

## Individual Critical Task List

79T-ARNG Recruiting and Retention-SL5  
Enlisted, MOS: 79T, Skill Level: SL5, ASI: V7, Duty Pos: REA, SQI: 4

Approved  
12 May 2014

Effective Date: 29 Apr 2015

**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD5** - This product/publication has been reviewed by the product developers in coordination with the RRS, Fort Jackson foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.

**Target Audience:** The individual tasks associated with this ICTL pertains to Army National Guard Recruiting and Retention duty positions. Duty positions associated with the the individual tasks include Recruiting and Retention senior leaders and company level leaders.

Total Number of Tasks: 21

- **Training Domain/Location Column** – identifies the training location and the Leadership Domain (Institutional, Operational, or Self-Development) where the task is first trained to soldier training publications standards. If the task is first trained to standard in the unit, the word “OP” will be in this column. If the task is first trained to standard in the training base, it will identify, by brevity code (S-D, INST), the resident course where the task was taught.
- **Sustainment Training Frequency Column** – indicates the recommended frequency at which the tasks should be trained to ensure soldiers maintain task proficiency.
- **Sustainment Training Skill Level Column** – lists the skill levels of the MOS for which soldiers must receive sustainment training to ensure they maintain proficiency to soldier’s manual standards.

Task Number	Task Title	Training Domain / Location	Sust Tng Freq	Sust Tng Sl
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**Subject Area 1. Recruiting Company Leadership**

805B-79T-5501	Administer Company/Region Professional Development	INST	AN	5
805B-79T-5502	Administer Recruit Sustainment Program Operations at the Company/Region level	INST	AN	5
805B-79T-5503	Administer Soldier/Family Welfare Programs	INST	AN	5
805B-79T-5504	Develop a Company/Region Strength Maintenance Plan	INST	AN	5
805B-79T-5505	Implement a Recruiting and Retention Noncommissioned Officer Apprenticeship Program	INST	AN	5
805B-79T-5506	Implement a Yearly Training Plan	INST	AN	5
805B-79T-5507	Implement Command Supply Discipline Program	INST	AN	5

**Subject Area 2. Senior Leader Course**

805B-79T-5101	Administer Noncommissioned Officer Development Plan	INST	AN	5
805B-79T-5102	Administer Recruit Sustainment Program Activities	INST	AN	5
805B-79T-5103	Assign Strength Maintenance RRNCO Mission	INST	AN	5
805B-79T-5104	Conduct a Military Briefing	INST	AN	5
805B-79T-5105	Conduct Performance Review	INST	AN	5
805B-79T-5106	Conduct Quality Control on Packet Processing	INST	AN	5
805B-79T-5107	Conduct Reception and Integration for a Newly Assigned RRNCO	INST	AN	5
805B-79T-5108	Employ an RRNCO Apprenticeship Program	INST	AN	5
805B-79T-5109	Evaluate RRNCO Prospecting Activities	INST	AN	5
805B-79T-5110	Evaluate the RRNCO’s Efforts in Supporting the Unit’s Strength Maintenance Plan and Attrition Management Program	INST	AN	5
805B-79T-5111	Implement an Area Strength Maintenance Plan	INST	AN	5
805B-79T-5113	Perform Drill and Ceremonies	INST	AN	5
805B-79T-5114	Review an RRNCO’s Time Management Work Plan	INST	AN	5

**Subject Area 3. Unassigned**

805B-79T-5112	Manage Operational Resources IAW the Command Supply Discipline Program (CSDP)			
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