

Summary Report for Individual Task
805D-208-4006
Inspect the Chapel Tithes and Offerings Fund (CTOF) for U.S. Army Non Appropriated Fund (NAF) Risk
Management Program(RIMP) Insurance.
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD5 - This product/publication has been reviewed by the product developers in coordination with the Chaplain School foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.

Condition: Given a laptop, non appropriated fund (NAF) hand receipt, risk management program (RIMP) insurance statement, TDA and MTOE for all assigned units, AR 165-1, AR 215-1, DA PAM 165-18, and a powerpoint presentation.

Standard: Inspect the fund ensuring there is risk management program (RIMP) insurance coverage, verify that the insurance coverage is adequate and all required items purchased with non appropriated fund (NAF) dollars are covered.

Special Condition: None

Safety Risk: Low

MOPP 4:

Task Statements

Cue:

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Ensure the chapel tithes and offerings fund (CTOF) has risk management program (RIMP) insurance.
2. Ensure the risk management program (RIMP) insurance bill is paid.
3. Ensure the fund manager, fund clerk, and all other chaplain assistants are bonded.
4. Ensure all required items purchased with non appropriated fund (NAF) dollars are insured.
5. Ensure all required items purchased with non appropriated fund (NAF) dollars have adequate insurance coverage.
6. Ensure needed changes to coverage are made.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier a go if all performance measures are passed. Score the Soldier NO GO if any step is failed. If the Soldier fails any step, show or tell him or her what was wrong and how to do it correctly.

Evaluation Preparation: Setup: Provide the Soldier with the equipment and/ or materials described in the conditions statement.

Brief Soldier: Tell the Soldier what is expected of him/her by reviewing the task standard. Stress the importance of accurately inspecting the chapel tithes and offerings fund (CTOF) for U.S. Army non appropriated fund (NAF) risk management program(RIMP) insurance.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Ensured the chapel tithes and offerings fund (CTOF) has risk management program (RIMP) insurance.			
2. Ensured the risk management program (RIMP) insurance bill is paid.			
3. Ensured the fund manager, fund clerk, and all other chaplain assistants are bonded.			
4. Ensured all required items purchased with non appropriated fund (NAF) dollars are insured.			
5. Ensured all required items purchased with non appropriated fund (NAF) dollars have adequate insurance coverage.			
6. Ensured needed changes to the coverage was made.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 165-1	Army Chaplain Corps Activities	No	No
	AR 215-1	Military Morale, Welfare, and Recreation Programs and Nonappropriated Funds	No	No
	PAM 165-18	CHAPLAINCY RESOURCES MANAGEMENT	No	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks : None