

805A-36B-1019
Determine Entitlement to Allowances for RC Soldiers
Status: Approved

Security Classification: CUI - Controlled unclassified information

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - This training product has been reviewed by the training developers in coordination with the Finance and Comptroller School, Ft. Jackson, 29207 f foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

Conditions: In an operational environment supporting Large Scale Combat Operations (LSCO), you are a Military Pay Technician working at a United States Army Reserve (USAR) Center and you receive a Pay Inquiry from a Reserve Component (RC) Soldier. You are responsible for determining the Soldiers entitlement to allowances. You have access to the DoDFMR (Department of Defense Financial Management Regulation) 7000.14-R Volume 7A Military Pay Policy, Manual-MPPM (Military Pay Procedures Manual) RC, Joint Travel Regulation (JTR), USAR PAM 37-1 (Defense Joint Military Pay System-Reserve Component (DJMS-RC) Procedures Manual), local standard operating procedures (SOP), forms, systems and equipment. This task should not be trained in MOPP 4.

Standards: Determine entitlement to allowances for RC Soldiers IAW DODFMR 7000.14-R Vol 7A without error using a GO / NO GO criteria.

Special Conditions: None

Safety Risk: Low

MOPP 4: Never

Task Statements

Cue: You are a Military Pay Technician working at a USAR Center and you receive a Pay Inquiry for a RC Soldier. You are responsible for determining the Soldier's entitlement to allowances.

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Access DJMS-RC
2. Determine entitlement to Basic Pay in accordance with (IAW) DODFMR 7A Chapter 1.
 - a. Check administrative data on DA 2142 (pay inquiry).
 - b. Identify which essential data is stored on MMPA.
 - (1) 1st G= TIN AA1 processed
 - (2) 2nd G= TIN A06 processed
 - (3) 3rd G= TIN A07/A08 processed
 - c. Analyze DA 2142 to determine issue/ problem to be solved.
 - d. Verify if the Soldier is an Officer or Enlisted.
 - e. Identify if Soldier is currently loaded on orders.
 - f. Annotate findings on DA 2142.
3. Determine entitlement to Basic Allowance for Subsistence (BAS) IAW DODFMR 7A Chapter 25.
 - a. Determine if Soldier is Officer or Enlisted.
 - b. Verify BAS entitlement based on orders.
 - c. Annotate findings on DA 2142.
4. Determine entitlement to Basic Allowance for Housing (BAH) IAW DODFMR 7A Chapter 26.
 - a. Verify entitlement to BAH (DA 5960).
 - (1) Verify if the Soldier is stationed in the United States (to include Alaska and Hawaii).
 - (2) Check to see if the Soldier is on Active-Duty Training (ADT) orders for more than 30 days.
 - (3) Verify the Soldiers has dependents.
 - (4) Ensure supporting documentation matches DA 5960.
 - b. Verify entitlement to BAH-II.
 - (1) Verify if the Soldier is stationed in the United States (to include Alaska and Hawaii).
 - (2) Check if the Soldier is on ADT orders for more than 31 days.
 - (3) Verify if Soldier has dependents.
 - (a) Ensure supporting documentation matches DA 5960.
 - (b) Ensure the Soldier is paying child support per court orders or notarized child support agreement.
Note: Ensure child support amount is equal to or greater than BAH-DIFF rate.
 - c. Annotate findings on a DA 2142.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier "GO" if all steps are passed. Score the Soldier "NO-GO" if any step is failed. If the Soldier fails any step, show what was done wrong and how to do it correctly.

Evaluation Preparation: Ensure that all materials, parts, manuals, forms, and equipment (or appropriate substitutions) required in the condition statement are available to the Soldier.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Accessed DJMS-RC.			
2. Determined entitlement to Basic Pay IAW DODFMR 7A Chapter 1.			
a. Checked administrative data on DA form 2142.			
b. Identified which essential data was stored on MMPA.			
c. Analyzed DA 2142 to determine issue/ problem to be solved.			
d. Verified if the Soldier was Officer or Enlisted.			
e. Identified if Soldier was currently loaded on orders.			
f. Annotated findings on DA 2142.			
3. Determined entitlement to BAS IAW DODFMR 7A Chapter 25.			
a. Determined if Soldier was Officer or Enlisted			
b. Verified BAS entitlement based on orders.			
c. Annotated findings on DA 2142.			
4. Determined entitlement to BAH IAW DODFMR 7A Chapter 26.			
a. Verified entitlement to BAH.			
b. Verified entitlement to BAH-II.			
c. Annotated findings on DA 2142.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary	Source Information
	DOD 7000.14-R VOL 7A	Financial Management Regulation, Volume 7A: Military Pay Policy - Active Duty and Reserve Pay	Yes	Yes	
	JTR	Joint Travel Regulations (JTR)	Yes	No	
	LOCAL SOP	LOCAL SOP	Yes	No	
	MANUAL-MPPM (RC)	Military Pay Procedures Manual (MPPM-RC)	Yes	No	
	USAR PAM 37-1	Defense Joint Military Pay System-Reserve Component (DJMS-RC) Procedures Manual	Yes	No	

TADSS : None

Equipment Items (LIN): None

Materiel Items (NSN) :

Step ID	NSN	LIN	Title	Qty
No materiel items specified				

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to the current Environmental Considerations manual and the current GTA Environmental-related Risk Assessment card. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to ATP 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with current Risk Management Doctrine. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC).

Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW current CBRN doctrine. Everyone is responsible for safety. A thorough risk assessment must be completed prior to every mission or operation.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks : None

Knowledges :

Knowledge ID	Knowledge Name
805A-K-0140	Define Permanent Change of Station (PCS)
805A-K-0439	Identify a DA Form 2142
805A-K-0144	Define Outside Continental United States (OCONUS)
805A-K-0216	Describe the Master Military Pay Account (MMPA)
805A-K-0218	Describe Format Identification (FID)
805A-K-0220	Describe entry open data (EOD)
805A-K-0498	Interpret Entitlement to Basic Pay
K27501	Know how to Identify Entitlement to Allowances for RC Soldiers
K27360	Know how to Identify Entitlements to Allowances
805A-K-0504	Determine Soldiers Component (AC, RC, NG)
805A-K-0505	Determine Soldiers Branch of Service

Skills :

Skill ID	Skill Name
805A-S-0065	Identify Legs of Travel
805A-S-0131	Utilize the Defense Military Pay Office Standard Inquiry System (DSIS)
805A-S-0010	Extract and Interpret Information from Reports
805A-S-0134	Process OHA Transactions
S5539	Ability to check entitlement to Basic Allowance for Subsistence (BAS)
805A-S-0043	Interpret a Military Leave and Earnings Statement (LES)
805A-S-0044	Interpret Military Pay Tables
805A-S-0140	Process Entitlement to Basic Pay
805A-S-0045	Interpret a Master Military Pay Account (MMPA)
805A-S-0144	Research Pay Inquiry using DJMS/Rumba/DSIS
S5538	Ability to check entitlement to Basic Pay
805A-S-0114	Locate Regulations
805A-S-0115	Interpret Regulations
805A-S-0002	Operate a Calculator
805A-S-0120	Interpret Procedural Guidance
805A-S-0048	Interpret Source Documents
805A-S-0153	Process Form(s)
805A-S-0050	Interpret Official Orders
S5540	Ability to check entitlement to Basic Allowance for Housing (BAH)
805A-S-0190	Verify Amount
805A-S-0125	Utilize the Defense Military Pay Office Suite (DMO)
805A-S-0062	Interpret Monetary Amounts

ICTL Data : None