

Summary Report for Individual Task
011-15Q-2014
Determine Individual Controller Readiness Level
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - This training product has been reviewed by the training developers in coordination with the USAACE foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

Condition: In an air traffic services facility, given TC 3-04.81, DA Form 3479 for each individual controller, and the facility training plan, with a requirement to determine individual controller readiness level. Some iterations of this task should be performed in MOPP 4.

Standard: Determine the readiness level and appropriate training requirements of assigned controllers ensuring the accurate readiness level is assigned in accordance with the defined readiness levels found in TC 3-04.81, Chapter 7.

Special Condition: None

Safety Risk: Low

MOPP 4: Sometimes

Task Statements

Cue: You are assigned subordinate air traffic controllers with a requirement to determine individual controller readiness levels.

DANGER

None

WARNING

None

CAUTION

None

Remarks: None

Notes: None

Performance Steps

1. Determine individual controller readiness level (RL) IAW TC 3-04.81, Chapter 7 by one or more of the following methods:

- a. Training records review (DA Form 3479).
- b. Trainee/Controller Evaluation (DA Form 3479-1).
- c. Current rating.
- d. Current duty position.
- e. Annual skills evaluations.

2. Determine training requirements for each RL IAW TC 3-04.81 Chapter 7.

3. Coordinate with Commander on facility RL status for the Commander's Critical Task List.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier GO if all performance measures are passed (P). Score the Soldier NO GO if any performance measure is failed (F). If the Soldier scores NO GO, show the Soldier what was done wrong and how to do it correctly.

Evaluation Preparation: Setup: Test this task in conjunction with other air traffic control related tasks. Brief Soldier: Tell the Soldier to determine individual controller readiness level.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Determined individual controller readiness level (RL) IAW TC 3-04.81, Chapter 7 by one or more of the following methods:			
a. Training records review (DA Form 3479).			
b. Trainee/Controller Evaluation (DA Form 3479-1).			
c. Current rating.			
d. Current duty position.			
e. Annual skills evaluations.			
2. Determined training requirements for each RL IAW TC 3-04.81 Chapter 7.			
3. Coordinated with commander on facility RL status for the Commander's Critical Task List.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	DA FORM 3479	Training and Proficiency Record - Air Traffic Controller	Yes	No
	DA FORM 3479-1	Trainee/Controller Evaluation	Yes	No
	TC 3-04.81(FM 3-04.303)	Air Traffic Control Facility Operations, Training, Maintenance, and Standardization	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. It is the responsibility of all Soldiers and DA civilians to protect the environment, and to participate in the Army's Environmental Management System (EMS) at the installation where they are assigned. The key points of an EMS

are:

- a. We are committed to the prevention of pollution.
- b. We are committed to meeting all applicable legal and regulatory requirements.
- c. We will strive for continual improvement in environmental management.

A sustainable installation will use resources wisely to support the current mission, without compromising the ability to accomplish future missions.

Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment and reduce waste during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks : None