

Summary Report for Individual Task
101-92M-5108
Coordinate With Service Component Commands for Data on Missing and Deceased Personnel
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD6 - This product/publication has been reviewed by the product developers in coordination with the Fort Lee, VA foreign disclosure authority. This product is releasable to students from foreign countries on a case-by-case basis.

Condition: As the senior MA NCO in theater and given current CJMAB directives, JP 4-06, AR 638-2, and FM 4-20.64. Some iterations of this task should be performed in MOPP 4.

Standard: Coordinate the compilation of data on missing and deceased personnel from Service Component Commandsutilizing current CJMAB directives, JP 4-06, AR 638-2, and FM 4-20.64.

Special Condition: None

Safety Risk: Low

MOPP 4: Sometimes

Task Statements

Cue: None

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Establish communication channels.
2. Maintain communication channels with the following:
 - a. Central Joint Mortuary Affairs Board (CJMAB).
 - b. Individual Service Component Area Command.
 - c. Individual Service Component Casualty Office.
 - d. Theater Mortuary Evacuation Point (TMEP).
 - e. Point of Embarkation (POE) Mortuary.
 - f. Personal Effects Depot (PE Depot).
 - g. Armed Forces Institute of Pathology (AFIP).
 - h. The Armed Forces Medical Examiner System.(AFMES).
 - i. Department of Personnel Missing in Action Office (DPMO).
3. Coordinate data with Service Component Commands and Casualty Offices.
4. Compile the following information:
 - a. Name, rank, SSN, branch, and unit of missing personnel.
 - b. Date, time, and last known location of missing personnel.
 - c. Date, time, location, and results of all search and recovery attempts.
 - d. Identification number and type of assigned vehicle or aircraft of missing personnel.
 - e. Disposition of personal effects and records of missing personnel.
5. Coordinate data with Service Component Commands and Casualty Offices.
6. Compile the following information:
 - a. Name, rank, SSN, branch, and unit of deceased personnel.
 - b. Date, time, location, and circumstances of incident that caused death.
 - c. Date, time, location, and unit that conducted the search and recovery mission.
 - d. Disposition of records and personal effects of deceased personnel.
7. Establish a reporting system in coordination with S-1, G-1, and J-1for the secure routing of all data on missing and deceased personnel to higher headquarters.

8. Monitor a reporting system in coordination with S-1, G-1, and J-1 for the secure routing of all data on missing and deceased personnel to higher headquarters.

9. Maintain a reporting system in coordination with S-1, G-1, and J-1 for the secure routing of all data on missing and deceased personnel to higher headquarters.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the NCO a Go if all steps are passed (P). Score the NCO a NO-GO if any step is failed (F). If the NCO fails any step, show what was done wrong and how to do it correctly.

Evaluation Preparation: Use a predetermined site. Provide the NCO with required personnel and equipment to perform the task. If mannequins will be used for training purposes ensure they are handled as actual fatalities.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Established communication channels.			
2. Maintained communication channels with the following:			
a. Central Joint Mortuary Affairs Board (CJMAB).			
b. Individual Service Component Area Command.			
c. Maintained communication channels with Individual Service Component Casualty Office.			
d. Theater Mortuary Evacuation Point (TMEP).			
e. Point of Embarkation (POE) Mortuary.			
f. Personal Effects Depot (PE Depot).			
g. Armed Forces Institute of Pathology (AFIP).			
h. Armed Forces Medical Examiner System.(AFMES).			
i. Department of Personnel Missing in Action Office (DPMO).			
3. Coordinated data with Service Component Commands and Casualty Offices.			
4. Compiled the following information:			
a. Name, rank, SSN, branch, and unit of missing personnel.			
b. Date, time, and last known location of missing personnel.			
c. Date, time, location, and results of all search and recovery attempts.			
d. Identification number and type of assigned vehicle or aircraft of missing personnel.			
e. Disposition of personal effects and records of missing personnel.			
5. Coordinated with Service Component Commands and Casualty Offices.			
6. Compiled the following information:			
a. Name, rank, SSN, branch, and unit of deceased personnel.			
b. Date, time, location, and circumstances of incident that caused death.			
c. Date, time, location, and unit that conducted the search and recovery mission.			
d. Disposition of records and personal effects of deceased personnel.			
7. Established a reporting system in coordination with S-1, G-1, and J-1 for the secure routing of all data on missing and deceased personnel to higher headquarters.			
8. Monitored a reporting system in coordination with S-1, G-1, and J-1 for the secure routing of all data on missing and deceased personnel to higher headquarters.			
9. Maintained a reporting system in coordination with S-1, G-1, and J-1 for the secure routing of all data on missing and deceased personnel to higher headquarters.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 638-2	CARE AND DISPOSITION OF REMAINS AND DISPOSITION OF PERSONAL EFFECTS	Yes	No
	FM 4-20.64	MORTUARY AFFAIRS OPERATIONS	Yes	No
	JP 4-06	Mortuary Affairs in Joint Operations	No	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. "Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning.

Always be alert to ways to protect our environment during training and missions. In doing so you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects."

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. Everyone is responsible for safety. A thorough risk assessment must be completed prior to every mission or operation.

Prerequisite Individual Tasks : None

Supporting Individual Tasks :

Task Number	Title	Proponent	Status
101-92M-3504	Review Disinterment Case File	101 - Quartermaster (Individual)	Approved
101-92M-2506	Direct Preparation of Disinterment Case File	101 - Quartermaster (Individual)	Approved
101-92M-3502	Review Interment Case File	101 - Quartermaster (Individual)	Approved
101-92M-2102	Direct Preparation of CP Case File	101 - Quartermaster (Individual)	Approved
101-92M-3602	Review Mortuary Case File	101 - Quartermaster (Individual)	Approved
101-92M-2302	Direct Preparation of TMEP Case File	101 - Quartermaster (Individual)	Approved
101-92M-2301	Prepare a TMEP Case File	101 - Quartermaster (Individual)	Approved
101-92M-2501	Direct Preparation of Interment Case File	101 - Quartermaster (Individual)	Approved
101-92M-3402	Verify Accuracy of PE Depot Case File	101 - Quartermaster (Individual)	Approved
101-92M-2601	Direct Preparation of Mortuary Case File	101 - Quartermaster (Individual)	Approved
101-92M-3302	Review TMEP Case File	101 - Quartermaster (Individual)	Approved
101-92M-2006	Prepare Search and Recovery Documents	101 - Quartermaster (Individual)	Approved

Supported Individual Tasks : None

Supported Collective Tasks : None