

Individual Critical Task List

42B - Human Resources Officer - CPT
Officer, AOC: 42B, Rank: CPT, Duty Pos: AAG

Approved
21 Jan 2015

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Target Audience: Human Resources (HR) Officers, CPT, Adjutant General (AG) Corps, Branch 42/Area of Concentration (AOC) 42B.

Total Number of Tasks: 9

Task Number	Task Title	Training Domain / Location	Sust Tng Freq	Sust Tng SI
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Subject Area 1. COORDINATE PERSONNEL SUPPORT

805C-42B-7100	Manage Command Interest Programs	INST	AN	CPT
805C-42B-7101	Administer Morale, Welfare, and Recreation (MWR) Program for Deployed Forces	INST	AN	CPT

Subject Area 2. HR PLANNING AND OPERATIONS

805C-42B-7107	Develop Human Resources (HR) Planning and Operations Staff Products Using Military Decision Making Process (MDMP)	INST	AN	CPT
805C-42B-7108	Establish Human Resources (HR) Mission Command Nodes	INST	AN	CPT

Subject Area 3. MAN THE FORCE

805C-42B-7102	Implement Personnel Readiness Management (PRM)	INST	AN	CPT
805C-42B-7103	Validate Personnel Accountability Procedures	INST	AN	CPT
805C-42B-7104	Manage Personnel Strength Data	INST	AN	CPT

Subject Area 4. Provide HR Services

805C-42B-7105	Implement Casualty Operations Program	INST	AN	CPT
805C-42B-7106	Implement Postal Operations Plans and Policies	INST	AN	CPT