

Training and Evaluation Outline Report

Status: Approved

23 Apr 2024

Effective Date: 23 Apr 2024

Task Number: 07-CO-8315

Task Title: Conduct State Funeral - Company

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - This training product has been reviewed by the training developers in coordination with the MCOE G-2 foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary	Source Information
	AR 600-25	SALUTES, HONORS, AND COURTESY	Yes	No	
	TC 3-21.5	Drill and Ceremonies	Yes	Yes	

Conditions: The company conducts operations in a live training environment independently or as part of the battalion. The company receives a notification of demise of a person entitled to a verified state funeral. The deceased is either the President of the United States, a former president, a president-elect, or an individual selected by the sitting President. The guidelines and procedures outlined in the appropriate references are followed to ensure maximum military support and the highest honors are given to our fallen. The families are given the fullest consideration. All necessary personnel for the specified ceremony are present with required equipment on hand. The company has communications with subordinate, adjacent, supporting units, and higher headquarters (HQ).

Note: The conditions statement for this task is written assuming the highest training conditions reflected in the Objective Task Evaluation Criteria Matrix are required for the evaluated unit to receive a fully trained (T) rating. This task should not be trained in MOPP 4.

Standards: The company conducts a state funeral according to TC 3-21.5, the order, and the higher commander's guidance. The National Capital Region (NCR) is a zero defect environment for memorial operations. The company provides honors to persons entitled to a state funeral. The company honors persons by demonstrating the highest professional performance and appearance standards.

The company has 8 of 10 (75%) of the company's leaders and 80% of Soldiers are present at training against the company's authorized strength. The company attains 80% on performance measures, 100% on critical performance measures, and 85% on leader performance measures to achieve a T (fully trained) rating.

Note: The company's leaders are the company commander, first sergeant, executive officer, platoon leaders (x3), platoon sergeants (x3), and ceremonial liaison officers.

Live Fire: No

Objective Task Evaluation Criteria Matrix:

Plan and Prepare		Execute					Evaluate			
Operational Environment	CO & BN	Training Environment (L/V/C)	% Leaders present at training/authorized	% Present at training/authorized	External evaluation	Performance measures	Critical performance measures	Leader performance measures	Evaluator's observed task proficiency rating	Commander's assessment
Dynamic and Complex (4+ OE Variables and Hybrid Threat)										
Dynamic (Single Threat)	Day	60-74%	60-79%	No	65-79% GO	<All	75-84% GO	P	P	
Static (Single Threat)		<=59%	<=59%		<65% GO		<=74% GO	U	U	

Remarks: None

Notes: The proponent for this task is the United States Army Maneuver Center of Excellence. The preparing agency is the Doctrine and Collective Training Division, United States Army Maneuver Center of Excellence. Send comments and recommendations on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Commander, Maneuver Center of Excellence, Doctrine and Collective Training Division, ATTN: ATZK-TDD, 1 Karker Street, Fort Moore, GA 31905-5410; by email: usarmy.moore.mcoe.mbx.doctrine@army.mil; or submit an electronic DA Form 2028.

Safety Risk: Low

Task Statements

Cue: The company receives a notification of demise of a person entitled to a verified state funeral.

DANGER

None

WARNING

None

CAUTION

None

Performance Steps and Measures

NOTE: Assess task proficiency using the task evaluation criteria matrix.

NOTE: Asterisks (*) indicate leader steps; plus signs (+) indicate critical steps.

