

# Training and Evaluation Outline Report

**Status: Approved**

**14 Jun 2019**

**Effective Date: 18 Mar 2024**

**Task Number:** 14-CMD-8031

**Task Title:** Plan Comptroller Operations (TSC G8)

**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD1** - This training product has been reviewed by the training developers in coordination with the Fort Jackson, SC foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

## Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary	Source Information
	(DO NOT USE SUPERSEDED) DOD 7000.14-R	Department of Defense Financial Management (vol 1-16)	Yes	Yes	
	ATP 4-94	THEATER SUSTAINMENT COMMAND	Yes	No	
	DFAS-IN REG 37-1	Finance and Accounting Policy Implementation.	Yes	No	
	DODI 5154.31 Volume 4	Government Travel Charge Card	Yes	No	
	FM 1-06	Financial Management Operations <a href="http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm1_06.pdf">http://armypubs.army.mil/doctrine/DR_pubs/dr_a/pdf/fm1_06.pdf</a>	Yes	No	

**Conditions:** The Theater Sustainment Command (TSC) receives a mission order or derives a mission in support of large-scale combat operations (LSCO). The commander provides intent, concept of operations, and issues planning guidance on resource requirements in a dynamic and complex operational environment (OE) against a hybrid threat. All eight operational variables of PMESII-PT (political, military, economic, social, infrastructure, information, physical environment, and time) are available for analysis. Communications with supporting and supported units are not established and are functioning dependent upon operational variables. Tactical standard operating procedures (TSOPs) are available as well as ATP 4-94, DFAS-IN REG 37-1, DOD 7000.14-R, DoD Instruction (DODI) 5154.31 Volume 4, and FM 1-06. Conventional attacks by hostile aircraft and operations by ground elements are possible. Threat capabilities include information gathering, hostile force sympathizers, and terrorist activities in a Chemical, Biological, Radiological, Nuclear and high yield Explosives (CBRNE) environment. Some iterations of this task should be performed in MOPP 4.

**Standards:** The TSC G8 participates in the military decision making process (MDMP) to plan and coordinate cost-effective funding of all mission requirements. The G8 plans the development of comptroller guidance and policy in accordance with (IAW) the commander's intent, orders from higher headquarters, concept of operations, DOD 7000.14-R, and standard operating procedures (SOPs). The G8 prepares and ensures FM guidance is included in the operations order (OPORD) and continually monitors funding support of mission objectives and recommends changes/FRAGOs as needed for mission support. The G8 develops the FM common operating picture (COP) for funding utilization that links funding to requirements and to lines of effort and commander's priorities, enhancing the commander's ability of leveraging those resources towards attaining mission objectives. The G8 creates recordkeeping procedures for archiving documents that substantiate financial statement assertions. Based on G8's authorized strength, 85% of leaders and 80% of Soldiers are present at training. The G8 attains 90% on performance measures, 100% on critical performance measures, and 90% on leader performance measures to achieve a T rating.

NOTE: Leaders are defined as TSC G8, Budget Officer, and Senior Financial Management Analyst.

**Live Fire:** No

**Objective Task Evaluation Criteria Matrix:**

Plan and Prepare			Execute						Evaluate		
Operational Environment			Training Environment (LV/C)	% Leaders present at training/authorized	% Present at training/authorized	External evaluation	Performance measures	Critical performance measures	Leader performance measures	Evaluator's observed task proficiency rating	Commander's assessment
BDE & Above											
Dynamic and Complex (All OE Variables and Hybrid Threat)		Night	At the discretion of the Commander.	>=75%	>=80%	Yes	>=80% GO	All	>=85% GO	T	T
Dynamic and Complex (All OE Variables and Single Threat)		Day		60-74%	60-79%	No	65-79% GO	>All	75-84% GO	P	P
Dynamic and Complex (<All OE Variables and Single Threat)				<=59%	<=59%		<65% GO		<=74% GO	U	U

**Remarks:** None

**Notes:** Managing risks is the responsibility of all leaders. Regardless of where the task is conducted, field or garrison, the identification of possible hazards for personnel and equipment is essential to mission accomplishment. Risk management activities are continuous and are performed simultaneously with other operational tasks. Once identified potential hazards must be eliminated or reduced to an acceptable level. Leaders must always consider the local constraints and restrictions for their current operating area.

