

Summary Report for Individual Task
551-88N-3104
Coordinate a Unit Move/Annex/Order
Status: Approved

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: FD1 - The materials contained in this course have been reviewed by the course developers in coordination with the Fort Lee, VA foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

Condition: In an operational environment, given computer loaded with TC-AIMS II software, operations order, access to the unit SOP, FORSCOM Regulation 55-1 and all unit movement directives.

Standard: Coordinate a unit move to deliver vehicles and equipment to arrive at the port of debarkation with no loss of vehicles or equipment IAW FORSCOM Regulation 55-1.

Special Condition: None

Safety Risk: Low

MOPP 4:

Task Statements

Cue: For Unit Deployment or Field exercise.

DANGER
None

WARNING
None

CAUTION
None

Remarks: None

Notes: None

Performance Steps

1. Brief unit on preparing unit movement documents.
2. Manage the organizational process and movement planning in TC-AIMS II.
3. Verify amount of strategic lift assets required.
 - a. Assist in designating loading sites.
 - b. Coordinate times to start and complete unit loading.
4. Obtain deployment documents from marshalling area loading site and check for accuracy and completeness.
5. Assist in identifying and obtaining BBPCT materials from installation DPW/DOL or through procurement channels.
6. Coordinate material handling equipment (MHE) requirements between units and MHE sources (commercial or military).
7. Coordinate movement documents for commercial lift of passengers and enroute support with the unit and ITO passenger sections.
8. Coordinate military movements with civilian administrative and law enforcement agencies to secure assistance for movement control.
9. Monitor movements and provide assistance, as required under AR 5-9, to units in or traveling in the installation support area.
10. Ensure all unit equipment is properly marked prior to movement via any mode.
11. Support unit movements at railheads, commercial truck load sites, and airfields.
12. Maintain communications with the SPOE to ensure convoy, commercial truck, and rail departure/arrival times are known.

(Asterisks indicates a leader performance step.)

Evaluation Guidance: Score the Soldier GO if all performance steps are passed. Score the Soldier NO-GO if any performance steps are failed. In case of a NO-GO, brief the Soldier on the deficiency, retrain the Soldier to perform the step correctly, and reevaluate the task.

Evaluation Preparation: Set up: Evaluate this task during a FTX or a unit training exercise.

Brief Soldier: Inform the Soldier that the evaluation is measured on the ability to perform all the functions listed.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Briefed unit on preparing unit movement documents.			
2. Managed the organizational process and movement planning in TC-AIMS II.			
3. Verified amount of strategic lift assets required.			
a. Assisted in designating loading sites.			
b. Coordinated times to start and complete unit loading.			
4. Obtained deployment documents from marshalling area loading site and check for accuracy and completeness.			
5. Assisted in identifying and obtaining BBPCT materials from installation DPW/DOL or through procurement channels.			
6. Coordinated material handling equipment (MHE) requirements between units and MHE sources (commercial or military).			
7. Coordinated movement documents for commercial lift of passengers and enroute support with the unit and ITO passenger sections.			
8. Coordinated military movements with civilian administrative and law enforcement agencies to secure assistance for movement control.			
9. Monitored movements and provided assistance, as required under AR 5-9, to units in or traveling in the installation support area.			
10. Ensured all unit equipment is properly marked prior to movement via any mode.			
11. Supported unit movements at railheads, commercial truck load sites, and airfields.			
12. Maintained communications with the SPOE to ensure convoy, commercial truck, and rail departure/arrival times are known.			

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	FORSCOM REG 55-1	Unit Movement Planning	Yes	No

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. A training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, NBC Protection, FM 3-11.5, CRBN Decontamination.

Prerequisite Individual Tasks : None

Supporting Individual Tasks : None

Supported Individual Tasks : None

Supported Collective Tasks :

Task Number	Title	Proponent	Status
55-5-0053	Provide Technical Advice to Transportation Users for Movement Planning	55 - Transportation (Collective)	Approved
05-3-1026	Perform an Area Search	05 - Engineers (Collective)	Approved
05-3-1024	Perform Military Search Procedures on a Building	05 - Engineers (Collective)	Approved

ICTL Data :

ICTL Title	Personnel Type	MOS Data
Transportation Management Coordinator 88N MOS ICTL	Enlisted	MOS: 88N
MOS 88N - Transportation Management Coordinator SL 4	Enlisted	MOS: 88N, Skill Level: SL4
MOS 88N - Transportation Management Coordinator SL3	Enlisted	MOS: 88N, Skill Level: SL3