

Summary Report for Individual Task
551-88N-2120
Identify Contracting Officer Representative (COR) Roles and Responsibilities
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - The materials contained in this course have been reviewed by the course developers in coordination with the Fort Lee, VA foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

Condition: In an operational environment, given computer and access to internet, Army Knowledge Online (AKO) and be able to login to the Defense Federal Acquisition Regulation System (DFARS) 201, subpart 201.6 for COR roles and responsibilities.

Standard: Identify the CORs roles and responsibilities of contracting with 100% accuracy, IAW applicable regulation and the standards of work performance for the contract.

Special Condition: As an additional responsibility, you may have a requirement to act as a certified Contracting Officer Representative (COR) which would provide oversight of established contacts in your area of responsibility.

Safety Risk: Low

MOPP 4:

Task Statements

Cue: None

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Identify the roles of a COR.
 - a. Monitor the contract.
 - b. Oversee the contractor.
 - c. Report on performance.
 - d. Develop performance.
 - e. Review contract changes.
 - f. Accept or reject contract deliverables.
2. Identify the responsibilities of a COR.
 - a. Pre-award duties.
 - b. Post-award duties.
 - c. Understand the contract.
 - d. Complete milestones on time.
 - e. Manage problems.
 - f. Handle Unsatisfactory performance.
 - g. Track modifications.
 - h. Ensure that appointment/designation is appropriately established.
 - i. Provide technical expertise.
 - j. Understand limitations.
 - k. Protect sensitive or Government information.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier Go if all performance steps are passed. Score the Soldier NO-GO if any performance steps are failed. In case of a NO-GO, brief the Soldier on the deficiency, retrain the Soldier to perform the step correctly, and reevaluate the task.

Evaluation Preparation: None

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Identified the roles of a COR.			
2. Identified the responsibilities of a COR.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	DFARS 201.602-2	Responsibilities.	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks :

Task Number	Title	Proponent	Status
091-WOA-2005	Employ Project Management Skills	091 - Ordnance (Individual)	Approved

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
55-5-0014	Monitor Contracting Services	55 - Transportation (Collective)	Approved
55-1-0014	Manage Contracting Services	55 - Transportation (Collective)	Approved

ICTL Data :

ICTL Title	Personnel Type	MOS Data
Transportation Management Coordinator 88N MOS ICTL	Enlisted	MOS: 88N
MOS 88N - Transportation Management Coordinator SL2	Enlisted	MOS: 88N, Skill Level: SL2
MOS 88N - Transportation Management Coordinator SL3	Enlisted	MOS: 88N, Skill Level: SL3
MOS 88N - Transportation Management Coordinator SL 4	Enlisted	MOS: 88N, Skill Level: SL4