

Training and Evaluation Outline Report

Status: Approved

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Effective Date: 30 Sep 2016

Task Number: 71-9-4760

Task Title: Coordinate Civil Affairs in the Joint Operations Area (Division Echelon and Above [Operational])

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - This training product has been reviewed by the training developers in coordination with the Fort Leavenworth foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	FM 3-57 (Change 002, April 18, 2014)	Civil Affairs Operations http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm3_57.pdf	Yes	No
	JP 3-57	Civil-Military Operations	Yes	Yes

Conditions: The command is conducting operations as a Joint Task Force (JTF) or as a Combined Joint Task Force (CJTF) headquarters. The command's headquarters receives liaison, unit, and individual augmentees. The command receives an operations order from higher headquarters. The commander issues guidance on coordinating civil affairs in the joint operations area. The command establishes communications with subordinate and adjacent units and higher headquarters. The mission command system is operational and processing information. This task should not be trained in MOPP 4.

Standards: The staff coordinates civil affairs in the joint operations area to enhance the relationship between military forces and civilian authorities in accordance with the commanders intent, orders from higher headquarters, and standard operating procedures.

Live Fire Required: No

Objective Task Evaluation Criteria Matrix:

Plan and Prepare		Execute						Assess	
Operational Environment	Training Environment (L/V/C)	Training/Authorized	% of Leaders Present at	% of Soldiers Present at	External Eval	% Performance Measures 'GO'	% Critical Performance Measures 'GO'	% Leader Performance Measures 'GO'	Task Assessment
BDE & Above									
Dynamic and Complex (All OE Variables and Hybrid Threat)	Night	IAW unit CATS statement.	>=85%	>=80%	Yes	>=91%	All	>=90%	T
			75-84%			80-90%		80-89%	T-
Dynamic and Complex (All OE Variables and Single Threat)	Day		65-74%	75-79%	No	65-79%	<All	<=79%	P
			60-64%	60-74%		51-64%			P-
Dynamic and Complex (<All OE Variables and Single Threat)			<=59%	<=59%	<=50%	U			

Remarks: None

Notes:

Safety Risk: Low

Task Statements

Cue: None

DANGER

Leaders have an inherent responsibility to conduct Composite Risk Management to ensure the safety of all Soldiers and promote mission accomplishment.

WARNING

Composite Risk Management is the Army's primary decision-making process to identify hazards, reduce risk, and prevent both accidental and tactical loss. All soldiers have the responsibility to learn and understand the risks associated with this task.

CAUTION

Identifying hazards and controlling risks across the full spectrum of Army functions, operations, and activities is the responsibility of all Soldiers.

Performance Steps and Measures

NOTE: Assess task proficiency using the task evaluation criteria matrix.

NOTE: Asterisks (*) indicate leader steps; plus signs (+) indicate critical steps.

