

# Training and Evaluation Outline Report

**Status: Approved**

**04 Dec 2014**

**Effective Date: 04 Dec 2014**

**Task Number:** 71-9-5300

**Task Title:** Prepare Plans (Division Echelon and Above [Operational])

**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD1** - This training product has been reviewed by the training developers in coordination with the Fort Leavenworth foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

## Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	ADP 5-0	The Operations Process	Yes	No
	JP 3-0	Joint Operations	Yes	No
	JP 5-0	Joint Operation Planning	Yes	Yes

**Conditions:** The command is conducting operations as a Joint Task Force (JTF) or as a Combined Joint Task Force (CJTF) headquarters. The command's headquarters receives liaison, unit, and individual augmentees. The command receives an operations order from higher headquarters. The commander issues guidance on preparing plans and orders. The command establishes communications with subordinate and adjacent units and higher headquarters. The mission command system is operational and processing information in accordance with standard operating procedures.. This task should not be trained in MOPP 4.

**Standards:** The staff prepares plans and orders that reflect the concept and intent of the commander's campaign plan or that of a supported commander in accordance with the commanders intent, orders from higher headquarters, and standard operating procedures.

**Live Fire Required:** No

**Objective Task Evaluation Criteria Matrix:**

Plan and Prepare		Execute						Assess	
Operational Environment	Training Environment (L/V/C)	Training/Authorized	% of Leaders Present at	% of Soldiers Present at	External Eval	% Performance Measures 'GO'	% Critical Performance Measures 'GO'	% Leader Performance Measures 'GO'	Task Assessment
BDE & Above									
Dynamic and Complex (All OE Variables and Hybrid Threat)	Night	IAW unit CATS statement.	>=85%	>=80%	Yes	>=91%	All	>=90%	<b>T</b>
			75-84%			80-90%		80-89%	<b>T-</b>
Dynamic and Complex (All OE Variables and Single Threat)	Day		65-74%	75-79%	No	65-79%	<All	<=79%	<b>P</b>
			60-64%	60-74%		51-64%			<b>P-</b>
Dynamic and Complex (<All OE Variables and Single Threat)				<=59%	<=59%	<=50%			<b>U</b>

**Remarks:** None

**Notes:** None

**Safety Risk:** Low

**Task Statements**

**Cue:** None

**DANGER**

Leaders have an inherent responsibility to conduct Composite Risk Management to ensure the safety of all Soldiers and promote mission accomplishment.

## **WARNING**

Composite Risk Management is the Army's primary decision-making process to identify hazards, reduce risk, and prevent both accidental and tactical loss. All soldiers have the responsibility to learn and understand the risks associated with this task.

## **CAUTION**

Identifying hazards and controlling risks across the full spectrum of Army functions, operations, and activities is the responsibility of all Soldiers.

