision and control. (See AR 385-10, The Army Safety Program).