STEP/MEASURE	GO	NO-GO	N/A
1. The staff plans civil affairs operations to mitigate or defeat threats and vulnerabilities to civil society by:	N/A	N/A	N/A
a. Applying US policy objectives before, during, and after combat operations by, with, and through civil authorities.	N/A	N/A	N/A
b. Facilitating the delivery of indigenous resources and supplies.	N/A	N/A	N/A
c. Conducting operations in accordance with US domestic and international law relevant to civilian populations.	N/A	N/A	N/A
d. Managing civilian interference with military operations and the effect of military operations on the populace.	N/A	N/A	N/A
e. Establishing civil administration in occupied or liberated areas until restoration of civilian authority.	N/A	N/A	N/A
f. Organizing efforts to meet life-sustaining needs of the civilian population.	N/A	N/A	N/A
g. Providing assistance in areas where host nation or humanitarian agencies are not capable.	N/A	N/A	N/A
h. Providing expertise in civil-sector functions to implement US policy.	N/A	N/A	N/A
i. Restoring civil-sector functions.	N/A	N/A	N/A
j. Coordinating military operations with US government agencies, inter-governmental and non-governmental organizations, and indigenous populations and institutions.	N/A	N/A	N/A
2. The staff integrates the commander's intent and operational concept in civil-military operations by:	N/A	N/A	N/A
a. Conducting populace and resources control to regulate:	N/A	N/A	N/A
(1) Uncontrolled and uncoordinated movement of dislocated civilians in the environment.	N/A	N/A	N/A
(2) Uncontrolled and uncoordinated movement of civilians conducting legitimate activities.	N/A	N/A	N/A
(3) Illegal or illegitimate activities, such as insurgent operations or black-market activities.	N/A	N/A	N/A
b. Facilitating foreign humanitarian assistance by:	N/A	N/A	N/A
(1) Conducting assessments.	N/A	N/A	N/A
(2) Providing security to allow civilian agencies to operate safely.	N/A	N/A	N/A
(3) Employing military capabilities to support disaster relief.	N/A	N/A	N/A
c. Managing civil information to contribute to situational awareness of the operational environment.	N/A	N/A	N/A
d. Providing nation assistance to support sustainable development and growth of responsive host nation institutions.	N/A	N/A	N/A
e. Administering support to civil authorities to stabilize the operation of governing bodies or civil structures of a foreign country by assisting an established government or by establishing military authority over an occupied population.	N/A	N/A	N/A
3. The staff coordinates populace and resources control operations in conjunction with military operations by:	N/A	N/A	N/A
a. Implementing populace control measures to include:	N/A	N/A	N/A
(1) Border security to prevent trafficking of persons, regulate immigration and emigration, and establish control over points of entry.	N/A	N/A	N/A
(2) Identification procedures relating to personal identification, property ownership, court records, voter registries, birth certificates, and driver's licenses.	N/A	N/A	N/A
(3) Movement rules to include curfews, movement restrictions, and travel permits.	N/A	N/A	N/A
(4) Policies regarding the regulation of air and overland movement.	N/A	N/A	N/A
(5) Population relocation necessitated by military operations.	N/A	N/A	N/A
(6) Transitional political authority and interim civil administration.	N/A	N/A	N/A
b. Emplacing resource controls to regulate the movement or consumption of material resources, to mobilize materiel resources, and to deny materiel to the enemy by:	N/A	N/A	N/A
(1) Establishing procedures to resolve property rights for land and subterranean resources.	N/A	N/A	N/A
(2) Implementing mechanisms to prevent unauthorized seizures of land or property.	N/A	N/A	N/A
(3) Securing existing harvest storage facilities to prevent spoilage and looting of harvested crops.	N/A	N/A	N/A
(4) Implementing rationing and distribution programs for key commodities.	N/A	N/A	N/A
(5) Establishing border security, including customs procedures to prevent arms smuggling and stop contraband.	N/A	N/A	N/A
(6) Regulating and securing access to valuable natural resources.	N/A	N/A	N/A
(7) Stopping illicit trade in natural resources.	N/A	N/A	N/A
(8) Developing governance mechanisms and incentives to bring trade into the market.	N/A	N/A	N/A
(9) Initiating processes for addressing and resolving resource ownership and access issues.	N/A	N/A	N/A
(10) Freezing financial accounts of enemy combatants.	N/A	N/A	N/A
(11) Locking international access of overseas financial accounts to prevent money laundering.	N/A	N/A	N/A

