

Report Date: 18 Mar 2014

**Summary Report for Individual Task
031-506-4008
Manage CBRN Defense Equipment (CBRNDE) at a Staff Level
Status: Approved**

DISTRIBUTION RESTRICTION: Approved for public release; distribution is unlimited.

DESTRUCTION NOTICE: None

Condition: As a staff CBRN officer or noncommissioned officer (NCO), with the responsibility of maintaining and monitoring the status of CBRNDE for the unit in a tactical or garrison environment, given the unit's modified table of organization and equipment (MTOE) or table of distribution and allowances (TDA), AR 220-1, and local policies. This task should not be trained in MOPP 4.

Standard: Manage CBRNDE at a staff level by:

- a. Identifying 100% of unit CBRNDE authorizations.
- b. Reviewing 100% of the Unit Status Reports and CBRNDE reports.
- c. Coordinating logistical needs with G4/S4.
- d. Conducting staff assistance visits (whenever the commander deems necessary) and command inspections (annually).
- e. Briefing the commander on CBRNDE status.

Special Condition: None

Safety Level: Low

MOPP: Never

Task Statements

Cue: None

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Identify 100% of the subordinate unit CBRNDE authorizations.
 - a. Review each unit's MTOE or TDA for equipment authorizations.
 - b. Check with Army Materiel Command (AMC) to ensure each unit has medical items in the Army Prepositioned Stock (APS) Program.
2. Review 100% of the unit status reports (USRs).
 - a. Ensure all reportable items are on the USR IAW AR 220-1.
 - b. Ensure USR coding for CBRN status is accurate IAW AR 220-1.
3. Review 100% of the units CBRNDE reports to ensure all reportable equipment is reported and the numbers are reflective of the MTOE/TDA/CTA.
4. Coordinate with the G4/S4 to ensure unit logistical needs are being met.
 - a. Ensure that equipment shortages are on order.
 - b. Ensure that equipment overages are laterally transferred to units that are short equipment.
5. Conduct staff assistance visits (as the commander deems necessary) and command inspections (annually) to ensure all CBRNDE is being tracked appropriately IAW Army regulations, local policies, and standard operating procedures (SOPs).
6. Brief the commander on CBRNDE status IAW FM 5-0 ensuring the briefing includes:
 - a. An introduction that contains a greeting, briefing type, security classification, purpose and scope, and outline or procedure of the briefing.
 - b. A main body that is logically sequenced, uses visual aids to emphasize main point(s), and transitions from one main point to the next.
 - c. A closing statement that asks for questions, briefly recaps main ideas, and makes a concluding statement.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier GO if all steps are passed (P). Score the Soldier NO-GO if any step is failed (F). If the Soldier fails any step, show the Soldier how to do it correctly.

Evaluation Preparation: Setup: Provide the Soldier with the materials listed in the condition statement.

Brief Soldier: Tell the Soldier to manage CBRNDE.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Identified 100% of the subordinate units CBRNDE authorizations.			
a. Reviewed each unit MTOE or TDA for equipment authorizations.			
b. Checked with Army Material Command (AMC) to ensure each unit had medical items in the Army Prepositioned Stock (APS) Program.			
2. Reviewed 100% of the unit status reports (USRs).			
a. Ensured all reportable items were on the USR IAW AR 220-1.			
b. Ensured USR coding for CBRN status was accurate IAW AR 220-1.			
3. Reviewed 100% of the unit CBRNDE reports to ensure all reportable equipment was reported and numbers reflect what was on the MTOE/TDA.			
4. Coordinated with the G4/S4 to ensure unit logistical needs are being met.			
a. Checked that equipment shortages are on order.			
b. Checked that equipment overages are being laterally transferred to units that are short that equipment.			
5. Conducted staff assistance visits (as the commander deemed necessary) and command inspections (annually) to ensure all CBRNDE was being tracked appropriately IAW Army regulations, local policies, and SOPs.			
6. Briefed the commander on CBRNDE status IAW FM 5-0, ensured the briefing included:			
a. An introduction that contained a greeting, briefing type, security classification, purpose and scope, and outline or procedure for the briefing.			
b. A main body that was logically sequenced, used visual aids to emphasize the main points, and contained effective transitions from one point to the next.			
c. A closing statement that asked for questions, briefly recapped main ideas, and made a concluding statement.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 220-1	Unit Status Reporting	Yes	Yes
	FM 3-11.4	Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection	No	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 Environmental-Related Risk Assessment.

Safety: In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. In a training environment, leaders must perform a risk assessment IAW FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 Composite Risk Management Worksheet during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available, and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, NBC Protection, FM 3-11.5, CBRN Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks :

Task Number	Title	Proponent	Status
031-516-4003	Employ CBRN Company	031 - CBRN (Individual)	Approved

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
03-8-9001	Develop a CBRN Defense Plan (Battalion - Corps)	03 - CBRN (Collective)	Approved
03-4-1018	Conduct CBRN Reconnaissance and Surveillance (R&S) Planning	03 - CBRN (Collective)	Approved

ICTL Data :

ICTL Title	Personnel Type	MOS Data
MOS 74D - CBRN Specialist - SL4	Enlisted	MOS: 74D, Skill Level: SL4
CBRN SLC	Enlisted	MOS: 74D, Skill Level: SL4