

**Summary Report for Individual Task
101-F22-0016
Prepare for the General/Flag Officer's Deployment
Status: Approved**

DISTRIBUTION RESTRICTION: Approved for public release; distribution is unlimited.

DESTRUCTION NOTICE: None

Condition: You are an Enlisted Aide for a General/Flag Officer. You are responsible for preparing for the General/Flag Officer's deployment or trip. You have access to the General/Flag Officers personal and professional clothing and equipment, plus all applicable references and a computer. This task should not be trained in MOPP.

Standard: Ensure all required personal and professional items and equipment are properly packed and an inventory sheet is provided.

Special Condition: None

Safety Level: Low

MOPP: Never

Task Statements

Cue: None

DANGER

None

WARNING

None

CAUTION

None

Remarks: None

Notes: None

Performance Steps

1. Identify the destination or area of deployment.
2. Identify location of quarters, headquarters, transportation availability, and security issues.
3. Identify special requirements.
4. Pack uniforms, clothing, and equipment.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier/Service Member a GO if all performance measures are passed. Score the Soldier/Service Member a NO-GO if any performance measure is failed. If the Soldier/Service Member scores a NO-GO, show the individual what was done wrong and how to do it correctly.

Evaluation Preparation: Prepare for the General/Flag Officer's deployment or trip. Ensure all items are properly packed and an inventory sheet is provided.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Identified the destination or area of deployment.			
2. Identified location of quarters, headquarters, transportation availability, and security issues.			
3. Identified special requirements.			
4. Packed uniforms, clothing, and equipment.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 58-1	MANAGEMENT, ACQUISITION, AND USE OF MOTOR VEHICLES	No	No
	AR 600-55	THE ARMY DRIVER AND OPERATOR STANDARDIZATION PROGRAM (SELECTION, TRAINING, TESTING, AND LICENSING)	No	No
	AR 670-1 (Change 001 05/11/2012 357 Pages)	WEAR AND APPEARANCE OF ARMY UNIFORMS AND INSIGNIA	No	No
	MCO P1020.34G	Marine Corps Uniform Regulation	No	No
	NAV PERS 15665I	United States Navy Uniform Regulations	No	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment and reduce waste during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects.

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. There are no hazards associated with this task.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks : None

ICTL Data :

ICTL Title	Personnel Type	MOS Data
Enlisted Aide	Enlisted	MOS: 92G, ASI: Z5, Duty Pos: AJZ