STEP/MEASURE

GO	NO-GO	N/A
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Plan

1. The company gains and maintains situational understanding using available communications equipment, maps, intelligence summaries, situation reports, and other available information sources.
- + 2. Company leaders activate as members of a joint task force (JTF) upon official notification from battalion HQ, JTF Ceremony (The Old Guard Regimental HQ) and Joint Task Force-National Capital Region (JTF-NCR) of the demise of an individual entitled to a verified state funeral and-
 - a. Recalls all required ceremonial, memorial, and support personnel for the state funeral.
 - b. Establishes direct communication with the appropriate joint team (JTM) commander (a designated joint service O-5 or above) to receive orders and information concerning assembly of the JTM, applicable if designated to support a ceremonial JTM.
 - c. Establishes direct liaison with the JTF-ceremony HQ (a designated battalion HQ) to gather information related to the family-approved timeline for state funeral events, applicable if designated to support JTF Ceremony - Forward.
- * 3. The commander receives the official mission to conduct state funeral operations and begins execution of troop leading procedures (TLP) (refer to task 71-CO-5100, Conduct Troop Leading Procedures.)
- * 4. The commander issues the warning order, which includes-
 - a. Tentative rehearsal schedule for the JTM to which the company is assigned.
 - b. Updated contact information for the JTM commanders, joint service liaisons, and JTF ceremony operations officers assigned to JTM.
 - c. Deadlines and critical tasks to complete over the next 12 to 24 hours.
 - d. Special instructions for personnel manifests.
 - e. Designated assembly area for the JTM to which the company is assigned.
- * 5. The company leaders conduct mission analysis that focuses on the directed mission, troops available, and timeline for the event as follows:
 - a. Determines necessary formations and personnel to support the JTM mission to which the company is assigned.
 - b. Assigns appropriate leaders to subordinate formations required by the JTM mission.
 - c. Disseminates JTM sequence cut sheets, maps, and other pertinent information to subordinates to keep them informed of the mission requirements.
- + 6. The commander issues the operation order (OPORD), which includes the following:
 - a. Command relationship with the JTM to which the company is tactically controlled (TACON).
 - b. Approved operational timeline for the state funeral, with special emphasis on the JTM events to which the company is TACON.
 - c. Approved rehearsal timeline for the appropriate JTM or JTF Ceremony-Forward.
 - d. Organization of forces.
 - e. Clear and concise task and purpose for all subordinate and attached units.
 - f. Movement plan for all phases of the operation.
 - g. Detailed scheme of maneuver for the JTM to which the company is TACON.
 - h. Uniform requirements.
 - i. Talking points and public affairs guidance for media interaction.
- * 7. The commander conducts confirmation briefs with subordinates immediately after issuing the OPORD to ensure subordinates understand the commander's intent, specific tasks, concept of the operation, and the relationship between their mission and the other units' missions in the operation.

Prepare

- * 8. Company leaders prepare for the state funeral by-
 - a. Ensuring details of the assigned JTM mission are articulated and the standard for success is defined.
 - b. Conducting backbriefs to the JTM leadership to confirm shared understanding of scheme of maneuver.
 - c. Notifying subordinate units of any timeline changes.
 - d. Supervising pre-mission checks and inspections to include:
 - (1) Inspecting uniforms according to regulations and commander's authorization to ensure:
 - (a) Uniforms are cleaned and pressed.
 - (b) Accoutrements are appropriately affixed.
 - (c) Accessories such as individual equipment, belts, white gloves, and slings are presentable.
 - (2) Distributing mission information to the lowest level.
 - e. Rehearsing and reviewing individual and small team tasks as listed below:
 - (1) Procession marching elements.
 - (2) Joint casket teams.

- (3) Door openers.
- (4) Guards of honor.
- (5) Cordon elements.

- * 9. The company leaders participate in the JTM rehearsal of concept with all ceremony leaders.
- 10. The company conducts a key leader walkthrough and full-dress rehearsal of the company's missions within the assigned JTM scheme of maneuver as follows:
 - a. Guard of honor and casket transfer sequence, if applicable.
 - b. Dignified transfer sequence for arrival to NCR, if applicable.
 - c. Dignified transfer sequence for lying in state, if applicable.
 - d. Lying in state vigil sequence, if applicable.
 - e. Lying in state departure sequence, if applicable.
 - f. Dignified transfer sequence for funeral service, if applicable.
 - g. Dignified transfer sequence for departure from NCR, if applicable.
 - h. Dignified transfer sequence for arrival at interment location, if applicable.
 - i. Internment sequence, if applicable.

