

Summary Report for Individual Task
514-000-0017
Exercise Command Oversight of the Band
Status: Approved

DISTRIBUTION RESTRICTION: Approved for public release; distribution is unlimited.

DESTRUCTION NOTICE: None

Condition: The band is operating within a garrison or deployed environment in order to provide music throughout the area of operations to instill in our forces the will to fight and win, foster the support of our citizens, and promote our national interests at home and abroad. You are given a band with multiple musical capabilities and musical missions. You have a requirement to exercise command oversight of the band in an operational environment. You have a working knowledge of Army regulations, local policies, unit SOPs, band support sections and music mission operations. The band company has access to supported unit staff and higher headquarters for administrative, logistical, intelligence, and communications. This task may be performed incorporating other Operational Variables (PMESII-PT) and METT-TC constraints within garrison, off-post, and the area of operations. This may include activities, disrupters, terrain and weather, personnel, equipment, time, and legal considerations. These factors address similar considerations expressed in different terms. This task should not be trained in MOPP.

Standard: Exercise command oversight of the band, with zero mission failures, in accordance with Army regulations, unit SOPs, local policies, and senior commanders guidance.

Special Condition: None

Special Standards: None

Special Equipment:

Safety Level: Low

MOPP: Never

Task Statements

Cue: There is a requirement for the commander to exercise command oversight of the band.

DANGER
None

WARNING
None

CAUTION
None

Remarks: This task is shared between Warrant Officers (420C) and Commissioned Officers (42C) attending courses at the U.S. Army School of Music.

Notes: Not all functions listed in this task are applicable to all Army bands, nor is it an all-inclusive list. Assessment of these functions should be based on the applicability to each individual unit. Most of these performance steps will happen concurrently in the operational environment.

Performance Steps

1. *Oversee band human resources section.
 - a. Develop unit human resource policies and SOPs.
 - b. Oversee Unit Status Report (USR) in accordance with AR 220-1 to ensure personnel readiness is accurate.
Note: The Defense Readiness Reporting System-Army (DRRS-Army) is the official USR database.
 - c. Oversee personnel accounting, strength reporting, and accurate updates in eMILPO.
 - d. Initiate/remove a report of suspension of favorable actions according to AR 600-8-2.
 - e. Review/utilize the Unit Manning Report (UMR) according to Ch. 3 sec. XVIII of AR 600-8-6.
 - f. Ensure Soldier ERB's are being kept up to date and that they are audited yearly.
 - g. Oversee enlisted promotions according to AR 600-8-19.
 - h. Exercise Command authority under the UCMJ in accordance with AR 27-10.
 - i. Understand actions required for separations or discharges in accordance with AR 635-10.
 - j. Identify guidelines for processing awards thru higher command in accordance with Military Awards AR 600-8-22.
 - k. Oversee the Family Care Plan according to AR 600-20 Chapter 5-5 and local policy.
 - l. Review and certify the accountability and status of all Soldiers on the Unit Commander's Finance Report (UCFR).
 - m. Oversee scope and implementation of the Unit Sponsorship Program in accordance with AR 600-8-8.
 - n. Establish and oversee a Family Readiness Group (FRG) in accordance with AR 608-1 appendix J.
 - o. Ensure the proper usage and maintenance of Medical Protection System (MEDPROS) data to measure unit/individual medical readiness status.
 - p. Keep up-to-date on the latest Military Personnel (MILPER) Messages.
 - q. Utilize human resource guidance by higher headquarters (HQ).
2. *Oversee band safety, security and communications section.
 - a. Establish Antiterrorism and Force Protection programs.
 - b. Establish a Physical Security program.
 - c. Establish a Personnel Security Program.
 - d. Establish an Information Security Program.
 - e. Establish unit fire and safety policies.

- f. Ensure Composite Risk Management (CRM) is integrated into all unit operations.
 - g. Maintain discipline, morale, and accountability of all band personnel.
3. *Oversee band operations section.
- a. Establish standard operating procedures (SOP) for the operations section.
 - b. Ensure coordination of commitment approvals and mission requirements.
 - c. Oversee routing hierarchy with operations section.
 - d. Maintain knowledge of mission requirements.
 - e. Establish SOP for the transportation section.
 - f. Ensure all mission statistics are uploaded into the Army Band Operations Report (ABOR).
4. *Oversee band public affairs section.
- a. Provide guidance to band public affairs with regard to senior commanders' vision and guidance.
 - b. Ensure proper execution of band marketing strategies.
 - c. Review and/or approve marketing materials appropriate to MPT mission focus.
 - d. Coordinate for guidance and/or support from communications outlets in the local area.
5. *Oversee band training section.
- a. Develop unit mission statement and unit mission essential task list (METL).
 - b. Ensure unit Operations and Training calendars are aligned and do not conflict.
 - c. Ensure unit is conducting APFTs IAW FM 7-22.
 - d. Oversee management of the unit's weight control program IAW AR 600-9.
6. *Oversee band logistics and resource management section.
Note: Refer to AR 735-5, Ch 13 on Financial Liability Investigations.
- a. Coordinate band logistics functions through higher HQ regulatory agencies.
 - b. Demonstrate knowledge and use of Army band logistics references.
 - c. Oversee budget development and procurement of band resources.
 - d. Oversee maintenance of unit property book in accordance with AR 710-2.

(Asterisks indicates a leader performance step.)

Evaluation Preparation:

Setup: Ensure that all materials required are available to the Soldier. This task should be evaluated during individual or collective training. Actual mission evaluation is another method of evaluating this task.

