

Report Date: 15 Apr 2014

**Summary Report for Individual Task
101-92M-4708
Establish a Theater Mortuary Evacuation Point.
Status: Approved**

DISTRIBUTION RESTRICTION: Approved for public release; distribution is unlimited.

DESTRUCTION NOTICE: None

Condition: You are a Mortuary Affairs NCOIC assigned to a Quartermaster Mortuary Affairs Company (Echelons Above Corps). You are establishing a Theater Mortuary Evacuation Point (TMEP). Given JP 4-06, equipment, and personnel necessary to set up, operate, and maintain a TMEP under the current death program. This task should not be trained in MOPP 4.

Standard: Establish a Theater Mortuary Evacuation Point within the guidelines of JP 4-06.

Special Condition: None

Safety Level: Low

MOPP: Never

Task Statements

Cue: None

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Ensure the TMEP is task organized to provide the following capabilities:
 - a. Receive remains and accompanying PE from any theater location.
 - b. Perform quality assurance on existing documentation and initiate, complete, or obtain all other required documentation (see task # 101-92M-3302).
 - c. Prepare remains for evacuation and refrigerate remains until transportation out of theater can be arranged.
 - d. Operate a PE transfer point (when tasked as a secondary mission).
 - e. Coordinate with Air Mobility Command (AMC) for aircraft to evacuate remains and PE.
 - f. Load, palletize, and transport transfer cases to AMC special cargo handling area.
2. Ensure TMEP site selection is based on the following factors:
 - a. Ensure close proximity to flight lines and helipads without interfering with base operations.
 - b. Ensure ease of access to AMC operations, transportation, and special handling/cargo areas.
 - c. Ensure the use of existing facilities or build/install necessary cold storage units.
 - d. Ensure the use of existing road network or build necessary road network capable of handling and regulating heavy traffic flow.
 - e. Ensure use of existing or install necessary utility lines (water, phone, electricity, etc.).
 - f. Ensure restricted access to unauthorized personnel and provide security for PE.
3. Ensure TMEP facility layout is based on the following factors:
 - a. Verify aircraft and vehicle traffic flow to include parking requirements.
 - b. Verify refrigeration container requirements.
 - c. Verify electrical power source/generator location.
 - d. Coordinate water, food, mail, and medical support.
 - e. Coordinate communications and maintenance support.
 - f. Coordinate EOD, and security personnel support.
 - g. Coordinate waste disposal (including HAZMAT) support.
 - h. Verify supply, equipment, and publication storage.
 - i. Verify field services, Class VI, and MWR facilities.
 - j. Verify supplies and services available through host-nation support.

4. Ensure TMEP is structured into four sections:
 - a. Ensure establishment of receiving section (see task # 101-92M-3304).
 - b. Ensure establishment of processing section(see task # 101-92M-3305).
 - c. Ensure establishment of shipping section (see task # 101-92M-3301).
 - d. Ensure establishment of administrative section (see task # 101-92M-3303).
5. Ensure the following guidelines for TMEP personnel are followed:
 - a. Ensure TMEP personnel are assigned duties.
 - b. Ensure TMEP personnel are cross trained to serve in all sections.
 - c. Ensure TMEP personnel are regularly counseled for mental health and professional development.
6. Ensure TMEP personnel maintain updated medical, dental, and shot records.
7. Ensure TMEP personnel work/rest plans are developed, initiated, and strictly adhered to.
8. Ensure communications with higher headquarters and JMOA are maintained:
 - a. Update commander on TMEP capabilities/shortfalls.
 - b. Assist in the development of contingency plans.
 - c. Provide accurate and timely reports.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the soldier GO if all steps are passed (P). Score the soldier NO-GO if any step is failed (F). If the soldier fails any step, show what was done wrong and how to do it correctly.

Evaluation Preparation: Use a predetermined site and provide the soldier with required materials and equipment to perform the task..

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Ensured TMEP was task organized and provided the following capabilities:			
a. Received remains and accompanying PE from any theater location.			
b. Performed quality assurance on existing documentation and initiated, completed, or obtained all other required documentation.			
c. Prepared remains for evacuation and refrigerate remains until transportation out of theater could be arranged.			
d. Operated a PE transfer point (when tasked as a secondary mission).			
e. Coordinated with AMC for aircraft to evacuate remains and PE.			
f. Loaded, palletized, and transported transfer cases to AMC special cargo handling area.			
2. Ensured TMEP site selection was based on the following factors:			
a. Ensured close proximity to flight lines/helipads without interfering with base operations.			
b. Ensured ease of access to AMC operations, transportation, and special handling/cargo areas.			
c. Ensured the use of existing facilities or build/install cold storage units.			
d. Ensured the use of existing road net work or built necessary road network capable of handling and regulating heavy traffic flow.			
e. Ensured the use of existing or installed necessary utility lines (water, phone, electricity, etc.).			
f. Ensured to restrict access to unauthorized personnel and provided security for PE.			
3. Ensured TMEP facility layout was based on the following factors:			
a. Verified aircraft and vehicle traffic flow and parking requirements.			
b. Verified refrigeration container requirements.			
c. Verified electrical power source location.			
d. Coordinated water, food, mail, and medical support.			
e. Coordinated communications and maintenance support.			
f. Coordinated EOD, and security personnel support.			
g. Coordinated waste disposal (including HAZMAT) support.			
h. Verified supply, equipment, and publication storage.			
i. Verified field services, Class VI, and MWR facilities.			
j. Verified supplies and services available through host-nation support.			
4. Ensured TMEP was structured into the following sections:			
a. Ensured establishment of receiving section.			
b. Ensured establishment of processing section.			
c. Ensured establishment of shipping section.			
d. Ensured establishment of administrative section.			
5. Ensured the following guidelines for TMEP personnel were followed:			
a. Ensured TMEP personnel were assigned duties.			
b. Ensured TMEP personnel were cross trained to serve in all sections.			
c. Ensured TMEP personnel were regularly counseled for mental health and professional development.			
6. Ensured TMEP personnel maintained updated medical, dental, and shot records.			
7. Ensured TMEP personnel work/rest plans were developed, initiated, and strictly adhered to.			
8. Ensured communications with higher headquarters and JMOA were maintained:			
a. Updated commander on TMEP capabilities/shortfalls.			
b. Assisted in the development of contingency plans.			
c. Provided accurate and timely reports.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	JP 4-06	Mortuary Affairs in Joint Operations	No	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks :

Task Number	Title	Proponent	Status
101-92M-4302	Coordinate Support for Theater Mortuary Evacuation Point Operations	101 - Quartermaster (Individual)	Approved
101-92M-4301	Supervise Theater Mortuary Evacuation Point (TMEP)	101 - Quartermaster (Individual)	Approved

Supporting Individual Tasks :

Task Number	Title	Proponent	Status
101-92M-4704	Coordinate TMEP Operations	101 - Quartermaster (Individual)	Analysis

Supported Individual Tasks : None

Supported Collective Tasks : None