Execute

- + 11. The company executes the assigned JTM mission for the state funeral by-
 - a. Executing the course of action and applying tasks from The Old Guard MASOP and CSOP that will enhance the efficiency and dignity of the state funeral.
 - b. Maintaining liaison with ceremony officials, interagency partners, higher HQ ceremony representatives, and joint service representatives.
- + 12. The company executes their assigned missions within the JTM listed below:
 - a. Departure, repose, and arrival ceremonies (JTF Ceremony-Forward).
 - b. Joint Base Andrews arrival ceremony (JTM Andrews).
 - c. Main funeral procession if desired by the family (JTM Procession).
 - d. Capitol arrival ceremony (JTM Capitol).
 - e. Lying in state (JTM Capitol).
 - f. Capitol departure ceremony (JTM Capitol).
 - g. Funeral service arrival ceremony (JTM Cathedral).
 - h. Honor Guard operations throughout the funeral service (JTM Cathedral).
 - i. Funeral service departure ceremony (JTM Cathedral).
 - j. Joint Base Andrews arrival and departure ceremony (JTM Andrews).
 - k. Interment including location arrival ceremony (JTF Ceremony-Forward).
- * 13. Company leaders supervise the execution of a full sensitive items inventory prior to movement back to home station.
- * 14. Company leaders conduct an informal after action review (AAR).

Assess

- * 15. The company leaders assess the state funeral by-
 - a. Conducting a formal AAR, which includes the following:
 - (1) Discovering what happened, why it happened, and how to sustain strengths and improve weaknesses uncovered during the state funeral.
 - (2) Collecting informal AAR comments from subordinate units.
 - (3) Forwarding company AAR comments to battalion.
 - b. Validating information within the unit SOP.
- * 16. The commander attends the battalion AAR and provides constructive feedback to higher HQ to improve the execution of future state funerals.

Task Performance Summary Block										
Training Unit			ITERATION							
			1		2		3		4	
Date of Training per Iteration:										
Day or Night Training:			Day / Night		Day / Night		Day / Night		Day / Night	
			#	%	#	%	#	%	#	%
Total Leaders Authorized		% Leaders Present								
Total Soldiers Authorized		% Soldiers Present								
Total Number of Performance Measures		% Performance Measures 'GO'								
Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Live Fire, Total Number of Critical Performance Measures		% Critical Performance Measures 'GO'								
Total Number of Leader Performance Measures		% Leader Performance Measures 'GO'								
MOPP LEVEL										
Evaluated Rating per Iteration T, P, U										

Mission(s) supported: None

MOPP 4: Never

MOPP 4 Statement: N/A

NVG: Never

NVG Statement: N/A

Prerequisite Collective Task(s): None

Supporting Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
2.	71-CO-5121	Establish Coordination and Liaison	71 - Mission Command (Collective)	Approved
2.	55-CO-4801	Perform Deployment Alert Activities	55 - Transportation (Collective)	Approved
3.	71-CO-5100	Conduct Troop Leading Procedures	71 - Mission Command (Collective)	Approved
10.	07-CO-5009	Conduct a Rehearsal - Company	07 - Infantry (Collective)	Approved

OPFOR Task(s): None

Supporting Individual Task(s):

Step Number	Task Number	Title	Proponent	Status
	071-133-5002	Manage Military Drills and Ceremonies	071 - Infantry (Individual)	Approved
	071-326-5915	Conduct Pre-Combat Checks (PCC)	071 - Infantry (Individual)	Approved
	071-326-5916	Conduct Pre-Combat Inspections (PCI)	071 - Infantry (Individual)	Approved
	071-COM-0206	Issue a Warning Order	071 - Infantry (Individual)	Approved
	171-630-0110	Conduct a Rehearsal at Company Level	171 - Armor (Individual)	Approved

Supporting Drill(s): None

Supported AUTL/UJTL Task(s):

Task ID	Title
TA 5.8	Conduct Official Special Events

TADSS

TADSS ID	Title	Product Type	Quantity
No TADSS specified			

Equipment (LIN)

LIN	Nomenclature	Qty
No equipment specified		

Materiel Items (NSN)

NSN	LIN	Title	Qty
No materiel items specified			

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. .

Safety: In a training environment, leaders must perform a risk assessment in accordance with current Risk Management Doctrine. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW current CBRN doctrine. .