

Summary Report for Individual Task
805B-79T-5507
Implement Command Supply Discipline Program
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - The materials contained in this course have been reviewed by the course developers in coordination with the RRS, Fort Jackson foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

Condition: You have assumed command/responsibility duties of a company/region, and you are required to implement the command supply discipline program. You have all applicable resources available, previous inventories, all applicable regulations and command guidance. Standard MOPP 4 conditions do not exist for this task. See the MOPP 4 statement for specific conditions.

Standard: Implement command supply discipline program using existing resources. Ensure compliance with DA supply policy and procedures. Identify supply problems to permit timely corrective actions within the chain of command.

Special Condition: None

Safety Risk: Low

MOPP 4: N/A

Task Statements

Cue: None

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Conduct 100 percent inventory:
 - a. Conduct individual accountability w/receipt holders.
 - b. Maintain completed hand receipts.
2. Manage accountability of property:
 - a. Prepare request documents.
 - b. Inventory receipt of request items.
 - c. Secure items based on sensitivity
 - d. Transfer Property.
 - e. Distribute items to subordinate personnel.
3. Update hand receipts:
 - a. Identify unserviceable items for turn-in.
 - b. Re-distribute serviceable items (as needed).
 - c. Create new hand receipts.
 - d. Reissue hand receipts to subordinates.
 - e. Submit final hand receipts to S4.
 - f. File new hand receipts.
4. Conduct Inspections based on the CSDP:
 - a. Conduct on site inspections.
 - b. Annotate deficiencies/lost equipment.
 - c. Provide feedback for improving.
 - d. Recommend Financial Liability Investigations of Property Loss (FLIPL) investigation as needed.
 - e. Recommend AR 15-6 investigation as needed.
 - f. Provide sworn statements as needed.
 - g. Ensure CSDP is properly maintained.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score "GO" if Soldier correctly performs all performance measures. Score "NO GO" if Soldier incorrectly performs one or more performance measures. Provide on-the-spot correction should the Soldier experience minor difficulty. Consider directing self-study or on-the-job-training for Soldiers who experience major difficulties in task performance.

Evaluation Preparation: This task may be evaluated by two methods;

- a. Self Evaluation. Perform the task on the job using the materials listed in the Conditions Statement. Evaluate yourself, using the performance measures, graded IAW the Evaluation Guidance section.
- b. Supervisor's Evaluation. Ensure that the soldier(s) have the material shown in the Condition Statement to accomplish the task. When you feel they are able, have them perform the task on the job. Grade them using the Performance Measures, IAW the Evaluation Guidance section.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Conducted 100 percent inventory.			
2. Managed accountability of property:			
a. Prepared request documents.			
b. Inventoried receipt of requested items.			
c. Secured items based on sensitivity.			
d. Transferred Property.			
e. Distributed items to subordinate personnel.			
3. Updated hand receipts.			
4. Conducted Inspections based on the CSDP.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 15-6	PROCEDURES FOR INVESTIGATING OFFICERS AND BOARDS OF OFFICERS	Yes	No
	AR 710-2	SUPPLY POLICY BELOW THE NATIONAL LEVEL	Yes	No
	AR 735-5 (Change 001 08/22/2013)	Property Accountability Policies	Yes	No
	PAM 710-2-1	USING UNIT SUPPLY SYSTEM (MANUAL PROCEDURES)	Yes	No
	PAM 710-2-2	SUPPLY SUPPORT ACTIVITY SUPPLY SYSTEM: MANUAL PROCEDURES	Yes	No
1.	AR 710-2	SUPPLY POLICY BELOW THE NATIONAL LEVEL	Yes	No
1.	AR 735-5 (Change 001 08/22/2013)	Property Accountability Policies	Yes	No
1.	PAM 710-2-1	USING UNIT SUPPLY SYSTEM (MANUAL PROCEDURES)	Yes	No
1.	PAM 710-2-2	SUPPLY SUPPORT ACTIVITY SUPPLY SYSTEM: MANUAL PROCEDURES	Yes	No
2.	AR 735-5 (Change 001 08/22/2013)	Property Accountability Policies	Yes	No
2.	DA PAM 710-2-1	Using Unit Supply System (Manual Procedures)	Yes	No
3.	AR 735-5 (Change 001 08/22/2013)	Property Accountability Policies	Yes	No
3.	PAM 710-2-1	USING UNIT SUPPLY SYSTEM (MANUAL PROCEDURES)	Yes	No
3.	PAM 710-2-2	SUPPLY SUPPORT ACTIVITY SUPPLY SYSTEM: MANUAL PROCEDURES	Yes	No
4.	AR 15-6	PROCEDURES FOR INVESTIGATING OFFICERS AND BOARDS OF OFFICERS	Yes	No
4.	AR 735-5 (Change 001 08/22/2013)	Property Accountability Policies	Yes	No
4.	DA PAM 710-2-1	Using Unit Supply System (Manual Procedures)	Yes	No
4.	PAM 710-2-2	SUPPLY SUPPORT ACTIVITY SUPPLY SYSTEM: MANUAL PROCEDURES	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks : None

ICTL Data :

ICTL Title	Personnel Type	MOS Data
79T-ARNG Recruiting and Retention-SL5	Enlisted	MOS: 79T, Skill Level: SL5, ASI: V7, Duty Pos: REA, SQI: 4