

TRAINING SUPPORT PACKAGE (TSP)

TSP Number / Title	158-100-4009 / Communicate in Writing
Effective Date	08 Jul 2011
Supersedes TSP(s) / Lesson(s)	
TSP Users	Use this TSP in Precommissioning Courses (BOLC I), Pre-Appointment Warrant Officer Candidate School, and Basic Non-Commissioned Officers Course (BNCOC)
Proponent	158 - Army Leadership (Individual)
Improvement Comments	Users are invited to send comments and suggested improvements on DA Form 2028, "Recommended Changes to Publications and Blank Forms". Completed forms, or equivalent response, will be mailed or attached to electronic e-mail and transmitted to: Army Training Help Desk Telephone (Commercial): (800) 275-2872 Option # 1 Telephone (DSN): 826-3666 https://athd.army.mil
Security Clearance / Access	None
Foreign Disclosure Restrictions	FD1. The materials contained in this training event/course have been reviewed by the developers in coordination with the CAC, Fort Leavenworth, KS, G-2 FD authority. This training event/course is releasable to students from all requesting foreign countries without restrictions.

PREFACE

Purpose

The purpose of the TSP is to reach the learning objectives in the lesson on written communication.

Task Number

Task Title

158-100-4003

Communicate Effectively at the Direct Leadership Level

158-100- 4009

Communicate in Writing

158-100-3003

Communicate the basic concepts of Army leadership doctrine

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