All required non Army Publishing Directorate (APD) financial specific references and technical manuals will be provided by the local Defense Finance and Accounting Services (DFAS).

**Safety Risk:** Low

<b>Task Statements</b>
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**Cue:** The TSC receives a mission order or derives a mission in support of LSCO.

## **DANGER**

Leaders have an inherent responsibility to conduct Composite Risk Management to ensure the safety of all Soldiers and promote mission accomplishment.

## **WARNING**

Composite Risk Management is the Army's primary decision-making process to identify hazards, reduce risk, and prevent both accidental and tactical loss. All Soldiers have the responsibility to learn and understand the risks associated with this task.

## **CAUTION**

Identifying hazards and controlling risks across the full spectrum of Army functions, operations, and activities is the responsibility of all Soldiers.





Task Performance Summary Block										
Training Unit			ITERATION							
			1		2		3		4	
Date of Training per Iteration:										
Day or Night Training:			Day / Night		Day / Night		Day / Night		Day / Night	
			#	%	#	%	#	%	#	%
Total Leaders Authorized		% Leaders Present								
Total Soldiers Authorized		% Soldiers Present								
Total Number of Performance Measures		% Performance Measures 'GO'								
Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Live Fire, Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Total Number of Leader Performance Measures		% Leader Performance Measures 'GO'								
MOPP LEVEL										
Evaluated Rating per Iteration T, P, U										

**Mission(s) supported:** None

**MOPP 4:** Sometimes

**MOPP 4 Statement:** See Safety Statement below.

**NVG:** Never

**NVG Statement:** None

**Prerequisite Collective Task(s):** None

**Supporting Collective Task(s):** None

**OPFOR Task(s):** None

**Supporting Individual Task(s):**

Step Number	Task Number	Title	Proponent	Status
	805A-36A-7003	Manage the Execution of Funds	805A - Finance and Comptroller	Approved
	805A-36A-7004	Manage a Unit Budget	805A - Finance and Comptroller	Approved
	805A-36A-7021	Develop a Cost Structure	805A - Finance and Comptroller	Approved
	805A-36A-7023	Integrate FC Plans and Operations	805A - Finance and Comptroller	Approved
	805A-36A-8000	Prepare a Command Budget	805A - Finance and Comptroller	Approved
	805A-36A-8002	Prepare a Program Objective Memorandum (POM)	805A - Finance and Comptroller	Approved
	805A-36A-8007	Conduct Cost Management Activities	805A - Finance and Comptroller	Approved
	805A-36B-1009	Identify Master Data Within the GFEBS	805A - Finance and Comptroller	Approved

**Supporting Drill(s):** None

**Supported AUTL/UJTL Task(s):**

Task ID	Title
ART 4.2.2	Provide Financial Management Support

**TADSS**

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

**Equipment (LIN)**

LIN	Nomenclature	Qty
70209N	Computer, Personal Workstation	1

**Materiel Items (NSN)**

NSN	LIN	Title	Qty
No materiel items specified			

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. It is the responsibility of all Soldiers and Department of the Army Civilians to protect the environment from damage.

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with current Risk Management Doctrine. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW current CBRN doctrine. Safety in performing tasks and within the work/task environment is everyone's responsibility. Supervisors and leaders must ensure a safe and healthful workplace by inspecting the area for hazards and promptly taking action as required to correct hazards. Leaders increase safety by ensuring that Soldiers and Army Civilians are trained and competent to perform their work safely, efficiently, and effectively. Counsel and take action as necessary with Soldiers or Army Civilians who fail to follow safety standards, rules and regulations, including the use of personal protective clothing and equipment, and seatbelts. Leaders should hold all personnel accountable for accidents and property damage, occurring in operations under their direct supervision and control. (See AR 385-10, The Army Safety Program).