## Performance Steps and Measures

**NOTE:** Assess task proficiency using the task evaluation criteria matrix.

**NOTE:** Asterisks (\*) indicate leader steps; plus signs (+) indicate critical steps.

STEP/MEASURE	GO	NO-GO	N/A
1. The staff employs the operational design process to inform the ends, ways, means, and risk considerations to:	N/A	N/A	N/A
a. Facilitate detailed planning with an iterative dialogue between commanders and staff.	N/A	N/A	N/A
b. Recognize an implicit operational approach during analysis of the operational environment and tasks from higher headquarters.	N/A	N/A	N/A
c. Conduct analyses and learning to facilitate discourse between commander, staff, and subject matter experts.	N/A	N/A	N/A
d. Evaluate the consequences of military actions, the perceptions and plans of unified action partners, the expectations of the local populace and host nation government, and regional and global implications.	N/A	N/A	N/A
2. The staff develops rules of engagement early in the planning process by:	N/A	N/A	N/A
a. Adjusting standing rules of engagement to meet mission-specific requirements.	N/A	N/A	N/A
b. Assessing probable effects of rules of engagement on operations.	N/A	N/A	N/A
c. Evaluating political and military aspects of the mission statement and forecasting probable rules of engagement restrictions and allowances for use of force.	N/A	N/A	N/A
d. Modifying proposed rules of engagement to support the mission objectives accomplishment.	N/A	N/A	N/A
e. Identifying threat indicators and decision points that will become the basis for drafting, requesting, or issuing mission-specific rules of engagement.	N/A	N/A	N/A
f. Drafting mission-specific rules of engagement in appendix 8 (Rules of Engagement) to annex C (Operations) of the operations order.	N/A	N/A	N/A
g. Reviewing methods for tracking and interpreting compliance with the rules of engagement.	N/A	N/A	N/A
3. The staff produces joint operation planning and execution-related products during deliberate planning to:	N/A	N/A	N/A
a. Translate theater or functional strategies into executable plans.	N/A	N/A	N/A
b. Respond to a broad range of activities based on requirements identified in planning directives.	N/A	N/A	N/A
c. Provide the vehicle for linking steady-state shaping activities to current operations and contingency plans.	N/A	N/A	N/A
d. Develop a campaign plan when the anticipated military operations exceed the scope of a single operation.	N/A	N/A	N/A
e. Coordinate all instruments of national power, as well as the efforts of inter-organizational partners, to attain national strategic objectives.	N/A	N/A	N/A
f. Integrate directed steady-state activities (actual) and contingency (potential) operations and activities to achieve end states.	N/A	N/A	N/A
g. Operate as the integrating framework to inform and synchronize subordinate and supporting planning and operations.	N/A	N/A	N/A
h. Implement steady-state operations and activities, to include shaping activities, to:	N/A	N/A	N/A
(1) Conduct ongoing operations and a range of contingencies.	N/A	N/A	N/A
(2) Prepare to defeat potential adversaries.	N/A	N/A	N/A
(3) Develop the capacity of partner nations.	N/A	N/A	N/A
i. Promote regional stability and support national goals in conjunction with other instruments of national power.	N/A	N/A	N/A
j. Organize and execute security cooperation activities.	N/A	N/A	N/A
4. The staff prepares contingency plans during deliberate planning to:	N/A	N/A	N/A
a. Prepare for a potential crisis outside of crisis conditions.	N/A	N/A	N/A
b. Respond to tasks identified in planning directives.	N/A	N/A	N/A
c. Facilitate transition to crisis action planning and inform the theater campaign plan.	N/A	N/A	N/A
d. Produce a concept of operations that details assumptions, enemy forces, operational phases, prioritized missions, and force requirements, deployment, and positioning.	N/A	N/A	N/A
e. Refine and support force acquisition and training requirements in preparation for likely operations.	N/A	N/A	N/A
f. Compare the hypothetical conditions, operation phases, missions, and force requirements of contingency plans to actual requirements.	N/A	N/A	N/A
g. Provide processes, procedures, and analytical and planning expertise for crisis action planning.	N/A	N/A	N/A
h. Project potential contingencies where military options focus on combat operations and those where military action may support other agencies.	N/A	N/A	N/A
5. The staff develops subordinate campaign plans to satisfy the planning requirements of Joint Strategic Capabilities Plan or other planning guidance by:	N/A	N/A	N/A
a. Preparing supporting plans that follow the supported commander's concept and describe how the supporting commanders intend to achieve assigned objectives	N/A	N/A	N/A
b. Coordinating with the supported commander's planners to:	N/A	N/A	N/A
(1) Provide the level of detail required.	N/A	N/A	N/A
(2) Review and approve the resulting plans.	N/A	N/A	N/A

6. The staff conducts crisis action planning to respond to an incident or situation that creates conditions requiring the commitment of US military forces and resources to achieve national objectives by:	N/A	N/A	N/A
a. Evaluating plans developed in deliberate planning for a similar contingency.	N/A	N/A	N/A
b. Developing a feasible course of action with time-phased force and deployment data.	N/A	N/A	N/A
c. Publishing the plan or order.	N/A	N/A	N/A
d. Preparing forces for deployment and employment.	N/A	N/A	N/A
e. Ensuring communications systems support.	N/A	N/A	N/A
f. Developing and executing an all-source collection plan.	N/A	N/A	N/A
g. Directing, collecting, processing, and exploiting intelligence analyses and production.	N/A	N/A	N/A
h. Preparing for the sustainment of employed US military forces.	N/A	N/A	N/A
i. Implementing abbreviated procedures to accommodate prevailing conditions.	N/A	N/A	N/A

TASK PERFORMANCE / EVALUATION SUMMARY BLOCK							
ITERATION	1	2	3	4	5	M	TOTAL
TOTAL PERFORMANCE MEASURES EVALUATED							
TOTAL PERFORMANCE MEASURES GO							
TRAINING STATUS GO/NO-GO							

**ITERATION:** 1 2 3 4 5 M

**COMMANDER/LEADER ASSESSMENT:** T P U

**Mission(s) supported:** None

**MOPP 4:** Never

**MOPP 4 Statement:** None

**NVG:** Never

**NVG Statement:** None

**Prerequisite Collective Task(s):**

Step Number	Task Number	Title	Proponent	Status
	71-9-5130	Determine Commander's Critical Information Requirements (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved

**Supporting Collective Task(s):**

Step Number	Task Number	Title	Proponent	Status
	71-9-5140	Maintain Operational Information (Division Echelon and Above [Operation])	71 - Combined Arms (Collective)	Approved
	71-9-5390	Prepare Campaign and Related Plans and Orders (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved

**OPFOR Task(s):** None

**Supporting Individual Task(s):**

Step Number	Task Number	Title	Proponent	Status
	150-MC-5111	Conduct the Military Decisionmaking Process	150 - Combined Arms (Individual)	Approved
	150-MC-5112	Conduct Mission Analysis	150 - Combined Arms (Individual)	Approved

**Supporting Drill(s):** None

**Supported AUTL/UJTL Task(s):**

Task ID	Title
OP 5.3	Prepare Plans and Orders

**TADSS**

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

**Equipment (LIN)**

LIN	Nomenclature	Qty
No equipment specified		

**Materiel Items (NSN)**

NSN	LIN	Title	Qty
No materiel items specified			

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.