

Summary Report for Individual Task
805D-208-6080
Supervise Distinctive Faith Group Leaders
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - The materials contained in this course have been reviewed by the course developers in coordination with the Chaplain School foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

Condition: The unit is conducting combat or preparing to conduct combat operations or is operating in a normal peacetime environment at a normal state of readiness. During planning the chaplain determined the need for distinctive faith group coverage. DFGLs are certified. Coordination is made with supervisory chaplain. The chaplain is supervising the DFGL. Some iterations of this task should be performed in MOPP 4.

Standard: Supervise the DFGL in order to maintain full administrative control and accountability of all services, offerings, CMRP funding, facilities, equipment and supplies. The supervisory responsibility must ensure that all DFGL requirements are met and maintained so that distinctive religious support needs are both met and conducted in a collegial and respectful manner toward all other faith groups as well as the DFGLs full understanding that they operate only with the approval and supervision of their sponsoring chaplain.

Special Condition: None

Safety Risk: Low

MOPP 4: Sometimes

Task Statements

Cue: None

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

- Notes:**
1. Determine Army Regulation, Installation SOPs and boundaries for the use of Lay Leaders
 2. Identify worship services requiring Lay leadership.
 3. Establish a Supervisory Relationship

METHOD OF INSTRUCTION:Conference/lecture; Role Play; Scenario; Handouts.

METHOD OF TESTING:CRITERION TEST: While observing role play, student will identify the procedures in establishing a supervisory relationship.

REVIEW TEST:

Given a tactical or non-tactical environment, a limited number of chaplains to provide for all denominational coverage requirements, a sufficient number of duly authorized denominational lay leaders capable of fulfilling all religious requirements, facilities, equipment and supplies, and a chaplain assistant, supervise the lay leaders and all lay led religious services by coordinating with the senior chaplain in the area of operation (AO) and ensuring administrative control, communicating proper procedures for handling funds and leading religious programs, affirming effective, positive leadership and correcting ineffective leadership.

Performance Steps

1. Conduct interview with DFGL.
 - a. Validate the DFGL's certification to lead services with the installation or senior chaplain in your area of operation.
 - b. Ensure proper credentials have been submitted and filed.
 - c. Ensure DFGL has obtained approval to conduct service from approving authority.
 - d. Establish supervisory relationship.
2. Identify faith group service and/or meetings for which the DFGL is responsible.
 - a. Discuss time and location of service.
 - b. Discuss time and location for meetings.
3. Determine degree of supervision necessary.
4. Establish schedule to attend service and/or meeting.
5. Determine the responsibilities of the chaplain assistant in helping DFGL led activities.
6. Establish a schedule to maintain weekly office or telephone contact with DFGL to handle administrative issues and needs.
7. Provide chapel, installation, Fund SOPs for DFGL to follow.
 - a. Establish procedures for handling funds.
 - b. Explain procedure for publishing services.
 - c. Outline process for obtaining resources.
 - d. Describe process for terminating or recruiting volunteers.
 - e. Identify procedures for planning and scheduling special activities.
 - f. Provide information regarding printing bulletins and materials.
 - g. Establish procedures for monitoring child care providers during services.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Soldiers should be evaluated based on their ability to perform the tasks in accordance with the performance measures listed in this manual. Soldiers who miss any performance measure should be retrained and reevaluated.

Evaluation Preparation:

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Conducted interviews with each Distinctive Faith Group Leader to initiate a working supervisory relationship.			
2. Identified the services and/or meetings for which these Distinctive Faith Group Leaders are responsible.			
3. Determine the degree of supervision necessary to effectively monitor each Distinctive Faith Group Leader's activities.			
4. Establish a personal schedule of attendance at their services and/or meetings.			
5. Determine the responsibilities of your chaplain assistant in helping to supervise DFGL led activities.			
6. Establish a schedule to maintain weekly office or telephone contact with the DFGL to handle administrative issues and needs.			
7. Established the procedures for DFGLs to follow in matters such as handling funds, publishing services, obtaining resources, terminating or recruiting volunteers, planning and scheduling special activities, printing bulletins and materials, and monitoring			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 165-1	Army Chaplain Corps Activities	Yes	No
	FM 1-05	Religious Support	Yes	No
	JP 1-05	Religious Affairs in Joint Operations	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is a continual process. Always be alert to ways to protect our environment and reduce waste.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. Everyone is responsible for safety. A thorough risk assessment must be completed prior to every mission or operation.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
16-5-2002	Provide Religious Education	16 - Chaplain (Collective)	Approved
16-5-1001	Conduct Religious Services	16 - Chaplain (Collective)	Approved
16-1-1022	Conduct Unit Religious Support	16 - Chaplain (Collective)	Obsolete
16-5-3002	Perform Religious Administrative Support	16 - Chaplain (Collective)	Approved
16-8-1001	Conduct Religious Services	16 - Chaplain (Collective)	Obsolete
16-8-3001	Coordinate Military Religious Support (Battalion-Corps)	16 - Chaplain (Collective)	Obsolete

ICTL Data :

ICTL Title	Personnel Type	MOS Data
AOC 56A, Chaplain	Officer	AOC: 56A
Battalion Chaplain (1LT & CPT)	Officer	AOC: 56A, Rank: CPT, Duty Pos: VAH