Brief the Soldier: "You have been tasked to exercise command oversight of the band. You must correctly complete all performance measures in this task."

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Oversight band human resources section.			
2. Oversight band safety, security and communications section.			
3. Oversight band operations section.			
4. Oversight band public affairs section.			
5. Oversight band training section.			
6. Oversight band logistics and resource management section.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	ADP 3-0	Unified Land Operations	Yes	No
	ADP 5-0	The Operations Process	Yes	No
	ADP 6-0	Mission Command	Yes	No
	ADP 6-22	Army Leadership	Yes	No
	ADP 7-0	Training Units and Developing Leaders	Yes	No
	ADRP 3-0	Unified Land Operations	Yes	No
	ADRP 5-0	The Operations Process	Yes	No
	ADRP 6-0	Mission Command	Yes	No
	ADRP 6-22	Army Leadership	Yes	No
	ADRP 7-0	Training Units and Developing Leaders	Yes	No
	AR 190-11	Physical Security of Arms, Ammunition and Explosives (*RAR 001, 06/28/2011)	Yes	No
	AR 220-1	Unit Status Reporting	Yes	No
	AR 220-90	ARMY BANDS	Yes	Yes
	AR 27-10	Military Justice	Yes	No
	AR 350-1	Army Training and Leader Development (*RAR 001, 08/04/2011)	Yes	No
	AR 600-20	Army Command Policy (*RAR 001, 02/11/2009) (*RAR 002, 11/30/2009) (*RAR 003, 04/27/2010) (*RAR 004, 08/04/2011) (*RAR 005, 09/20/2012)	Yes	No
	AR 600-8-19	ENLISTED PROMOTIONS AND REDUCTIONS (*RAR 001, 12/27/2011)	Yes	No
	AR 600-8-2	Suspension of Favorable Personnel Actions (Flags)	Yes	No
	AR 600-8-6	Personnel Accounting and Strength Reporting (Reprinted W/Basic Incl C1-2)	Yes	No
	AR 600-8-8	THE TOTAL ARMY SPONSORSHIP PROGRAM	Yes	No
	AR 600-9	The Army Body Composition Program	Yes	No
	AR 608-1	ARMY COMMUNITY SERVICE	Yes	No
	AR 635-10	Processing Personnel for Separation (*RAR 001, 09/15/2011)	Yes	No
	AR 710-2	SUPPLY POLICY BELOW THE NATIONAL LEVEL	Yes	No
	AR 735-5	Property Accountability Policies	Yes	No
	FM 7-22	Army Physical Readiness Training (Change 001 05/03/2013 8 Pages	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, NBC Protection, FM 3-11.5, CBRN Decontamination.

1. Live musical performance poses an immediate noise hazard. Hearing protection is required.
2. In the event of a fire, Soldiers will exit the classroom in an orderly manner (last one out closes the door); meet at the

location the Primary Instructor has designated; class leaders will hold an accountability formation and report their findings to Primary Instructor.

3. In the event of severe weather or tornado, Soldiers will exit the classroom in an orderly manner; move to the location the Primary Instructor has designated (basement or center of building); class leaders will hold an accountability formation and report their findings to Primary Instructor.

4. It is important for Soldiers to be aware of their surroundings. Hazards such as tripping over wires, falling on musical equipment, lifting or dropping heavy sound reinforcement equipment, working with electricity, etc. need to be mitigated to avoid injury.

5. If the task is performed outdoors, Soldiers should use caution while marching on uneven ground. In the event of severe weather or tornado, the bandmaster may have to make a determination on-site as to extracting sections of, or the entire band, from the mission to mitigate damage to equipment and hazards to Soldiers.

6. When assessing venues, it is important to ensure proper travel safety to and from location, regardless of distance travelled. When assessing the capabilities of a potential venue, it is important to be aware of all safety hazards in the building such as electrical, fire, water, etc.

Prerequisite Individual Tasks : None

Supporting Individual Tasks :

Task Number	Title	Proponent	Status
514-000-0009	Administer the Army Musician Proficiency Assessment (AMPA)	514 - Music (Individual)	Approved
514-000-0013	Conduct the Band at the Basic Level	514 - Music (Individual)	Approved
514-000-0016	Perform as Bandmaster in a Ceremonial Setting	514 - Music (Individual)	Approved
514-420-2001	Evaluate Warrant Officer Applicant	514 - Music (Individual)	Approved
514-000-0003	Conduct the Band at the Advanced Level	514 - Music (Individual)	Approved
514-000-0006	Develop an Advanced Music Support Plan	514 - Music (Individual)	Approved
514-42R-5003	Manage the Band	514 - Music (Individual)	Reviewed
514-000-0018	Develop a Basic Music Support Plan	514 - Music (Individual)	Approved

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
02-2-2410	Provide Music Mentorship	02 - Music (Collective)	Approved
02-2-2409	Conduct Organizational Maintenance of Musical Equipment	02 - Music (Collective)	Approved
02-2-2408	Conduct Band Rear Detachment Operations	02 - Music (Collective)	Approved
02-2-2407	Conduct Full Band Support Operations	02 - Music (Collective)	Approved
02-2-2405	Provide Ceremonial Music Support in a Marching Setting	02 - Music (Collective)	Approved
02-2-2404	Provide Mission Command of Music Performance Teams	02 - Music (Collective)	Approved
02-2-2406	Conduct Music Performance Team Operations	02 - Music (Collective)	Approved