(12) Protecting and securing strategically important institutions.	N/A	N/A	N/A
4. The staff coordinates military participation in foreign humanitarian assistance programs to relieve or reduce the effects of disasters or other endemic conditions by:	N/A	N/A	N/A
a. Conducting relief missions to:	N/A	N/A	N/A
(1) Provide food and medical care.	N/A	N/A	N/A
(2) Construct basic sanitation facilities.	N/A	N/A	N/A
(3) Repair public facilities.	N/A	N/A	N/A
(4) Construct shelters and temporary camps.	N/A	N/A	N/A
(5) Provide air transport for supplies, commodities, and passengers.	N/A	N/A	N/A
b. Conducting technical assistance and support functions to restore communications, manage relief supplies and provision of emergency medical care, humanitarian demining activities, and high-priority relief supply delivery by:	N/A	N/A	N/A
(1) Restoring communications systems.	N/A	N/A	N/A
(2) Facilitating other agencies' and organizations' relief supply efforts.	N/A	N/A	N/A
(3) Providing emergency medical care.	N/A	N/A	N/A
(4) Supporting demining operations.	N/A	N/A	N/A
c. Conducting foreign consequence management to mitigate the effects of deliberate or inadvertent employment of weapons of mass destruction and restore essential government services to include:	N/A	N/A	N/A
(1) Restoration of essential host nation government services.	N/A	N/A	N/A
(2) Protection of host nation public health and safety.	N/A	N/A	N/A
(3) Provision of emergency relief to host nation government, businesses, and individuals.	N/A	N/A	N/A
5. The staff coordinates civil information management processes by:	N/A	N/A	N/A
a. Collecting data based on information requirements through:	N/A	N/A	N/A
(1) Civil reconnaissance.	N/A	N/A	N/A
(2) Data mining.	N/A	N/A	N/A
(3) Collaboration.	N/A	N/A	N/A
(4) Consolidating data into ordering groupings to manage the data.	N/A	N/A	N/A
(5) Processing data into information through physical and cognitive manipulation.	N/A	N/A	N/A
b. Analyzing collected information to produce intelligence that describes the current, and predicts the future, effects of the threat and environment on operations to identify information relevant to:	N/A	N/A	N/A
(1) Operational and mission variables.	N/A	N/A	N/A
(2) Centers of gravity.	N/A	N/A	N/A
(3) Trends.	N/A	N/A	N/A
(4) Civil vulnerabilities.	N/A	N/A	N/A
c. Producing civil information packaged into forms and structures that are relevant, accurate, timely, and useable by commanders and decision makers to include:	N/A	N/A	N/A
(1) Layered geospatial information.	N/A	N/A	N/A
(2) Civil information for the common operating picture.	N/A	N/A	N/A
(3) Centers of gravity.	N/A	N/A	N/A
(4) Civil considerations.	N/A	N/A	N/A
(5) Answers to requests for information.	N/A	N/A	N/A
(6) Reported priority information requirements.	N/A	N/A	N/A
(7) Updates to ongoing civil affairs assessments, area studies, and running estimates.	N/A	N/A	N/A
d. Distributing knowledge products to consumers to respond to requests and to anticipate information needs of units and agencies through:	N/A	N/A	N/A
(1) Common operating picture integration.	N/A	N/A	N/A
(2) Civil information repositories.	N/A	N/A	N/A
(3) Reports.	N/A	N/A	N/A
(4) Update briefings.	N/A	N/A	N/A
(5) Databases.	N/A	N/A	N/A
6. The staff coordinates nation assistance programs to render support to nation negotiated agreements by:	N/A	N/A	N/A
a. Delivering security assistance that comprises defense articles, military training, and other defense-related services by grant, loan, credit, or cash sales in furtherance of national policies and objectives.	N/A	N/A	N/A
b. Providing foreign internal defense and development to free and protect its society from subversion, lawlessness, and insurgency.	N/A	N/A	N/A
c. The staff coordinates support to civil administration operations to assist an established government or by establishing military authority over an occupied population by:	N/A	N/A	N/A
(1) Establishing civil administration in friendly territory to support governments of friendly territories during peacetime, disasters, or war.	N/A	N/A	N/A
(2) Establishing civil administration in occupied territory to exercise executive, legislative, and judicial authority over a territory until the establishment of an indigenous civil government.	N/A	N/A	N/A

TASK PERFORMANCE / EVALUATION SUMMARY BLOCK

ITERATION	1	2	3	4	5	M	TOTAL
TOTAL PERFORMANCE MEASURES EVALUATED							
TOTAL PERFORMANCE MEASURES GO							
TRAINING STATUS GO/NO-GO							

ITERATION: 1 2 3 4 5 M

COMMANDER/LEADER ASSESSMENT: T P U

Mission(s) supported: None

MOPP 4: Never

MOPP 4 Statement: None

NVG: Never

NVG Statement: None

Prerequisite Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
	71-9-5200	Assess the Operational Situation	71 - Combined Arms (Collective)	Approved
	71-9-5300	Prepare Plans (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved
	71-9-5400	Control Subordinate Operational Forces (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved
	71-9-6500	Provide Security for Operational Forces (Division Echelon and Above [Operational])	71 - Combined Arms (Collective)	Approved

Supporting Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
	71-TA-5310	Conduct Operational Mission Analysis for Theater Army	71 - Combined Arms (Collective)	Approved

OPFOR Task(s): None

Supporting Individual Task(s):

Step Number	Task Number	Title	Proponent	Status
	150-LDR-5003	Use the Mission Order Technique	150 - Combined Arms (Individual)	Approved
	150-MC-2300	Perform Information Collection	150 - Combined Arms (Individual)	Approved
	150-MC-5111	Conduct the Military Decisionmaking Process	150 - Combined Arms (Individual)	Approved
	150-MC-5144	Develop a Running Estimate	150 - Combined Arms (Individual)	Approved
	150-MC-5145	Conduct Risk Management	150 - Combined Arms (Individual)	Approved
	150-MC-5200	Conduct Command Post Operations	150 - Combined Arms (Individual)	Approved

Supporting Drill(s): None

Supported AUTL/UJTL Task(s):

Task ID	Title
OP 4.7.6	Conduct Civil Affairs Operations (CAO)

TADSS

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

Equipment (LIN)

LIN	Nomenclature	Qty
No equipment specified		

Materiel Items (NSN)

NSN	LIN	Title	Qty
No materiel items specified			

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.