

Summary Report for Individual Task  
805C-42B-7108  
Establish Human Resources (HR) Mission Command Nodes  
Status: Approved

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**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD5** - This product/publication has been reviewed by the product developers in coordination with the Fort Jackson / USASSI foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.

**Condition:** You are assigned as a battalion S-1 and your unit just arrived in a deployed theater. Your commander directs you to establish connectivity to Human Resources (HR) mission command nodes. You have access to a Very Small Aperture Terminal (VSAT), Combat Service Support Automated Information System (CAISI), unit network infrastructure, standard automation equipment, and the references listed on the enclosed table. Some iterations of this task should be performed in MOPP 4.

**Standard:** Establish error-free connectivity and secure communications with higher HR headquarters and reporting subordinate commands utilizing the Nonsecure Internet Protocol Router Network (NIPRNET) or Secret Internet Protocol Router Network (SIPRNET) (as appropriate) and the following mission command systems: CITRIX, electronic Military Personnel Office (eMILPO), Personnel Network (PERNET), Deployed Theater Accountability Software (DTAS), and Defense Casualty Information Processing System (DCIPS).

**Special Condition:** None

**Safety Risk:** Low

**MOPP 4:** Sometimes

<b>Task Statements</b>
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**Cue:** You are a battalion S-1 in a deployed operational environment and are responsible for establishing connectivity to HR mission command nodes.

<b>DANGER</b>
None

<b>WARNING</b>
None

<b>CAUTION</b>
None

**Remarks:** All required references and technical manuals not available online will be provided by the local command.

**Notes:** None

### Performance Steps

1. Establish Standing Operating Procedures (SOP).
2. Coordinate with S-4 for inventory of mission command automation equipment.
3. Train S-1 Soldiers on the set up of manual and automated systems.
4. Coordinate Nonsecure Internet Protocol Router Network (NIPRNET) and Secret Internet Protocol Router Network (SIPRNET) connectivity through the battalion S-6.
  - a. Supervise the set up of the Very Small Aperture Terminal (VSAT), Combat Service Support Automated Information System (CAISI), or connection to unit network infrastructure.
  - b. Connect the battalion S-1 CAISI to the forward support company VSAT or brigade S-1 VSAT.
5. Establish connectivity to CITRIX, electronic Military Personnel Office (eMILPO), Personnel Network (PERNET), and Defense Casualty Information Processing System (DCIPS) via NIPRNET.
  - a. Coordinate with S-6/Information Management Officer (IMO) to install software, if applicable.
  - b. Verify installation of software.
  - c. Register Internet Protocol (IPs) with Network Command (NETCOM).
6. Establish connectivity with Deployed Theater Accountability Software (DTAS) manager via SIPRNET.
  - a. Obtain activation key from theater DTAS manager.
  - b. Initialize workstation with DTAS software.
7. Coordinate with battalion S-6 to ensure secure voice data capability within the S-1 section.
8. Obtain access to Force XXI Battle Command Brigade and Below (FBCB2), Blue Force Tracker (BFT), Joint Capabilities Release (JCR), or similar system to allow secure text capability with subordinate companies.
9. Establish connectivity to the Battle Command Support and Sustainment System (BCS3) through either the NIPRNET or SIPRNET.

(Asterisks indicates a leader performance step.)

**Evaluation Guidance:** Score the Soldier GO if all performance measures are passed (P). Score the Soldier NO GO if any performance measure is failed (F). If the Soldier fails any performance measure, show what was done wrong and how to perform it correctly.

**Evaluation Preparation:** This task can be evaluated by use of the performance measures as listed. This method of evaluation is appropriate if the Soldier performs the task on the job. Allow the Soldier to practice until the Soldier feels qualified and prepared for the evaluation. Then have the Soldier perform the task, using the materials listed in the CONDITIONS statement above. Score the Soldier "PASS" or "FAIL" as determined by the performance.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Established Standing Operating Procedures (SOP).			
2. Coordinated with S-4 for inventory of resources.			
3. Trained S-1 Soldiers on the set up of manual and automated systems.			
4. Coordinated NIPRNET and SIPRNET connectivity through the battalion S-6.			
5. Established connectivity to CITRIX, eMILPO, PERNET, and DCIPS via NIPRNET.			
6. Established connectivity with DTAS manager via SIPRNET.			
7. Coordinated with battalion S-6 to ensure secure voice data capability within the S-1 section.			
8. Obtained access to FBCB2, BFT, JCR, or similar system to allow secure text capability with subordinate companies.			
9. Established connectivity to BCS3 through either the NIPRNET or SIPRNET.			

**Supporting Reference(s):**

Step Number	Reference ID	Reference Name	Required	Primary
	DCIPS FORWARD USER MANUAL	Defense Casualty Information Processing System Forward User Manual	Yes	Yes
	DTAS THEATER MANUAL	DTAS Theater Manager Application User's Manual	Yes	No
	DTAS USERS MANUAL	User's Manual	Yes	Yes
	EMILPO WEBSITE	Electronic Military Personnel Office Website ( <a href="https://emilpo.ahrs.army.mil">https://emilpo.ahrs.army.mil</a> )	Yes	Yes
	FM 1-0	Human Resources Support <a href="http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm1_0.pdf">http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm1_0.pdf</a>	Yes	No
	SOFTWARE-DCIPS	Defense Casualty Information Processing System Software	Yes	Yes
	TM 11-5895-1817-10	OPERATOR MANUAL FOR COMBAT SERVICE SUPPORT(CSS), VERY SMALL APERTURE TERMINAL(VSAT): TERMINAL, SATELLITE COMMUNICATIONS	Yes	Yes
	TM 11-5895-1897-13	OPERATOR AND FIELD MAINTENANCE MANUAL FOR PROCESSOR GROUP SIGNAL DATA: COMBAT SERVICE SUPPORT AUTOMATED INFORMATION SYSTEMS INTERFACE (CAISI) WIRELESS 2.0	Yes	Yes

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

**Prerequisite Individual Tasks :** None

**Supporting Individual Tasks :** None

**Supported Individual Tasks :** None

**Supported Collective Tasks :** None

**ICTL Data :**

<b>ICTL Title</b>	<b>Personnel Type</b>	<b>MOS Data</b>
42B - Human Resources Officer - CPT	Officer	AOC: 42B, Rank: CPT, Duty Pos: AAG