

Summary Report for Individual Task
551-88N-3101
Schedule Cargo for Shipment
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - The materials contained in this course have been reviewed by the course developers in coordination with the Fort Lee, VA foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

Condition: In an operational environment, given transportation movement release (TMR) document, DTR 4500.9-R, Part II, FM 55-1 and ATP 4-16.

Standard: Schedule cargo for shipment, ensuring that cargo disposition instructions are achieved and transmit cargo movement requirements to the appropriate Movement Control Battalion (MCB) with 100% accuracy, IAW DTR 4500.9-R, Part II, FM 55-1 and ATP 4-16.

Special Condition: None

Safety Risk: Low

MOPP 4:

Task Statements

Cue: None

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Review the cargo disposition instructions to identify material to be moved.

a. Checks shipping request form or Transportation Movement Release for type of cargo to be moved (i.e. General Cargo, Retrograde Shipment, HAZMAT) and any "special instructions".

b. Reviews destination of shipment and checked if cargo could be consolidated with previously scheduled shipment to same destination.

c. Check the dimensions of the cargo to determine if any special handling or permits are required.

2. Determine the mode of transport.

a. Reviews the strategic lifts to determine what mode of transportation is available.

(1) Surface.

(a) Sea - Military Sealift Command or Commercial Vessels.

(b) Highway - Army Truck Units or Commercial Truck Companies.

(c) Rail - Government and Commercial

(d) Pipeline - Quartermaster Corp Operates for bulk POL and Water shipments.

(2) Air.

b. Select mode based on the priority or the shipment, Required Delivery Date (RDD), special restrictions, economy and efficiency, available resources and security.

3. Checks asset availability.

a. Checks commitment sheet and truck availability forecast for available military assets.

Note: If none available, re-route shipment through Support Operations for external support through the Installation Transportation Office (ITO).

b. Refers to unit SOP on commercial asset for availability.

4. Coordinate cargo booking with appropriate transportation agency.

a. Passes commitment down to Battalion.

b. Schedules pick-up with commercial carrier IAW Unit SOP.

Note: Ensures the Export Traffic Release was prepared and submitted to destination MCC.

5. Transmits cargo movement instructions to the appropriate MCC.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier GO if all performance steps are passed. Score the Soldier NO-GO if any performance steps are failed. In case of a NO-GO, brief the Soldier on the deficiency, retrain the Soldier to perform the step correctly, and reevaluate the task.

Evaluation Preparation: None

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Reviewed the cargo disposition instructions and identified material to be move.			
2. Determined the mode of transport.			
3. Checked asset availability.			
4. Coordinated cargo booking with appropriate transportation agency.			
5. Transmitted cargo movement instructions to the appropriate MCC.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	ATP 4-16	MOVEMENT CONTROL	Yes	No
	DTR 4500.9-R-II	Cargo Movement	Yes	No
	FM 4-01	Army Transportation Operations http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm4_01.pdf	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, NBC Protection, FM 3-11.5, CRBN Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
55-1-1016	Provide Traffic Management for Cargo Being Shipped from Port of Embarkation	55 - Transportation (Collective)	Approved
55-5-0020	Regulate Movement of Cargo	55 - Transportation (Collective)	Approved
55-5-0036	Coordinate Onward Movement of Personnel and Cargo	55 - Transportation (Collective)	Approved

ICTL Data :

ICTL Title	Personnel Type	MOS Data
Transportation Management Coordinator 88N MOS ICTL	Enlisted	MOS: 88N
MOS 88N - Transportation Management Coordinator SL 4	Enlisted	MOS: 88N, Skill Level: SL4
MOS 88N - Transportation Management Coordinator SL3	Enlisted	MOS: 88N, Skill Level: SL3