

**Report Date:** 28 Apr 2014

**Summary Report for Individual Task**  
**805D-208-2102**  
**Assist the Preparation of the Command Master Religious Plan (CMRP)**  
**Status: Approved**

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DISTRIBUTION RESTRICTION: Approved for public release; distribution is unlimited.

DESTRUCTION NOTICE: None

**Condition:** Given a laptop, UMTinput for the upcoming fiscal year CMRP, the department of the Army Chief of Chaplains Strategic Goals, and major command (MACOM) and local command guidance. this task should not be trained in MOPP

**Standard:** Develop a Battalion level CMRP with programs funded by both NAF and AF funds to meet a Battalion level command mission.

**Special Condition:** None

**Safety Level:** Low

**MOPP:**

**Task Statements**

**Cue:** The CMRP is a living document, the planning phase starts in October where you began planning for the next FY.

**DANGER**

None

**WARNING**

None

**CAUTION**

None

**Remarks:** None

**Notes:** None

### Performance Steps

1. Recieve unit commander's vision, mission, values, and goals for the unit/ organization from the Battalion Chaplain.
2. Recieve Installation/ Supervisory Chaplain's guidance on Chaplain Corps vision, mission, values, and goals from the Battalion Chaplain.
3. Asses religious support needs of the Unit/ Organization.
  - a. Talk with unit organization leaders.
  - b. Talk with helping agencies (AC S, Social Work Services and Family Life Chaplain.
  - c. Review MP report for trends with Unit.
  - d. Review population by distinctive faith group.
  - e. Review critical unit organization statistics.
  - f. Review prior years CMRP.
  - g. Review Command Climate Survey Data.
  - h. Balance score card information.
4. Receive guidance from the Battalion Chaplain after he/she has met with S-3 master planning calendar officer and S-4 budget office to understand implication for the religious support mission of future major events.
5. Evaluate collected information.
6. Write a statement of your assessment of the unit organizations religious needs.
7. Identify a variety of possible unconstrained programs that meet the vision, mission, goals, values, need, and opportunities available of the unit/ organization.
8. Narrow down the programs to realistically manageable amount: consider time manpower, equipment facilities and sources of funding.
9. Ensure that your program is coordinated with S-3 training calendar and or installation master activities calendar.
10. Fill out standard CMRP specifications for a single program/ activity forms.
11. Summarize all unit organization programs activities on standard CMRP spreadsheet.
12. Compile unit/organization CMRP.
13. Assist Battalion Chaplain in conducting a decision briefing for the commander for approval and funding of the unit/ organization CMRP once funded the CMRP becomes the Commanders religious program.
14. Ensure that each approved program activity in the CRP is posted on the unit training schedule.
15. Execute programs CMRP.
16. Evaluate programs on CMRP.

(Asterisks indicates a leader performance step.)

**Evaluation Guidance:** Score the Soldier GO if all performance measures are passed. Score the Soldier NO GO if any step is failed. If the Soldier fails any step, show or tell him or her what was done wrong and how to do it correctly.

**Evaluation Preparation:** Setup: Evaluate this task during Garrison operations if possible, this task can also be completed during a field environment. Give the evaluated Soldier guidance, vision, and common mission for a Battalion level CMRP

**Brief Soldier:** Tell the Soldier that he/she will be evaluated on his/her ability to identify, understand, and comply with Assisting the preparation of the Command Master Religious Plan (CMRP). Tell the Soldier that he/she will also be

evaluated on his/her ability to identify requirements and needed purchases for the appropriate level of support.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Received unit Commander guidance pertaining the CMRP from Battalion Chaplain.			
2. Received higher echelon Chaplain's guidance pertaining to the CMRP from the Battalion Chaplain.			
3. Assesed religious support needs of the unit/ organization.			
4. Met with S-3 and S-4 for calendar space and funding.			
5. Evaluated collected information.			
6. Wrote a statement of your assessment.			
7. evaluated ideas and program.			
8. Selected programs based on funding and guidance.			
9. Met with S-3 and got funded events placed on Unit calendar.			
10. filled out standard CMRP specifications for a single program/ activity form.			
11. Completed CMRP for programs.			
12. Consolidated CMRP for Unit.			
13. Assisted the Battalion Chaplain in briefing the Commander on CMRP.			
14. ensured that each approved program activity is in CRP is posted on the unit training schedule.			
15. Executed programs.			
16. Evaluated CMRP programs.			

**Supporting Reference(s):**

Step Number	Reference ID	Reference Name	Required	Primary
	ADP 5-0	The Operations Process	No	No
	AR 165-1	Army Chaplain Corps Activities	No	No
	PAM 165-18	CHAPLAINCY RESOURCES MANAGEMENT	No	No

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

**Prerequisite Individual Tasks** : None

**Supporting Individual Tasks** : None

**Supported Individual Tasks** : None

**Supported Collective Tasks** : None