

Summary Report for Individual Task  
805B-79T-3219  
Identify Financial Programs for Procurement  
Status: Approved

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**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD1** - The materials contained in this course have been reviewed by the course developers in coordination with the RRS, Fort Jackson foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

**Condition:** An applicant expresses financial needs and wants to know what opportunities may be available. You have your RWS, web based applications, Reference materials, general office supplies, and leadership guidance. Standard MOPP 4 conditions do not exist for this task. See the MOPP 4 statement for specific conditions.

**Standard:** Procure most current policies before you meet with your applicant face to face. Present applicable financial programs during applicant interview and alert the applicant that they will only be offered programs they are eligible for on the date of enlistment

**Special Condition:** None

**Safety Risk:** Low

**MOPP 4:** N/A

<b>Task Statements</b>
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**Cue:** None

<b>DANGER</b>
None

<b>WARNING</b>
None

<b>CAUTION</b>
None

**Remarks:** None

**Notes:** None

### Performance Steps

1. Verify you are using updated financial policies by calling POC at education services office (ESO) and/or accessing the following sites:

a. iMARC website at: <https://minuteman.ngb.army.mil/default.asp> (expected to transition to Guard Incentive Management System (GIMS), August 2012).

b. Veteran's Affairs website outlining military service benefits including Service Member Group Life Insurance (SGLV), Veterans Group Life Insurance (VGLI), GI Bill forms and electronic process, VA home loan program, Military OneSource <http://www.militaryonesource.mil> , and many others at: <http://www.vba.va.gov/bln/21/milsvc/> or contact Veterans Affairs Education Toll-Free Phone Number: 1-888-GI-BILL-1 (442-4551).

c. Current Education Incentive Operational Messages (EIOM) on ARNG G1 Personnel Gateway, <https://g1arng.army.pentagon.mil/Policies/EIOM?pages/Default.aspx>.

2. During the interview process, determine financial benefits based on individual meeting the eligibility criteria for enlistment, reenlistment/extension, accession, affiliation, commissioning programs, or appointment into the ARNG.

3. Determine MOS(s) individual is qualified for based on trainability scores and verify in RTRS.

4. Counsel applicant on the vacancies that meet their financial motivators. Ensure the applicant understands that incentives are only applicable on the day of enlistment and may change daily.

(Asterisks indicates a leader performance step.)

**Evaluation Guidance:** Score "GO" if Soldier correctly performs all performance measures. Score "NO GO" if Soldier incorrectly performs one or more performance measure. Provide on-the-spot correction should the Soldier experience minor difficulty. Consider directing self-study or on-the-job-training for Soldiers who experience major difficulties in task performance.

**Evaluation Preparation:** This task may be evaluated by two methods; a. Self Evaluation. Perform the task on the job using the materials listed in the Conditions Statement. Evaluate yourself, using the performance measures, graded IAW the Evaluation Guidance section. b. Supervisor's Evaluation. Ensure that the Soldier(s) have the material shown in the Condition Statement to accomplish the task. When you feel they are able, have them perform the task on the job. Grade them using the Performance Measures, in accordance with the Evaluation Guidance section.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Verified you are using updated financial policies.			
2. Determined financial benefits based on individual meeting the eligibility criteria for enlistment, reenlistment/extension, accession, affiliation, commissioning programs, or appointment into the ARNG.			
3. Determined MOS(s) an individual qualified for based on trainability scores and verified in RTRS.			
4. Counseled applicant on the vacancies that met their financial motivators.			
5. Ensured the applicant understands that incentives are only applicable on the date of enlistment and may change daily.			

**Supporting Reference(s):**

Step Number	Reference ID	Reference Name	Required	Primary
	AR 135-7	ARMY NATIONAL GUARD AND ARMY RESERVE INCENTIVE PROGRAMS	Yes	No
	AR 621-202	Army Educational Incentives and Entitlements (*RAR 001, 09/06/2011)	Yes	No

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

**Prerequisite Individual Tasks :** None

**Supporting Individual Tasks :** None

**Supported Individual Tasks :** None

**Supported Collective Tasks :** None

**ICTL Data :**

ICTL Title	Personnel Type	MOS Data
79T-ARNG Recruiting and Retention-SL3	Enlisted	MOS: 79T, Skill Level: SL3, ASI: V7, Duty Pos: REA, SQI: 4