

Summary Report for Individual Task
805C-LF4-3540
Monitor Search/Seizure Operation
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD5 - This product/publication has been reviewed by the product developers in coordination with the foreign countries without restrictions. foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.

Condition: You are assigned as a Military Postal Clerk and have encountered a situation which may warrant the search/seizure of a piece of mail and have access to the following: a. Department of Defense (DoD) 4525.6-M (Postal Manual). b. Local standing operating procedures (SOP).

Standard: Monitor search/seizure operation procedures IAW DoD 4525.6-M and file the initial report within 72 hour of the initial incident.

Special Condition: None

Safety Risk: Low

MOPP 4:

Task Statements

Cue: None

DANGER
None

WARNING
None

CAUTION
None

Remarks: All required references, forms and technical manuals will be provided by the local Command.

Notes: None

Performance Steps

1. Check incoming mail for suspicious characteristics.
 - a. Wires coming from package.
 - b. Oily residue.
 - c. Suspicious odor.
 - d. Foreign return address and addressed with incorrect military unit information.
2. Seize the package and evacuate the area immediately.
3. Notify the local authorities of the situation and give a complete description of the article.
4. Notify your supervisor of the situation.
5. Perform the following procedures in reporting incidents of search/seizure to a higher headquarters.
 - a. Military Post Office (MPO) supervisor must file a report with the Military Postal Service Agency (MPSA) within 72 hours of the incident.
 - b. Submit follow-up report or final report indicating completion of any investigation and the results.
 - c. Answer questions referencing search/seizure.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: core the Soldier GO if all performance measures are passed (P). Score the Soldier NO GO if any performance measure is failed (F). If the Soldier scores NO GO, show the Soldier what was done wrong and how to do it correctly.

Evaluation Preparation: Setup: Test this task in conjunction with other postal tasks. Ensure that all necessary postal supplies and equipment are available. Brief Soldier: Tell the Soldier to monitor a search and seizure operation.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Checked incoming mail for suspicious characteristics.			
2. Seized the package and evacuate the area immediately.			
3. Notified the local authorities of the situation and give a complete description of the article.			
4. Notified your supervisor of the situation.			
5. Performed the following procedures in reporting incidents of search/seizure to a higher headquarters.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
1.	DOD 4525.6-M	DoD Postal Manual	Yes	No
2.	DOD 4525.6-M	DoD Postal Manual	Yes	No
3.	DOD 4525.6-M	DoD Postal Manual	Yes	No
4.	DOD 4525.6-M	DoD Postal Manual	Yes	No
5.	DOD 4525.6-M	DoD Postal Manual	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert of ways to protect our environment during training and missions. In doing so you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects.

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. Everyone is responsible for safety. A thorough risk assessment must be completed prior to every mission or operation.

Prerequisite Individual Tasks :

Task Number	Title	Proponent	Status
805C-LF5-1555	Provide Postal Security	805C - Adjutant General (Individual)	Approved

Supporting Individual Tasks :

Task Number	Title	Proponent	Status
805C-LF4-3541	Report Postal Offenses	805C - Adjutant General (Individual)	Approved
805C-LF4-3521	Conduct Military Post Office Inspections	805C - Adjutant General (Individual)	Delete

Supported Individual Tasks : None

Supported Collective Tasks : None