

Summary Report for Individual Task
805D-207-6071
Conduct a Military Memorial Ceremony
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - The materials contained in this course have been reviewed by the course developers in coordination with the Chaplain School foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

Condition: Given classroom instruction, access to publications, AR 165-1, FM 1-05, the local SOP, and a check on learning practical exercise. This task should not be trained in MOPP 4.

Standard: Conduct the chaplain's portion of a military memorial ceremony IAW appropriate regulations and SOP that stresses patriotism and ceremonial tribute. The ceremony will not be less than 15 minutes or longer than 20 minutes.

Special Condition: None

Safety Risk: Low

MOPP 4: Never

Task Statements

Cue: None

DANGER

None

WARNING

None

CAUTION

None

Remarks: None

Notes: ELOs

1. Prepare support materials.
2. Coordinate for support personnel.
3. Prepare eulogy according to faith tradition.
4. Rehearse and conduct the memorial ceremony.

METHOD OF INSTRUCTION: Conference/lecture; Handouts; Scenarios; PE

REVIEW TEST:

Given a tactical or non-tactical environment, a deceased soldier in your AO/responsibility, commander's guidance, access to local SOP, TC 1-05, plan, rehearse, and provide a military memorial ceremony in accordance with commander's guidance and local SOP.

Performance Steps

1. Review governing policies, regulations and SOP concerning memorial ceremonies.
 - a. Ensure compliance to policies, regulations and SOP.
 - b. Receive guidance from supervisory chaplain.
 - c. Receive guidance from commander for date, time and location for ceremony.
2. Develop sequence of events for memorial ceremony.
 - a. Include spirit of patriotism.
 - b. Provide tribute visible to immediate family, relatives, friends of deceased and unit members.
 - c. Solicit input from command, unit members and if possible, family members.
3. Coordinate equipment and logistics support for ceremonial.
 - a. Coordinate with appropriate section for equipment.
 - b. Coordinate with appropriate section for transportation/logistic support.
 - c. Secure facility for ceremony.
4. Coordinate ceremony with S1, S3, CSM, Company Commander and 1SG.
 - a. Ensure ceremony is placed on command calendar and publicized throughout unit.
 - b. Coordinate date, time and location for ceremony.
 - c. Determine participant requirement for ceremony.
5. Brief commander.
 - a. Inform commander of date, time and location of ceremony.
 - b. Obtain commander's approval.
6. Publicize memorial ceremony.
 - a. Provide FRAGO through S3, if required.
 - b. Inform unit personnel through training/staff meetings and flyers.
7. Brief supervisory chaplain.
 - a. Inform chaplain of date, time and location of ceremony.
 - b. Obtain approval of memorial ceremony bulletin prior to publishing.

8. Rehearse the memorial ceremony before performance.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Soldiers should be evaluated based on their ability to perform the tasks in accordance with the performance measures. Soldiers who miss any performance measure should be retrained and reevaluated.

Evaluation Preparation: To evaluate this task, prepare a scenario to satisfy given conditions and requires the Soldier to address the following performance measures.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Reviewed governing policies, publications and SOP's concerning memorial services and ceremonies.			
2. Developed sequence of events for memorial ceremony.			
3. Coordinated for equipment and logistic support for memorial ceremonial.			
4. Coordinated ceremony with S1, S3, CSM, Company Commander and 1SG.			
5. Briefed the commander.			
6. Publicized the memorial ceremony.			
7. Briefed the supervisory chaplain.			
8. Rehearsed the memorial ceremony before performance.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 165-1	Army Chaplain Corps Activities	Yes	No
	CD 16-02	Military Funerals and Memorials	Yes	No
	DA PAM 165-3	Chaplain Training Strategy	No	No
	FM 1-05	Religious Support	Yes	No
	JP 1-05	Religious Affairs in Joint Operations	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. Everyone is responsible for safety. A thorough risk assessment must be completed prior to every mission or operation.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
16-5-1001	Conduct Religious Services	16 - Chaplain (Collective)	Approved

ICTL Data :

ICTL Title	Personnel Type	MOS Data
AOC 56A, Chaplain	Officer	AOC: 56A
Chaplain, Lieutenant	Officer	AOC: 56A, Rank: 1LT, Duty Pos: VAH
Battalion Chaplain (1LT & CPT)	Officer	AOC: 56A, Rank: CPT, Duty Pos: VAH